



**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**January 13, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Also present was Attorney Tim Andringa, Deputy Sheriff Andy Meier, Highway Superintendent Ron Eickstedt, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Clerk Eichner reported Item 9, regarding Kevin Eickstedt CUP is deleted. Motion by Bishop, seconded by Kufahl to approve the amended agenda. All Aye, Motion carried.

**Approval of the minutes.** Motion by Fischer, seconded by Bishop, to approve the minutes: December 9, 2021 Town Board Meeting. All Aye, motion carried.

**Resident comment on any agenda item.** Highway Superintendent Ron Eickstedt requested to be a part of any discussion regarding public works and roads. There were no other public comments

**Update, discussion, and possible action – Lodwick property inspection.** Attorney Andringa reported that most of the legal issues have been resolved and the inspection will take place within the next two weeks, depending on Building inspector Micech and Deputy Meier's schedules. Attorney Andringa left at 7:15pm.

**Discussion and possible action – Resolution J2022-01 A Resolution setting polling place and hours and combining wards for voting for the 2022 Election Cycle.** Motion by Bishop, second by Fischer to approve Resolution J2022-01. All Aye, motion carried.

**Discussion and possible action – Resolution J2022-02.** Motion by Fischer, second by Behringer to approve Resolution J2022-02 A resolution to petition the Washington County Bridge/Culvert Repair Funding for the additional amount for the Cedar Creek Road Bridge Replacement.

**New Truck Purchase.** Clerk Eichner reported that a down payment of ½ the cost for the new truck chassis has been made.

**Proposal for WIFI upgrades for Town Hall.** Motion by Bishop, second by Behringer to accept the Pros 4 Technology proposal of \$4,945.00 for Wi-Fi upgrades to Town Hall. All Aye, motion carried.

**Consideration of speed limit reduction on Pleasant Valley Road.** Clerk Eichner and Chairman Hartwig reported that, based on advice from The Washington County Highway Commissioner, a reduction of speed limit to 35mph will most likely not be approved by the State. One option is to use a temporary speed limit during nighttime operations at the quarry or asphalt plant, but these may not be enforceable. This information will be passed on to the Dawsons at Lannon Stone Products. No further action was taken.

**CTH M Reconstruction:** Chairman Hartwig reported that the county will be reconstructing CTH M (Pioneer Road) from Wausaukee Road to Country Aire Dr between August and October of 2022.

**Audit/Financial Records Review Update.** Clerk Eichner reported that the audit will begin in February. And will be completed on or before May 15<sup>th</sup> when the CT Form is to be submitted.

**Internet access for whole Town:** Treasurer Diaz reported that several residents who came to pay their taxes expressed concern with the lack of internet access in the Town. Major stumbling block is trying to find a provider that is willing and able to provide access to the whole town.

**Update of Town Hall Remodeling.** Hartwig and Micech met with Design 2 Construction in late December to review the preliminary plan for the remodeling. They will work to present a preliminary plan and cost estimate at the February 10 Town Board Meeting. We do not have to use prevailing wages on this project because it is funded with local dollars which should help to keep the costs down.

**Washington County Sheriff's Department report – Liaison Deputy Andrew Meier.** Deputy Meier presented reports for November and December. Deputy Meier may not be our liaison after February 1<sup>st</sup> as he is becoming an investigator for the department. 1931 calls in 2021, less than the average of 2200 calls per year.

**Washington County Board report.** County Supervisor Bishop reported the County approved a general fund transfer of \$350,000 if the county does not receive a grant for the purchase of just under 40 acres on the north side of the Fair Park for extra parking. County has reached an agreement with the Town of Erin for a lease site for a safety radio tower in lieu of a controversial site at Hwy 83 and 167. This will complete the network upgrades for countywide emergency services and public works. County reached a contract agreement with the deputy's union for 2022. The county approved a grant for "Fish Sticks" in Ehlers Lake at Yahr Park.

**Treasurer's report.** Treasurer Diaz presented the report for December and the Tax collection report through January 12<sup>th</sup>.

**Ground's report.** No Report

**Building's report.** Supr. Behringer reported we had to have the furnace for a portion of Town Hall because the heat exchanger is cracked and leaking CO. There is one more that may or may not to be replaced. Dave is still working with well drillers for a replacement well.

**Transfer Station report.** Special nights after Christmas and New Year's. They made 5 bales of cardboard. We will probably use regular hours for holidays in 2022. Damage to the door.

**Noxious Weeds report.** No report

**Highway/Chairman's report.** Recyclables hauled, brush pile burned, trees cleared from high winds, repairs to Truck 18, repaired power washer and skid steer, plowed /salted 11 times used 150 tons of salt, put new batteries in the Oshkosh for sale. Ron rated the roads report for the State. Date set for 2022 road tour set for Saturday, March 12, 2022 at 8am.

**Clerk's report.** Clerk Eichner presented Jim Micech's report. One welfare check, Schulenberg cleanup continues. Discussion with owner on Maple Road north of Pleasant Valley Road to for rezone from A-1 to R-1. Clerk report – Two clean water reports in a row. New hours start January 31, 2022 9am-4:30pm Monday to Thursday and 9-1pm on Friday. The clerk will be here at about 8 am every day. Our PILT payments will be higher this year.

**Communications and announcements.** None

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Fischer to approve the vouchers as presented. Motion carried.

**Adjournment.** Motion by Bishop, seconded by Kufahl, to adjourn at 9:28pm. Motion carried.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: February 10, 2022



**MINUTES OF THE REGULAR TOWN BOARD MEETING  
February 10, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Also present was Zoning Administrator Jim Micech, Highway Superintendent Ron Eickstedt, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Kufahl, seconded by Behringer to approve the amended agenda. All Aye, Motion carried 5-0.

**Approval of the minutes.** Motion by Bishop, seconded by Fischer, to approve the minutes: January 13, 2022 Town Board Meeting. Motion carried 5-0.

**Resident comment on any agenda item.** Shawn Maney, question why we have two separate items regarding garbage collection on the agenda, and if there is a long-term plan for the Transfer station/Recycling Center. Mr. Maney also asked about the how much the settlement for the community center and where was that money being placed. Chairman Hartwig responded that that is what was going to be decided under this item.

**Discussion and possible action – Resolution J2022-03.** Chairman Hartwig read a statement from former Chairman Don Klug and Resolution J2022-03, honoring Gordon Hoffman for his many years of service to the Town. Motion by Bishop, second by Behringer to adopt Resolution J2022-03. Motion carried 5-0. Hartwig also presented an honorary Plaque, sponsored by Lannon Stone Products, a copy of the signed resolution, and pictures to the Mrs. Hoffman and family.

**Discussion and possible action – Resolution J2022-02R.** Motion by Bishop, second by Behringer to approve Resolution J2022-02R, an amended resolution to petition the Washington County Bridge/Culvert Repair Funding for the additional amount for the Cedar Creek Road Bridge Replacement. Motion carried 5-0.

**Update, discussion, and possible action – Town Staff office remodeling.** Design 2 Construct presented a preliminary design and project estimate for the remodeling of the center annex. After questions and discussion, motion by Kufahl, second by Bishop, to have the sub-committee of Bob Hartwig, Steve Fischer, and staff to move forward with finalizing plans for the remodel. Motion carried 5-0.

**Update Discussion and possible action – Lodwick lawsuit-** Jim Micech reported that He, attorney Andringa, and Deputy Meier did serve the special inspection warrant, they were able to confirm compliance/non-compliance items. Mr. Lodwick was not there to allow access to the detached garage, so they still could not confirm if there is an auto repair business. The Town is seeking a court order to enter the garage. No further action was taken.

**Discussion and possible action – Replacement of HVAC for dining room at Town Hall.** Clerk Eichner presented three quotes for the replacement of the furnace serving the dining hall in the Town Hall. Motion by Bishop, second by Behringer to accept the quote of \$6590 from Air Control. Motion carried 5-0.

**Update, discussion, and possible action – Town-wide curbside refuse/recycling pickup.** Clerk Eichner presented a proposal from Harter’s Lakeside Disposal, Oostburg. To provide service town-wide, refuse and recycling pick-up, estimated 2100 homes. The proposed cost is \$15-\$17per home per month, or \$428,400 per year. This number could change after we confirm the actual number of homes. Motion by Kufahl, second by Fischer to investigate steps for a referendum question on the November ballot. Motion carried 4-1, Bishop Nay.

**Proposal for WIFI upgrades for Town Hall.** Clerk Eichner reported that our Wi-Fi upgrades should be in place by the end of February. No further action taken.

**Consideration of speed limit reduction on Pleasant Valley Road.** Clerk Eichner reported that an engineering study to reduce speed limit to 35 mph must show that 85% of the vehicles are going that speed. This means the Town would be spending money on a study that shows we can’t lower the limit. We do have alternatives of posting truck entrance with a construction orange 35mph sign which is enforceable. Additionally, Lannon Stone products will be issuing letters to haulers for night work which states that if they exceed the 35mph between 6pm and 6am, they will be removed from the job. The best way to monitor this would be with a speed trailer or tubes on the road. No further action was taken

**Discussion and possible action – Lannon Stone Products I-43, night construction work 2022.** Lannon will be applying for a night work addendum to their CUP from March through November, along with Payne & Dolan and Hoffman Construction. This will be considered at the February 23<sup>rd</sup> Park and planning Commission meeting. No further action taken.

**Update, discussion, and possible action – Sale of Oshkosh Truck.** The information will be entered on the Wisconsin Surplus auction website. Bidding will end at 10am March 10<sup>th</sup> for consideration at the March Town Board meeting and will be online starting February 24<sup>th</sup>. It was suggested that the truck be parked outside during the bidding period. No further action taken.

**Audit/Financial Records Review Update.** The preliminary process will begin next week. No further action taken

**Discussion and possible action – Security cameras for Transfer Station:** Bishop presented a proposal for cameras at the Transfer Station. Mr. Riley Flaherty spoke to the proposal which maximizes the coverage of the transfer station. After discussion, the following was determined by consensus; find out if the Town has a specific enforceable ordinance regarding illegal dumping at the transfer station, and we should try to get at least 2 more quotes for cameras. No further action was taken.

**Update, discussion, and possible action – Fire Number Replacement.** There are many fire signs that have faded and need to be replaced. After discussion, motion by Bishop, second by Kufahl, to have highway workers take an inventory of fire signs needing replacement and have the cost placed in the 2023 budget. Motion carried 5-0.

**Discussion and possible action – Community Center settlement payment.** A portion of the settlement was used to pay off the outstanding Loan taken out for Community Center costs. Motion by Bishop, second by Hartwig to place the remainder in the Highway Fund to be used on road maintenance and Construction. Motion carried 5-0.

**Washington County Sheriff’s Department report – Liaison Deputy Andrew Meier.** No report. Deputy Meier is no longer our Liaison.

**Washington County Board report.** County Supervisor Bishop reported that one supervisor resigned as he is moving from the area, and the seat will stay vacant until the April election. The County also authorized Parks & planning to apply for a \$5.5 million grant for upgrades to audio/visual systems at the Fairgrounds. Our portion of the CTH M (Pioneer Road) reconstruction is postponed until 2023, while the County applies for an 80/20 split grant through ARPA for those costs. The county also passed an ordinance allowing ATV/UTV access to connect to town roads in those Towns that have an ATV/UTV ordinance.

**Treasurer's report.** Treasurer Diaz presented the report for December and the Tax collection report through January 31<sup>st</sup>. Settlement checks will be going out next week. The County collected about 73% of taxes. We had one NSF payment due to a bank error, and there are 3 delinquent personal property tax payment. The Village wants to use the archery range. Under the old agreement, no fee was charged. Consensus was to charge non-profit rate for use.

**Ground's report.** No Report

**Building's report.** Supr. Behringer reported we had to have the urinals fixed in the town hall restroom. Antonio wells is still working on estimates for the new well.

**Transfer Station report.** Saturday was the first day for new passes only and Marcy did give out several applications for new placards. Marcy plans on being there this coming Saturday as well.

**Noxious Weeds report.** No report

**Highway/Chairman's report.** Recyclables hauled, broke down metal in the transfer station building, did cold patching, and plowed /salted roads. We still must take in 170 tons of salt by April. Truck 99 needs a new computer about \$4500. The fuel filter was repaired on the pressure washer. The knives were replaced in the woodchipper. Took care of culvert high spots on Pleasant Valley Road, and the "Plow Bounce" on Church Street. Behringer passed on a Thank You received for taking care of some high grass in Appalachian Ridge. Date set for 2022 road tour set for Saturday, March 12, 2022 at 8am.

**Clerk's report.** Open Book is scheduled for April 27<sup>th</sup> from 8am to 4:30, virtually. Board of Review is scheduled for June 2, 2022 from 6pm to 8pm at Town Hall. Board of Review training April 22, 2022 in Juneau. Date set for 2022 road tour set for Saturday, March 12, 2022 at 8am. Primary Election February 15 for School Boards of Cedarburg and Germantown. We are starting to transition to TownHall software. No longer obligated to Fredonia. They have a new Clerk!

**Communications and announcements.** None

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Kufahl to approve the vouchers as presented. Motion carried.

**Adjournment.** Motion by Kufahl, seconded by Fischer, to adjourn at 10:12pm. Motion carried.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: March 10, 2022



**MINUTES OF THE SPECIAL TOWN BOARD MEETING AND ROAD  
March 10, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Also present was Zoning Administrator Jim Micech, Attorney Tim Andringa, Sheriff Liaison Deputy Kyle Wright, Highway Superintendent Ron Eickstedt, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Behringer, seconded by Bishop to approve the amended agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Bishop, seconded by Kufahl, to approve the minutes: February 10, 2022 Town Board Meeting. Motion carried 5-0.

**Resident comment on any agenda item.** Resident Nick Campbell requested that the Transfer Station report, item 17, include an update on the possible town-wide garbage/recycling pick-up.

**Discussion and possible action – Ordinance J22-001. An ordinance to amend the Town of Jackson Comprehensive Plan.** Motion by Bishop, second by Behringer to approve Draft Ordinance J22-001, to amend the Town of Jackson Comprehensive Plan to allow for a rezoning of Anton and Janice Matuszczak property on Maple Road from A-1 Agricultural/Rural Residential District to R-1 Single Family Residential District and to set the date for the public hearing on the same for April 14, 2022. Motion Carried 5-0

**Discussion and possible action – Resolution J2022-04.** Motion by Kufahl, second by Bishop, to approve Resolution J2022-04, a resolution setting polling place and hours and combining wards for voting for the 2022 Election Cycle. Motion carried 5-0.

**Update, discussion, and possible action – Town Staff office remodeling.** Zoning Administrator Micech presented design contract from Design to Construct, for the architect to meet with the committee and staff to incorporate design changes and additions for the proposed remodeling. A motion by Bishop, second by Fischer, to accept the submitted contract in the amount of \$4800. Motion carried 5-0.

**Discussion and possible action – Town Board email addresses and office software changes –** Motion by Kufahl, second by Behringer, to issue email addresses to each board member when we switch over to the '.gov' domain and to switch from google office services to Microsoft Office 365. Motion carried 5-0

**Discussion and possible action – Dog License Collector Fee.** Treasurer Diaz explained the 'Collector's Fee' for dog license collection. Because Diaz is a part time employee the State will be sending the collection service fee directly to her. No further action was taken.

**Update, discussion, and possible action – Sale of Oshkosh Truck.** The bids were to be considered at this meeting. However, Chairman Hartwig requested that this be a part of the Annual meeting so that the electors could approve the sale. Subsequently, we confirmed that the Electors approved the sale of the truck at the 2021 Annual meeting. The bids are now set to be finalized on April 14, 2022 and the bids will be considered at the April 14 Board meeting. No further action was taken

**Washington County Sheriff's Department report – Liaison Deputy Kyle Wright.** Deputy Wright introduced himself as our new Sheriff Liaison. Deputy Wright lives in the Strawberry Glen Subdivision. There were 91 incidents reported in February, the top three being, 30 Property Checks, 17 School Grounds visits, and 6 Abandoned/False 911 calls.

**Washington County Board report.** County Supervisor Bishop reported that the county approved the additional funds for the Cedar Creek Road Bridge replacement and a replacement order for the Highway Q round-about. The Board passed a resolution in support of State-wide Election Uniformity. A resolution increasing the salaries for the sheriff and the Clerk of Courts. Deputy Peter Rank retired after 27 years of service.

**Treasurer's report.** Treasurer Diaz reported that we have many town hall rentals including a new monthly reservation for Pharmacol. We are continuing the transition to Town Hall Software.

**Ground's report.** No Report

**Building's report.** Supr. Behringer reported that due to the DNR Gas spill encasement requirements, the new well will cost about \$120,000. Possible drill on west side of Town Hall would be \$30,000. A quote will be sought to hook up to Village water for comparison. We are still waiting for the dining room furnace replacement; parts are on backorder.

**Transfer Station report.** Bishop was up at the Station every Saturday in February and will continue to monitor into March. Kufahl reported that he received an estimate for curbside pickup from GFL for \$162/year/address. Kufahl also stated that his intent in pursuing curbside was not to eliminate the Transfer station, but rather reduce the use and costs associated with the Transfer station. Mr. Campbell asked about the security of the Station. Using gates is a hindrance to regular Town operations. The better choice is cameras at strategic locations. Bishop will get two more quotes for cameras. Even with Curbside pickup, we will still need to issue placards and we will still need to use the transfer station. There are a lot of factors to consider before we go to referendum.

**Noxious Weeds report.** No report

**Zoning Administrator's Report.** Micech reported looking into another animal population complaint. A 4.4-acre parcel has 3 horses, 7 goats, and 2 ponies. They are looking into leasing additional land to come into conformance. Micech is also sending out letters regarding work done without permits.

**Highway/Chairman's report.** Plowing and salting continued in February. Recyclables hauled. Aluminum was broken down. The brush pile was burned. A new starter was installed on the simplicity mower. Truck 22 is back from Roland, but the JCB backhoe went into Roland for a new hydraulic valve and front wheel bearings. Frozen culverts were opened. Trucks 12 and 18 had hydraulic hoses replaced. Culvert crossings were cold patched on Pleasant Valley and Mill Roads. The Kubata mower was serviced, and maintenance was done on the plow trucks. The date set for 2022 road tour set for Saturday, March 12, 2022 at 8am.

**Clerk's report.** Mark Mytton, buildings & grounds, asked the board to consider spraying for dandelions on the Town Hall properties. At the direction of the board, we can pursue quotes provided that the treatment is monitored, and the public is protected. The road trip is Saturday March 12, 2022, at 8:00am. Clerk will present a contract for Clerk at the April Board meeting.

**Communications and announcements.** Hartwig and Fischer will be going to BOR training on April 22, 2022. Behringer may also be going. Pioneer Road construction will be moved back to 2023.



**Review of bills and authorization of payment.** Motion by Bishop, seconded by Fischer to approve the vouchers as presented. Motion carried.

**Adjournment.** Motion by Bishop, seconded by Kufahl, to adjourn at 9:02pm. Motion carried.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: 4-14-2022



**MINUTES OF THE SPECIAL TOWN BOARD MEETING AND ROAD TOUR**  
**March 12, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 8:01 a.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Also present was Highway Superintendent Ron Eickstedt, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Kufahl, seconded by Fischer to approve the agenda. Motion carried 5-0.

**Discussion and possible action – Road Tour** Superintendent Eickstedt led a tour of the roads in the town with the highest priority for reconstruction, overlay and chip sealing. The tour lasted about 2.5 hours.

**Discussion on work prioritization:** The meeting reconvened in the Town Hall board room at approximately 10:40 am. After discussion, motion by Bishop, second by Behringer to put the attached list of roadways out for bids. Motion carried 5-0

**Adjournment.** Motion by Behringer, seconded by Kufahl, to adjourn at 12:20 pm. Motion carried 5-0.

**Pulverize and Binder:**

Spring Valley Church to M

Sherman M to Town Line

Jackson Drive Pioneer to Western, Sherman Western to Twin Creeks (S), and Pleasant Valley to CTH NN

**Overlay**

Church Sherman to Spring Valley

Maple Sherman to STH 60

**Chip Seal**

Division to Crosswinds

Sherman Division to Maple

Jackson Cedar Creek to Pleasant Valley

Church Sherman to Spring Valley

Pioneer to US 145

Crosswinds Subdivision

Canyon Dr Subdivision

Stoffel Subdivision

Mockingbird Subdivision

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: 4-14-2022



**MINUTES OF THE SPECIAL TOWN BOARD MEETING**  
**April 7, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:02 a.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Marcy Bishop, David Behringer, and Joe Kufahl were present. Supervisor Steve Fischer was excused. Also present was Highway Superintendent Ron Eickstedt, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Kufahl, seconded by Bishop to approve the agenda. Motion carried 4-0.

**Opening of 2022 Road Construction Bids** Chairman Hartwig open and read the bids for the 2022 Road Construction: Pulverizing and Binder Paving, Asphalt Overlay, and granite Chip Sealing. The results are attached to these minutes.

**Discussion on projects to be completed in 2022:** Motion by Bishop, second by Behringer, to award Payne & Dolan the contract to pulverize and place 3” Binder Course for \$152,460.00 and reserve \$19,160 for accompanying work for a total project cost of \$176,620.00 (Cost breakdown on attached bid results sheet). Motion carried 4-0.

Motion by Kufahl, second by Bishop to award Scott Construction the granite chip seal contract for \$98,514.38, reserve \$2,500 for accompanying work and reserve \$20,000 for crackfilling under a separate contract to be determined, as described in the attached bid results sheet, for a total project cost of \$121,014.38 (Cost breakdown on attached bid results sheet). Motion carried 4-0.

**Adjournment.** Motion by Kufahl, seconded by Bishop, to adjourn at 8:22 pm. Motion carried 4-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: 4-14-2022



**MINUTES OF THE TOWN BOARD MEETING**  
**April 14, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Also present was Zoning Administrator Jim Micech, Attorney Tim Andringa, Sheriff Liaison Deputy Kyle Wright, Highway Superintendent Ron Eickstedt, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Behringer, seconded by Bishop, to approve the minutes: March 10, 2022 Town Board Meeting, and March 12, 2022 and April 7, 2022 Special Town Board Meetings. Motion carried 5-0.

**Resident comment on any agenda item.** No Comments

**Public Hearings**

- A. Motion by Fischer, second by Behringer, to open Public Hearing on proposed Ordinance J22-001. An ordinance to amend the Town of Jackson Comprehensive Plan to allow for a rezoning of Anton and Janice Matuszczak property legally described as SE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  and part of the SW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 04, T10N, R20E. Tax Key #T7-0074, 0075 and 0076 consisting of 74.425 acres, from A-1 Agricultural/Rural Residential District to R-1 Single Family Residential District. Comments: Ron Eickstedt, 3689 Johnson Lane, stated that the plan should not be changed, but should stay agricultural. The Town is slowly losing its rural character as more and more subdivisions are being developed.
- B. Motion by Fischer, second by Kufahl, to close the Public Hearing, and begin discussion on Ordinance J22-001. Spvr. Fischer would prefer to see this remain as Agriculture rather than residential. Spvr. Bishop sees a benefit of making this R-1 of using the existing wetlands on the site as recharge areas. Spvr. Kufahl agrees with Fischer about keeping this agriculture but also sees a need to create an R-1 subdivision for the tax revenue. Spvr. Behringer agrees that we need to be mindful that town costs will keep rising and we need to create additional tax base when possible and where it is practical. Motion by Bishop, second by Behringer, to approve Ordinance J22-001 as described in paragraph A above. Motion carried 5-0.
- C. Motion by Bishop, second by Behringer to open the Public Hearing – rezone request of Anton and Janice Matuszczak described as SE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  and part of the SW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 04, T10N, R20E. Tax Key #T7-0074, 0075 and 0076 consisting of 74.425 acres, from A-1 (agricultural/rural residential) to R-1 (single/residential) zoning. Comments: Theresa Miller, 4826 Maple Road is concerned with the speed on Maple Road and the impact on Jackson Elementary School. Ron Eickstedt is concerned that all adjacent landowners were notified. Atty Andringa commented that as long as the hearing was posted, it isn't negated if an adjacent landowner did not receive a letter.

Kevin Eickstedt, 1689 STH 60, asked if the developer was required to get signed neighbor agreements for the rezone. Agreements are not required. Allen Fine, 4621 Maple Road would prefer the land stay agricultural. Ron Eickstedt added that if this subdivision moves forward, the Town needs to assure that the roads are constructed to Town standards. He also reiterated his preference that this stay as agricultural land.

- D. Motion by Behringer, second by Fischer to close the Public Hearing and begin discussion on the rezone request. Spvr. Kufahl noted that these developments bring in much more tax revenue than farms do. Spvr. Bishop stated that she is in favor of this change to allow for smaller lots because she has seen many A-1 subdivisions (5-acre min) be developed with a major portion of the lot not maintained and allowed to grow wild. Smaller lots allow for more affordable lots and the whole lot tends to be maintained nicely, making for nicer neighborhoods. Motion by Behringer, second by Bishop to approve the rezone request as described above in Paragraph C. Motion carried 5-0.

**Update, discussion, and possible action – Lodwick Property Inspection.** Attorney Andringa updated the Board on the status of the Lodwick Special Inspection Warrant. After another round of Court filings. The Judge has stated that the Town is permitted access to the accessory building, and they are permitted to take photos and videos as necessary. The attorney, the Zoning Administrator, and the Sheriff Department will coordinate a date for that inspection. No further action was taken

**Update, discussion, and possible action on financial audit** Auditor Isaac Patterson joined the meeting via phone and presented the draft financial report. During the discussion, the Board stated that the Park Fund be a restricted fund, which Mr. Patterson will correct. A final copy of the report will be available for the Annual Meeting next week. No other action was taken.

**Update, discussion, and possible action – Town Staff office remodeling.** Zoning Administrator Micech and Mark from Design 2 Construct presented a revised design for the remodel. Mark reviewed the whole plan. The next step is to prepare Construction documents for bidding. A motion by Bishop, second by Fischer, to have Design 2 Construct proceed with creation of the construction documents and solicit bids for the work. Motion carried 5-0.

**Update, discussion, and possible action – Sale of Oshkosh Truck.** A final bid was received of \$11,600 was received on April 14. Motion by Fischer, second by Behringer to accept the Bid of \$11,600 for the Oshkosh Truck and accessories. Motion carried 5-0

**Discussion and possible action – Park Spraying** Clerk Eichner is still trying to find out safety requirements for spraying at the Town Hall grounds. Eichner will report again at the May meeting.

**Update, discussion, and possible action – House Number Replacement** A list of approximately one dozen fire numbers that are definitely in need of replacement. Motion by Kufahl, second by Bishop to replace all of the numbers on the list. Motion carried 5-0.

**Discussion and possible action – additional 2022 Road Construction Projects.** Clerk Eichner pointed out that we have approximately \$63,000 in the new restricted road fund. Motion by Bishop, second by Kufahl to add the three remaining subdivisions that were bid, total \$58,389.69 to the Chip Seal contract. Motion by Bishop, second by Behringer, to reserve \$14,000 for a second round of crack filling in the 2022 season. Motion carried 5-0

**Washington County Sheriff's Department report – Liaison Deputy Kyle Wright.** Deputy Wright introduced himself as our new Sheriff Liaison. Deputy Wright lives in the Strawberry Glen Subdivision. There were 81 incidents reported in March. There have been a series of daytime robberies around Jackson but none yet in the Town. The Department received a grant for body and squad cams.

**Washington County Board report.** No report

**Treasurer's report.** Treasurer Diaz reported that we have only one weekend left in June for Hall rental.

**Ground's report.** No Report

**Building's report.** Supr. Behringer reported that we have passed our initial well test in April but the sample was cloudy, which may mean that we might be getting close to a problem again. The water is on at the Pavilion and will be tested next Monday. We are waiting for a diagnosis on the Pavilion Furnace. Clerk Eichner reported that the A/C for the dining room is installed.

**Transfer Station report.** Bishop is getting 2 more quotes for the cameras. Placard sales are up to 911 for the year.

**Noxious Weeds report.** Noxious weeds notices will be posted in the next few weeks.

**Zoning Administrator's Report.** Micech reported a BOA meeting on May 3, 2022 for an oversized garage. More work with no permit letters were mailed. Micech presented the permit report for 2021. Micech will have limited availability April 20-22, 2022 for training.

**Highway/Chairman's report.** Aluminum Scrap was broken down and recyclables were hauled to American. Plowing and salting done 3 times in March. The JCB tractor came back from Roland, but there still seems to be a problem. Truck 22 replaced the wing harness, trying to save \$4000 for a new computer module; Could be put out for auction in the fall because it is a spare. Down trees were chipped. 4 signposted were replaced. Picked up rubbish along roads and removed one deer killed by a vehicle. Hartwig is still trying to meet with the Village of Jackson regarding shared construction of Jackson Drive south of Sherman.

**Clerk's report.** Election results 1034 voters, 2901 registered voters, 35.6% turnout. Cedarburg SD had about a 50% turnout. Received an annexation request for 3+ acres for Mark Hauser. Eichner distributed copies of the JAYBA lease for review. Advanced Wildlife came to spray for wasps. Open Book is April 27, virtual only. Board of Review is June 2, 2022 from 6pm-8pm. Dave, Bob, Bob, and Steve are going to training on April 2022. Our total equalized value is up 30% from last year. Radios are being upgraded soon. August 30<sup>th</sup> is the deadline for getting a referendum question on the November ballot.

**Communications and announcements.** ARPA reporting, Recycling Annual report, and the federal tax report are due at the end of the month. The Board members will provide refreshments for the Annual Meeting.

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Behringer to approve the vouchers as presented. Motion carried.

**Adjournment.** Motion by Fischer, seconded by Kufahl, to adjourn at 9:48pm. Motion carried.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: 5-12-2022



**MINUTES OF THE SPECIAL TOWN BOARD MEETING**  
**April 19, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 6:35 p.m. by Chairman Hartwig. A quorum of 3 board members were present at the call to order. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer (6:45), Marcy Bishop, and David Behringer, and Joe Kufahl (6:45) were present. Also present was Zoning Administrator Jim Micech and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Behringer, to approve the agenda. Motion carried 3-0.

**Discussion and possible action – CSM to combine T7-0749-00E and T7-0749-00G into one lot - Andrew & Jaelyn Hembel.** Motion by Bishop, second by Behringer to approve the CSM combining Parcel T7-0749-00E and T7-0749-00G. Motion carried 3-0.

Supervisors Kufahl and Fischer arrived at 6:45pm

**Discussion and possible action – unfavorable test for Town Hall Water sample taken 4/18/22.** Clerk Eichner and Spvr. Behringer presented notification from Chris Berg, Washington/Ozaukee County Health Department indicating that the Town Hall water is again in Non-conformance for e-coli and coliform bacteria. Mitigation options were again discussed. New Well, Village Water connection or connecting to the safe well at the Pavilion on site. After discussion, motion by Bishop, second by Kufahl, to connect to the safe well at the pavilion and bore a new service line to the Town Hall with a cost cap of \$42,928. Motion carried 5-0.

**Adjournment.** Motion by Kufahl, seconded by Behringer, to adjourn at 6:59pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: 5-12-2022



**MINUTES OF THE TOWN BOARD MEETING**  
**May 12, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Also present was, Sheriff Liaison Deputy Kyle Wright, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Kufahl, seconded by Fischer, to approve the agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Bishop, seconded by Behringer, to approve the minutes: April 14, 2022 Town Board Meeting, and April 19, 2022 Special Town Board Meeting. Motion carried 5-0.

**Resident comment on any agenda item.** No Comments

**Washington County Sheriff Liaison report – Deputy Kyle Wright.** Deputy Wright presented Incident Summary for April, 2022. There were eighty-nine total incidents with 2 reportable: An extortion attempt and one Identity Theft incident.

**Discussion and possible action, Boards and Commissions appointments.** Chairman Hartwig re-appointed Chad Johnson, Richard Deming, and himself to the Parks and Planning Commission. Hartwig also appointed Spvrs. Kufahl and Fischer to Parks and Planning. Hartwig appointed Nicholas Campbell as the Chair of the Board of Appeals to fill the vacancy created by Randy Vogel's resignation on May #, 2022 and Shawn Maney was appointed to fill Nick Campbell's BOR member seat. This leaves on vacant BOR Alternate seat vacant. Robert Traska was appointed as Community Development Authority Chair. Shawn Maney and Spvr. Marcy Bishop was appointed as CDA Member and CDA Member from the Town Board, respectively. Motion by Fischer, second by Bishop to confirm the appointments.

**Discussion and possible action – Operator's License, Andrew John Welter, Kirchhayn Country Club.** Fischer recused himself from discussion and action on this Item. Motion by Bishop, second by Behringer, to approve the Operator's License for Andrew John Welter, Kirchhayn Country Club. Motion carried 4-0.

**Discussion and possible action – Request from the Town of Germantown to share space and possibly staff in Town Hall for elections.** Town of Germantown Clerk, Jason Guslick, presented a request from The Germantown Board to share the Jackson Town Hall Facilities for future elections. Germantown has 250 residents and 180 registered voters. Their current polling place, Rockfield Elementary School, while adequate, is often in conflict with school activities on election days. Motion by Bishop, second by Fischer, to have the Germantown and Jackson clerks to negotiate a memorandum of understanding for shared facilities for all future elections. Motion carried 5-0.

**Update, discussion, and possible action – Town Hall well replacement.** Behringer reported that we still have only one quote to connect Town Hall to the pavilion well, but he has contacted other companies for quotes. Motion by Bishop, second by Kufahl to consider additional bids at a special meeting at 5:30pm on June 2, 2022, prior to the Board of Review. Motion carried 5-0.



**Discussion, and possible action – Restroom repairs at Town Garage.** The Town only has one bid for this at a estimate of \$3525. The consensus was to try to get at least one more quote to be considered on June 2<sup>nd</sup>. No further action was taken.

**Update, discussion, and possible action – security camera installation at the Town transfer station – Spvr. Bishop** after review and discussion of three qualified bids, a motion by Behringer, second by Kufahl, to award the work to AKL Security Systems for \$4,058.25, on the conditions that the cameras are NDAA compliant and that the video coverage is similar to the coverage described in the other two proposals. Motion carried 5-0.

**Update, discussion, and possible action – Town of Jackson emails for Town Board.** Clerk Eichner reported that the Town has begun using the .GOV domain. Pros 4 Technology has set up new emails for the staff and are waiting for a format for the Board member’s new email. The consensus of the Board is to use each board members common first name or nickname and the first initial of their last name in the address. No further action was taken.

**Update, discussion, and possible action Pavilion furnace repair/replacement.** Hartwig reported that an HVAC contractor has looked at the furnace and determined that the exhaust ventilation is incorrect and may have led to furnaces failure. After this is corrected then the furnace can be repaired and put in working order. No further action was taken.

**Recycling Center Annual Report.** Clerk Eichner presented the Recycling Annual Report. The Town has met the State’s minimum requirements and will receive the 2022 Recycling Grant next month.

**CT Form Submittal.** Clerk Eichner reviewed the 2021 Financial CT Form submitted by Auditor Isaac Paterson on May 5, 2022.

**Washington County Board Report.** Hartwig reported that he attended the Wisconsin Counties Railroad Consortium in Dodge County. Washington County will be authorizing \$25,000 to \$30,000 for Railroad maintenance. Superintendents for the County Lake Association were appointed, and Deborah Hoefert is retiring from the Washington County Fair Park Board. The Board also held a closed session regarding possible land sale.

**Treasurer’s report.** Treasurer Diaz reported that received our check for the sale of the Oshkosh truck and will be putting the money in the Highway reserve fund. The Town now has a charge account at Piggly Wiggly. With the consent of the Board Diaz will pursue grant sources to convert the existing tennis courts at Town Hall to pickle ball courts.

**Ground’s report.** No Report

**Building’s report.** Nothing additional to report

**Transfer Station report.** Bishop will be collaborating with staff to produce warning signs for surveillance at the transfer station.

**Noxious Weeds report.** Noxious weeds notices will be posted in the next few weeks.

**Highway/Chairman’s report.** Aluminum Scrap was broken down and recyclables were hauled to American. Brush pile was burned. Giltzer repaired the fuel pump at the garage. Staff met with ANR Pipeline regarding size upgrades planned for 2025 construction. Downed trees were cut up on various roads. Shouldering was begun in subdivisions. The hydraulic valve was replaced on the JCB extend-a-hoe. Roadside garbage was picked up. The Town of Trenton borrowed the woodchipper. Scott Construction re-swept the chip seal in Strawberry Glen Subdivision.

**Clerk's report/Zoning Administrator report.** The Town Hall remodeling plans and documents will be finalized next week and Design to Construct is working on the structural plans. Staff will meet with the design team next week to pick finishes. The plans will then be put out to bid. There is a Public Hearing at the Park and Planning for an outdoor equipment storage CUP for Anton Matuszczak. The Country Aire Project on CTH M and Pleasant Valley Road will have Phase 2 Preliminary Plat review at the May Parks & Planning meeting.

We are under DNR Order to have our well replacement work completed by August 31, 2022. Giltzer completed the repairs to the 3-phase meter box, and we are waiting for a new meter. The Board of Review is June 2, 2022, proceeded by a short Town Board meeting at 5:30pm.

**Communications and announcements.** None

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Fischer to approve the vouchers as presented. Motion carried.

**Closed Session pursuant to Wis. Stats. §19.85(1)(e) to discuss the terms of a possible Lease Agreement with JAYBA for use of the Town Hall property along Division Road.** Motion by Kufahl, second by Behringer to convene in closed session. Motion carried 5-0.

Motion to reconvene in open session by Behringer, second by Bishop. Motion carried 5-0

**Adjournment.** Motion by Kufahl, seconded by Fischer, to adjourn at 10:43pm. Motion carried.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved:



**MINUTES OF THE SPECIAL TOWN BOARD MEETING**  
**June 2, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 5:30 p.m. by Chairman Hartwig. A quorum of 3 board members were present at the call to order. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, and Marcy Bishop were present. Also present was Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the amended agenda adding an adjournment item. Motion carried 3-0.

**Update, discussion and possible action, Boards and Commissions appointments- Chairman Hartwig.** Chairman Hartwig appointed Andy Jones to complete the Park and Planning Commission member term, (two years) vacated by the resignation of Randy Vogel. Hartwig also appointed Robert Traska to the remainder Hartwig's one-year term. Motion by Fischer, second by Bishop to confirm the appointments of Andy Jones and Robert Traska to the Parks and Planning Commission. Motion carried 3-0.

Supervisors Behringer arrived at 5:40 and Supervisor Kufahl arrived at 5:45.

**Update, discussion, and possible action – Town Hall well replacement.** Clerk Eichner and Behringer presented an additional proposal to connect Town Hall to the Pavilion well and abandon the current failing Town Hall well. Motion by Kufahl, second by Bishop to award the work to install a constant Pressure system for \$23,910 with a total project cost not to exceed \$28,000. Motion carried 5-0.

**Update, discussion, and possible action – Restroom repairs at Town Garage.** Behringer reported that he expects to receive another quote by the end of the week. Motion by Behringer, second by Fischer to award the work at a cost not to exceed \$3525, the cost proposed by Brickner Plumbing, LLC. Motion carried 5-0.

**Update, discussion, and possible action – security camera installation at the Town transfer station.** Bishop presented a new proposal from AKL Security Systems for cameras NDAA compliant. This item could not be discussed entirely as the Board had to adjourn for the Board of Review. Motion by Behringer, second by Kufahl, to table this item and place it on the agenda for the regular Town Board Meeting on June 9, 2022. Motion Carried 5-0

**Adjournment.** Motion by Fischer, seconded by Kufahl, to adjourn at 6:00pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved:



**MINUTES OF THE TOWN BOARD MEETING**  
**June 9, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer were present. Supervisor Joe Kufahl was excused. Also present was, Zoning Administrator Jim Micech, Treasurer Monica Diaz, Highway Superintendent, Ron Eickstedt and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Behringer, to approve the agenda. Motion carried 4-0.

**Approval of the minutes.** Motion by Bishop, seconded by Fischer, to approve the minutes: May 12, 2022 Town Board Meeting, June 2, 2022 Special Town Board Meeting, and June 2, 2022 Board of Review. Motion carried 4-0.

**Resident comment on any agenda item.** No Comments

**Washington County Sheriff Liaison report – Deputy Kyle Wright.** Deputy Wright was not able to attend and there is no report.

**Discussion and possible action, Approval of 2022 - 2023 Liquor Licenses** for Pleasant Valley Tennis and Fitness, LLC – Ted Weller Agent, Kirchhayn Country Club, LLC – Steven Fischer Agent, El Doman, LLC – Matthew Doman Agent, Bentdale Farms, d/b/a Hidden Glen Golf Club – Angela Eiraczyk Agent, and Midwest Hospitality Group, d/b/a The Jail House Restaurant – Betony Buzdum Agent. Fischer recused himself from discussion and action on this item. Motion by Bishop, second by Behringer, to approve the 2022 -2023 Liquor Licenses as presented. Motion carried 3-0.

**Discussion and possible action – Operator’s License,** Lisa M Treinen, Michael Patrick McGuire, Robert J Downey, Jr., Denise Sue Auler, and Sandra L. Ferron, Pleasant Valley Tennis & Fitness; Paige Virginia Waller, Elizabeth Ashlynd Kison, Natalie Susan Weeks, Heather Lynn Fischer, Zachery Michael Welter, Kirchhayn Country Club; Lisa Conradson, El Domans; Paul McGilvra, Mark Gukich, Frank Kiewit, Bentdale Farms. Fischer recused himself from discussion and action on this item. Motion by Bishop, second by Behringer, to approve all Operator’s licenses as presented except that of Paul McGilvra, as he is a new applicant, and the Board will want to speak to him before approval at the next Town Board Meeting. Motion carried 3-0.

**Discussion and possible action – Cemetery Board Approval of a Cemetery Deed and Perpetual care Contract for Roger & Nancy Hilgendorf.** Motion by Behringer, second by Fischer, to approve the Cemetery Deed and Perpetual Care contract for Roger and Nancy Hilgendorf. Motion carried 4-0.

**Discussion only– Ordinance for the adoption of Residential and Commercial Building Codes.** Zoning Administrator Micech presented a draft replacement ordinance for Building Inspection for consideration. The new ordinance is needed to apply to the Wisconsin DSPS to allow the Town building inspector to inspect all residential and commercial construction projects. This will minimize delays on commercial projects due to a heavy backlog of projects that need to be reviewed and inspected by Wisconsin DSPS. The ordinance will be considered at a Special Town Board Meeting on June 29, 2022, at 6:00pm. No Further action.

**Discussion, and possible action – Request from Anton Matuszczak for Board consideration to dedicate a Ball Field at Town Hall to Gordon Hoffman and to create a fund drive to install lights on that field.** Mr. Matuszczak presented a proposal to dedicate one of the JAYBA fields to Gordon Hoffman and to begin a fund drive to raise capital for lights on that field. Mr. Matuszczak pledged \$5000 to begin the fundraising. Mr. Greg Winn, president of JAYBA wholly supports the proposal. The estimated cost of light is \$75,000 to \$100,000. Chairman Hartwig will discuss the honorarium with Ms. Hoffman, and Clerk Eichner will discuss setting up the fundraiser with the Town attorney. An update on this item will be presented at the July Board meeting. No further action was taken.

**Update, discussion, and possible action – Proposed Town-wide Curbside Refuse and Recycling Collection Referendum Question.** Clerk Eichner presented a preliminary cost/benefit report to the Board for consideration. The Town will most likely be responsible for the entire first-year cost of the program, \$360,000, as we can only charge residents in arrears. There is a potentially significant reduction in Transfer station income as fewer placards will be sold. There will be no significant offset cost reduction of the Transfer Station, by reducing the hours of operation. Clerk Eichner will present an update at the July meeting. No further action was taken.

**Discussion only – Revision to Ordinance J-94-002 Mandatory Recycling Ordinance to address private collection services reporting.** Clerk Eichner presented a revision to Ordinance J-94-002 to include reporting of recycling quantities collected privately in the Town. The Ordinance revision will be considered at the July meeting. No further action taken.

**Discussion, and possible action – Transfer Station roof painting.** The transfer roof is in need of painting. Consensus by the Board to obtain quotes to consider at the July meeting. No further action taken.

**Update, discussion, and possible action – security camera installation at the Town transfer station.** Spvr. Bishop presented a new quote from AKL Security Systems for NDAA compliant cameras. After review and discussion, a motion by Behringer, second by Fischer, to award the work to AKL Security Systems for \$4,636.80, if at Spvr. Bishop's satisfaction that the new cameras will provide adequate clarity. Motion carried 4-0.

**Update on Town Hall remodeling.** The staff met with designers from Design2Construct and finishes and colors have been picked. The plans should be out for bids in the next three weeks and hopefully we will have numbers to look at before our July meeting. Part of the reason we are changing the ordinance for Building Inspection is so that Jim can approve and inspect this project because the State is 5 to 6 weeks out for approvals. Lobby will have light features to break up the open space. We will have a design board at the July Meeting. Discussion only; No action taken.

**Update and Discussion on Site Sharing for Elections with Town of Germantown.** Germantown will hold their August Election at the present site. Starting potentially, in November, Germantown will set up in the lounge area. Both clerks will check with WEC if Eichner can administrate both elections. No further action was taken.

**Update Cedar Creek Road Bridge Construction.** The temporary Bridge is in place and removal of the old bridge superstructure has begun. The contractor will begin abutment construction next week. The work could be complete by mid-August, but we have been asked by the DOT to use the contract completion date of September 2<sup>nd</sup> in all correspondence or inquiries from the public. Update only; No action taken.

**Washington County Board Report.** Hartwig reported that Jim Burg has been appointed to the Board to fill the vacancy in the Hartford district. The County Board approved a Town of Addison bridge cost sharing. The Board thanked the 15 County Supervisors that attended the Public Information Meeting for the changes to the Intersections of CTH S, CTH R, and STH 175. The 0.5% County Sales Taxes extension was passed.

**Treasurer's report.** Treasurer Diaz presented the treasurer's report. She also presented a report on 2022 facility rentals. There is a concern that the non-profits all seem to have different fees and should be reviewed with the budget this Fall. We have brought in \$1800 this year to date and expect more rentals for the Holidays. We are still working on the collateral agreement with BMO. We have begun a records purge

**Ground's report.** The shrubs and bushes will be trimmed this weekend

**Building's report.** Behringer followed up with Complete Water. We are still waiting for quotes from them for the interior plumbing and the electrical work. The constant pressure system is more efficient because it uses 3-phase electric. The 3-phase pump will also pump more than the 25gpm required for the system.

**Transfer Station report.** Bishop is collaborating with staff to produce wall-mounted metal warning signs for surveillance at the transfer station and magnetic recyclable signs on the dumpsters.

**Noxious Weeds report.** Noxious weeds notices will be posted in the next few weeks.

**Highway/Chairman's report.** Recyclables were hauled to American. Brush pile was burned. Scott Construction has stockpiled 3" chips in the yard. The Tiger mower is at St. Lawrence Equipment. Metal came out of loader bucket and cracked the windshield. Replacement cost \$1700. The temporary road around Cedar Creek Road Bridge is done, Contractor started demolition and abutment pilings. The Spring valley Road work begins on June 11<sup>th</sup> and should be complete by June 20<sup>th</sup>. The spray patcher has new parts and is ready for use to level cross dips.

**Clerk's report** Town's 2<sup>nd</sup> ARPA payment will be June 20<sup>th</sup>. John Lube, President of Wisconsin Disposal & Recycling, Inc sent an email requesting a conversation to discuss private management of the Transfer Station & Recycling Center. This will be on the July 14<sup>th</sup> Board meeting agenda. Received the Final summary of the Board of Review. BOR is closed. We did receive a BOR Clerk's Correction. One parcel owner contacted Grota after the BOR closed. And use designation was changed from residential to tilled land/undeveloped. Grota had a house on the property, and it is a farm field. Lakeside Equipment is having a lunch open house on June 15<sup>th</sup>. Clerk Eichner will be on vacation June 20-22. Treasurer Diaz will be on vacation June 27-29.

**Communications and announcements.** Saturday, June 11 is Breakfast on the Farm. First week in August Clerk Eichner will be performing in "Annie Get Your Gun" in Random Lake. Administrator Micech reported an update on the Lodwick suit. Still trying to get in the garage. Lodwick is still in violation of grading ordinance. A Pretrial hearing will be 7/11.

**Review of bills and authorization of payment.** Motion by Fischer, seconded by Bishop to approve the vouchers as presented. Motion carried. 4-0.

**Adjournment.** Motion by Fischer, seconded by Behringer, to adjourn at 10:20pm. Motion carried 4-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman



**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
June 29, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 6:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Joe Kufahl, Marcy Bishop, and David Behringer were present. Supervisor Steve Fischer was excused. Also present was, Zoning Administrator Jim Micech, Attorney Tim Andringa, and Clerk Bob Eichner.

**Approval of the agenda.** Clerk Eichner stated that Item 5 will not be address at this meeting as the bartender license applicant could not be at the meeting tonight. Motion by Bishop, seconded by Behringer, to approve the revised agenda. Motion carried 4-0.

**Resident comment on any agenda item.** No residents present.

**Discussion and possible action– Ordinance J-22-002 for the adoption of Residential and Commercial Building Codes.** Administrator Micech present Draft Ordinance J-22-001 (should be J-22-002) to allow Micech to do commercial and residential inspections in the Town. Attorney Andringa made one correction in section 4 regarding creation and appointment of the Building Inspection office. Motion by Bishop, second by Behringer, to approve Ordinance J-22-002 as amended. Motion carried 4-0.

**Adjournment.** Motion by Kufahl, seconded by Behringer, to adjourn at 6:11pm. Motion carried 4-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman



**MINUTES OF THE TOWN BOARD MEETING**  
**July 14, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer were present. Also present was, Town Attorney Tim Andringa, Sheriff Deputy Kyle Wright, Zoning Administrator Jim Micech, Treasurer Monica Diaz, Highway Superintendent Ron Eickstedt and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Behringer, to approve the agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Behringer, seconded by Bishop, to approve the minutes: June 9, 2022 Town Board Meeting, and the June 29, 2022 Special Town Board Meeting Motion carried 5-0.

**Resident comment on any agenda item.** 19 Town residents spoke in favor of the Town passing an ordinance allowing ATV/UTV's to travel on Town Roads. Five residents spoke in favor of having town-wide curbside pick-up of Refuse and Recycling.

**Washington County Sheriff Liaison report – Deputy Kyle Wright.** Deputy Wright presented the report for May and June.

**Discussion and possible action – Operator's License.** Motion by Kufahl, second by Fischer, to approve Operator's licenses for Paul McGilvra, Bently Farms. Motion carried 5-0.

**Discussion and possible action – Consideration of request for Ordinance to allow ATV/UTV's to travel on Town Roads.** Chad Johnson presented, on behalf of residents in attendance, a proposal for the Town Board to consider creating an ordinance allowing ATV/UTV's to travel on Town roads and select County roads. The advantages and safety concerns of such an ordinance were discussed. An existing ordinance from the Town of Fredonia was presented. Spvrs. Bishop and Fischer were not in favor of such an ordinance; however, the Board did request additional research and a draft ordinance from Attorney Andringa before making any final decisions. No further action was taken.

**Discussion only– Draft Ordinance J-22-003 to amend the 2050 Comprehensive Land Use Plan to allow for a proposed land division to section off the existing single-family residence from the main parcel and to change the A-1 Zoning to R-1 at the house parcel only at 3030 Church Road – T7-0683, Brian Kazmierczk, Owner.** Motion by Kufahl, second by Fischer to accept the Draft ordinance to be considered at the September 8, 2022 Town Board Meeting. Motion carried 5-0

**Discussion, and possible action – Meng Thao – 1204 Pioneer Road - T7-0924-00A, T7-0924-00Z & T7-00925-00Z – Final Certified Survey Map for a land division, as recommended for approval by the Parks & Planning Commission on June 29, 2022. – A-1 Zoning.** Motion by Bishop, second by Behringer to approve the Certified Survey Map, subject to completion of a Developer's Agreement and extraterritorial approval from the Village of Germantown. Motion carried 5-0.



**Update, discussion, and possible action – Set the date for a Public Information Meeting for Proposed Town-wide Curbside Refuse and Recycling Collection.** After discussion, by consensus of the Board, the Public Information Meeting was set for August 8, 2022 at 6:30pm. No further action was taken.

**Discussion and possible action – Consideration of Ordinance J-22-004 amending Ordinance J-94-002 Mandatory Recycling Ordinance to address private collection services reporting.** Motion by Bishop, second by, Behringer to Adopt Ordinance J-22-004. Motion carried 5-0

**Discussion, and possible action – Web page redesign by Websites by Wagner.** Motion by Behringer, second by Fischer to proceed with a redesign of the current Website for a quoted price of \$650. Motion carried 5-0

**Update, discussion, and possible action on Town Hall remodeling; Consideration of construction bids; Consideration of furniture budget adjustment.** Motion by Bishop, second by Behringer to accept the construction bids and budget for the Town Hall remodel. Motion Carried 4-0 with Kufahl abstaining. Motion by Fischer, second by Bishop to increase the approved 2022 budget amount for new furniture for the remodel from \$15,000 to \$18,000. Motion carried 5-0

**Discussion only – Possible Town administration and maintenance of Zion Cemetery T7-0613, south of 3656 Church Road.** The Zion cemetery is no longer being maintained by a private citizen. Because there is no cemetery association, Clerk Eichner will research, how the Town becomes curator of the cemetery.

**Update on the Town Hall well replacement.** The total price for all work on the well replacement is under the Board approved total of \$28,000, we can begin the work. Estimated to begin in early August. No further action taken.

**Discussion and possible action – Place surface course on Church Road and Spring Valley Road using APRA funds.** The Board directed Clerk Eichner to talk to Stantec regarding the process and timeline for placing the surface on Church Road Spring Valley Road and Maple Road.

**Update Cedar Creek Road Bridge Construction.** The project is nearing completion. Approach paving is underway, and the temporary bridge be removed stating next week. The whole project should be complete near the end of July.

**Discussion and possible action – Possible sale of Truck #22.** Motion by Kufahl, second by Bishop to place Truck #22 on the Wisconsin Online Auction site with a target bid of > \$30,000. Motion carried 5-0

**Discussion only – Border Road maintenance** Chairman Hartwig will contact bordering communities to discuss maintenance of shared town roads. No further action taken.

**Washington County Board Report.** The County held a meeting on July 13 regarding next generation Housing. At the regular county Board meeting. An employee at Samaritan assisted living was recognized for 46 years of service. At the Railroad Symposium, Tom Winker from Belgium was nominated for President and Jeff Schleiff was nominated VP. The board toured the new County Jail Improvements.

**Treasurer's report.** Treasurer Diaz presented the treasurer's report. WTA convention will be held 10/9-10/11 in Appleton. Monica will be on vacation the week of August 29<sup>th</sup> the week of October 31<sup>st</sup>.

**Ground's report.** There is an accessible port-a-john at the archery range.

**Building's report.** Behringer did get a contact number for a company that will spray roof of the Transfer Station so that our people do not have to climb on it to paint/seal it.

**Transfer Station report.** The cameras will be installed later this week, and the signs for surveillance should be done as soon as the cameras are working. We are also having magnetic signs for the recycling dumpsters made.

**Noxious Weeds report.** Fischer has sent out three letters about weeds, and the recipients are already eliminating the weeds

**Highway/Chairman's report.** Recyclables were hauled to American Paper and Meeting. Brush pile was burned. One door on the TS was repaired. The shop urinal is repaired. Fahrner crack filled the chip seal roads in subdivisions. The county did Mastik crack filling at Valley Heights Subdivision. Continuing to mow roadways.

**Clerk's report** The partisan Primary is held August 9, 2022. We have sent out absentee ballots and in-person early voting begins July 26, 2022. Eichner will be a WMCA convention in the Dells August 24-26, 2022. To use ARPA funds, the Town needs a procurement policy and an ethics policy. Staff will be working on these for approval by the Board. John Luby will make his Transfer Station proposal at the August.

**Communications and announcements.** None

**Review of bills and authorization of payment.** Motion by Fischer, seconded by Bishop to approve the vouchers as presented. Motion carried. 5-0.

**Adjournment.** Motion by Fischer, seconded by Bishop, to adjourn at 10:30pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman



**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
July 21, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig and confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Clerk Eichner was excused. Chairman Hartwig recorded the minutes.

**Approval of the agenda.** Motion by Kufahl, seconded by Bishop, to approve the agenda. Motion carried 5-0.

**Resident Comment on any agenda Item.** None

**Discussion and possible action – Consideration of Temporary Class B Liquor License Application for end-of-season picnic from Jackson Area Youth Baseball Association.** Motion by Kufahl, second by Bishop to approve the Temporary Liquor License. Motion carried 5-0

**Adjournment.** Motion by Kufahl, seconded by Behringer, to adjourn at 7:02pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved:



**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
August 4, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 4:15p.m. by Chairman Hartwig. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer. Supervisor Joe Kufahl was excused. Also Present was Zoning Administrator Jim Micech and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the agenda. Motion carried 4-0.

**Discussion and possible action – Discussion and possible action on significant design revisions to the Town Hall Board Room in conjunction with Town Hall remodeling plans as accepted for solicitation of bids by the Town Board on April 14, 2022.** A discussion was held on keeping the raised dais in the board room and accessing the new staff offices via ramps. While no significant cost increase or savings with this option, using ramps would result in severe spatial limitations in both the board room and the new offices. Motion by Fischer, second by Behringer to lower and replace the existing dais with movable decorative furniture, subject to pricing, keep the existing ceiling tiles in the board room, replacing only the defective tiles, and to use 2' x 2' LED lighting fixtures instead of 2' x 4' fixtures. Motion carried 4-0

**Adjournment.** Motion by Fischer, seconded by Behringer, to adjourn at 4:44pm. Motion carried 4-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved:



**MINUTES OF THE TOWN BOARD MEETING**  
**August 11, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer were present. Also present was, Town Attorney Tim Andringa, Treasurer Monica Diaz, Highway Superintendent Ron Eickstedt and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Kufahl, seconded by Fischer, to approve the agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Behringer, seconded by Bishop, to approve the minutes: July 14, 2022 Town Board Meeting, and the July 21, 2022 and August 4, 2022 Special Town Board Meetings. Motion carried 5-0

**Resident comment on any agenda item.** Seventeen Town residents spoke in favor of the Town passing an ordinance allowing ATV/UTV's to travel on Town Roads.

**Washington County Sheriff Liaison report – Deputy Kyle Wright.** Deputy Wright was excused. The Board did receive the July Incident Report.

**Update on Lodwick inspection warrant –** Attorney Andringa reported that a summary motion from Mr. Lodwick was dismissed and the remaining non-compliant item, the excessive fill, is set to go to trial on September 15, 2022. Discussion only; No action taken by the Board.

**Update Correspondence regarding Chad & Jodi Erickson, 2045 Mill Road, excess permitted livestock compliance agreement.** Attorney Andringa stated that the Town had received correspondence from an attorney with the Farm to Consumer Defense Fund, stating that the compliance stipulations the Ericksons agreed to in December, 2021, should be voided as the Ericksons were not given due process. Andringa opined that the claim is incorrect, and he will address the grievance on behalf of the Town. This Item was for discussion only; No action taken by the Board.

**Consideration of request for Ordinance to allow ATV/UTV's to travel on Town Roads.** Attorney Andringa presented Ordinance TOJ-2022-005 allowing ATV/UTV travel on Town Roads. Motion by Kufahl, second by Behringer, to adopt Ordinance TOJ-2022-005. Motion carried 4-1, Fischer Nay.

**Carl Scholz, The Country Aire Project, LLC. – Certified Survey Map for Scheunemann Farms consisting of four (4) 9.85 +/- acre lots - T7-0315-00A, 0315-00B, 0315-00C, T7-0315-00Z and T7-0316-00Y – A-1 Zoning, as conditionally recommended for approval by Parks & Planning Commission on July 27, 2022.** Motion by Bishop, second by Fischer to approve the Certified Survey Map contingent on proper vacation of the existing Certified Survey Map, upon the entire Louis Lane right-of-way being properly vacated, and upon execution of the developer's agreement. Motion carried 5-0

**11. Discussion, and possible action on a Concept Proposal from John Luby, Wisconsin Disposal and Recycling, to privately manage the Town transfer station and recycling center.** Mr. Luby was not present. No action taken by the Board.

**Update, discussion, and possible action on Town Hall remodeling;** The asbestos report has been completed; minor areas of asbestos were found. The Town is awaiting an estimate for the asbestos removal. The project start date has been moved back to the end of August or beginning of September. No action taken by the Board

**Discussion only – Possible Town administration and maintenance of Zion Cemetery T7-0613, south of 3656 Church Road.** Clerk Eichner reported that a search of the State statute, indicates that if not owner or governing board can be found, which appears to be the case, the Town may simply take over administration and maintenance of the cemetery. Attorney Andringa will confirm this information and report at the September meeting. This Item was for discussion only; no action taken by the Board.

**Update on the Town Hall well replacement.** The well replacement work is scheduled to begin the week of August 22, 2022. It should be completed before the August 31, 2022 deadline set by the DNR. Abandonment of the Town Hall well is included in the Complete Water proposal. Discussion only; No action by the Board.

**Discussion and possible action – Proposed additional part-time hours for sorting and clean-up at Transfer Station/Recycling Center.** Motion by Behringer, second by Fischer to provide additional part time hours on Thursdays at the Recycling center to process recyclables outside of open hours. Motion carried 5-0.

**Update Cedar Creek Road Bridge Construction.** All that is left is some restoration work and the bridge will be complete. Discussion only; No action taken by the Board. There is an approximate \$50,000 savings on the project which equals about \$5,000 to the Town under the 80%-20% contract with the DOT.

**Discussion and possible action – BCPL Loan for budgets in 2023/2024.** Clerk Eichner requested guidance on seeking a loan from The Bureau of Commissioners of Public Lands to increase the levy limit for the 2023 and 2024. The Board had concerns at taking a loan out at this time without knowing a specific amount. No action was taken by the Board.

**Washington County Board Report.** At the August 10, 2022 meeting the County Board recognized a couple of retirements in the Sheriff's Department. The Board passed Resolution 27 creating a referendum question to exceed the current County levy Limit by about 10% for the purpose of funding a County Anti-crime plan, including hiring additional deputies and corrections officers and improvements to the County Jail.

**Treasurer's report.** Treasurer Diaz presented the treasurer's report, and update on facility rentals. Diaz will be attending the Wisconsin Treasurers Association meeting. On Thursday August 18, 2022. Monica will be off the week of August 29<sup>th</sup>. Diaz will also be updating dog license and facility rental forms.

**Ground's report.** No report

**Building's report.** No report

**Transfer Station report.** One security Camera left to install. One of the Transfer station doors broke in the area where the camera needed to be installed. The rest of the system is working and recording. The security signs are up so we can start fining noncompliers.

**Noxious Weeds report.** No report.

**Highway/Chairman's report.** Recyclables were hauled to American Paper and Meeting. Brush pile was burned four times. The Town Hall remodel area was clean out. Removed storm damaged trees and repaired washout areas. Scott Construction started chip sealing. Faded house number signs were replaced. Road signs were replaced. Consolidated Door repaired the Transfer station door. Washington County has completed Mastic patching in Stoney Creek and Tesla drive.

**Clerk's report** The Refuse and Recycling Public Information Meeting. Will be Thursday August 18,2022 at 7-8 pm. Eichner will be attending WMCA September 24-26, 2022. Anyone interested in attending the Wisconsin Town's Association convention in October should fill out the registration and get it back to Eichner by the September 15, 2022. You are on your own for hotel reservation, but you may be reimbursed for it.

**Communications and announcements.** None

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Fischer to approve the vouchers as presented. Motion carried. 5-0.

**Adjournment.** Motion by Kufahl, seconded by Behringer, to adjourn at 9:36pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman



**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
August 18, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 8:30p.m. by Chairman Hartwig. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl, and David Behringer. Also Present was Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the agenda. Motion carried 5-0.

**Discussion and possible action – Discussion and possible action on Resolution J-2022-006, calling for an advisory referendum question be placed on the ballot of the November 8, 2022 general election, asking if the Town of Jackson shall enter a public contract for Town-wide, refuse and recycling collection.** Motion by Fischer, second by Kufahl, to approve Resolution TOJ-2022-006, calling for an advisory referendum question be placed on the ballot of the November 8, 2022 general election, to be worded as follows: Shall the Town of Jackson enter a publicly bid contract for Town-wide, solid waste and recycling collection? Motion carried 4-1, Bishop Nay.

**Adjournment:** Motion by Kufahl, seconded by Behringer, to adjourn at 8:49pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved:





**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
August 26, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00p.m. by Chairman Hartwig. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer (via phone), Marcy Bishop, Joe Kufahl, and David Behringer. Also Present was Clerk Bob Eichner.

**Approval of the agenda.** Motion by Behringer, seconded by Bishop, to approve the agenda. Motion carried 5-0.

**Discussion and possible action on Amended Resolution J-2022-006A, placing additional wording on advisory referendum question to be placed on the ballot of the November 8, 2022 general election, asking if the Town of Jackson shall enter a public contract for Town-wide, refuse and recycling collection.** Motion by Bishop, second by Behringer, to approve Amended Resolution TOJ-2022-006A, to amend the wording of the referendum question for the November 8, 2022 Election as follows: Shall the Town of Jackson enter a public contract for *mandatory*, Town-wide, solid waste and recycling collection, *to be funded annually through a special charge on the Town of Jackson property tax bills?* Motion carried 5-0.

**Adjournment:** Motion by Kufahl, seconded by Behringer, to adjourn at 7:12pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved:



**MINUTES OF THE TOWN BOARD MEETING**  
**September 8, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer (7:02) were present. Also present was, Town Attorney Tim Andringa, Deputy Liaison Kyle Wright, Zoning Administrator Jim Micech, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Kufahl, seconded by Bishop, to approve the agenda. Motion carried 4-0. Spvr. Behringer arrived 7:02pm

**Approval of the minutes.** Motion by Bishop, seconded by Fischer, to approve the minutes: August 11, 2022 Town Board Meeting, and the August 18, 2022 and August 26, 2022 Special Town Board Meetings. Motion carried 5-0

**Resident comment on any agenda item.** Ms. Shirley Becker spoke on Item 17 on the agenda. Ms. Becker administers the Last Home cemetery at CTH P and Pleasant Valley Road in the town. She is asking for a grant from the Town of Jackson for 2023 to offset operating and maintenance costs for the cemetery. Ms. Becker will present a formal request and financial statement at the October 13, 2022 Town Board Meeting. No additional comments.

**Public Hearings**

A. **Open Public Hearing - Ordinance J-2022-006.** Motion by Fischer, second by Bishop to open the Public Hearing on a proposed ordinance to amend the Town of Jackson Comprehensive Plan to allow a future land division, by Brian Kazmierczk, at 3030 Church Road – T7-0683, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only. Motion carried 5-0

B. **Close Public Hearing,** There being no comments, motion by Fischer, second by Kufahl to close the Public Hearing. Motion carried 5-0.

C. **Open Public Hearing** – Motion by Fischer, second by Behringer, to open the Public Hearing on a rezone request to allow a future land division, by Brian Kazmierczk, at 3030 Church Road – T7-0683, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only. Motion carried 5-0

D. **Close Public Hearing** There being no comments, motion by Bishop, second by Fischer to close the Public Hearing. Motion carried 5-0

**Discussion, and possible action** – Ordinance J-2022-006- An ordinance to amend the Town of Jackson Comprehensive Plan as described above and recommended for approval by the Parks & Planning Commission Resolution TOJ-2022-007 on August 31, 2022. As the final Certified Survey Map is not being considered tonight and because there is a current legal non-conforming use, Two-family residence in A-1 zoning, on the advice of Attorney Andringa, a motion by Kufahl, second by Fischer, to table the vote on this item until the final CSM is presented for consideration on October 13, 2022.

**Discussion, and possible action** - rezone request Brian Kazmierczk, for a proposed Certified Survey Map, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only as described above described and pursuant to the Written Recommendation for Approval from the Parks and Planning Commission dated August 31, 2022. For the same reasons as the previous item, a motion by Bishop, second by Kufahl, to table the vote on this item until the final CSM is presented for consideration on October 13, 2022.

**Update on Lodwick inspection warrant** – Attorney Andringa reported that the remaining non-compliant item, the excessive fill, is set to go to trial on September 15, 2022, at 1:30pm. Discussion only; No action taken by the Board.

**Discussion only – Possible Town administration and maintenance of Zion Cemetery T7-0613, south of 3656 Church Road.** Attorney Andringa and Clerk Eichner confirmed that State Statutes state that if no board exists for a cemetery and no owner to maintain a cemetery, both of which exist for the Zion Cemetery, the Town can simply take over the maintenance and administration of the cemetery. No further action is needed.

**Washington County Sheriff Liaison report** – Deputy Kyle Wright. Deputy Wright was excused. The Board did receive the August Incident Report. Deputy Wright confirmed that the Anti-Crime Referendum will be on the November ballot. The board also confirmed protocol for requesting follow-up to violations at the Transfer Station caught on camera. Discussion only – No Action

**Update on the Town Hall well replacement.** The well replacement work is complete we have clean water test and the DNR has lifted the Boil order for Town Hall. All that remains is the abandonment of the old well and a little bit of cleanup by the Pavilion. Discussion only - No Action.

**Update, discussion, and possible action on Town Hall remodeling;** The old concrete has been removed and demolition is scheduled to begin next week. Design2Construct will send a construction schedule.

**Discussion and possible action** – Proposal for new IT services in remodeled area. Clerk Eichner presented a proposal from Pros4 Technology for providing IT services in the new offices. The Board decided to wait until the October 13, 2022 meeting and instructed Clerk Eichner to obtain some clarification on some of the item costs listed in the proposal

**Discussion and possible action** – Transfer Station roof painting. Spvr. Behringer did receive a verbal quote of \$1800 to repaint the transfer station roof. Behringer will confirm that existing rust zones will be addressed and that the material used is a long-term rubber-like material and report next month.

**Discussion and possible action** – Request to use ABT Mailcom for distribution of Tax Bills. The Town used this service last year and it appears that the cost will be less than last year. Motion by Kufahl, second by Bishop to use ABT Mailcom for printing and distributing of the 2022 Tax Bills. Motion carried 5-0.

**Discussion and possible action** – Preliminary budget presentation, wage increase, fee schedule, and set budget calendar. Clerk Eichner presented a very preliminary budget. Eichner requested that the Board consider an increase in most wages of more than the 1% the Board approved in the last few years. Diaz presented some fee schedule changes for consideration. The board set the budget workshop dates: October 13, October 25, November 1, and the Public Hearing and Electors meeting November 29, 2022. Eichner reminded the Board that Ms. Becker's request for a cemetery grant will be considered as part of the budget process.

**Washington County Board Report.** The County will be reconstructing CTH P from STH 60 to STH 145 between March 15 and October 1, 2023. Wausaukee Road will be constructed from Mequon Road to Pioneer Road in 2023 as well CTH M from Pioneer to STH 60 reconstruction is scheduled for 2024 & 2025. Hartwig and Bishop attended the WTA District meeting in Addison. Sheriff Schulteis gave a very good breakdown of the County's referendum. If the referendum passes the number of deputies on the road would ultimately rise from 16 to 23 over 3 shifts.

**Treasurer's report.** Treasurer Diaz presented the treasurer's report. Diaz has met with BMO on the collateral agreement. To get the agreement we need to move from a business account to Public Funds. The added bonus for this is a higher interest rate on the new accounts.

**Ground's report.** Kettle Moraine Lutheran is talking with JAYBA on shared use of the ball fields. Zoning Administrator has been talking to an individual who would like to bring a BMX Racing track to the Jackson Area. Micech considered several Town Owned parcels but there were drawbacks to all of them that prohibited them from consideration. Micech finally suggested that the individual talk to the DNR about the possibility of using a 'dry' area in the Jackson Marsh.

**Building's report.** The Town's salt shed at the Town Garage is in need of some repairs to prevent leeching of the salt out of the shed. Behringer will look at possible alternatives for the repairs.

**Transfer Station report.** The surveillance system recorded the first violator. And illegal dumping before open hours last Thursday. There will be training of the camera system the week of 9/12.

**Noxious Weeds report.** Fischer reported that a noxious weed complaint has been received from neighbors of 2590 Bobolink Dr.

**Highway/Chairman's report.** Recyclables were hauled to American Paper and Meeting. Brush pile was burned four times. The metal recycling bin was changed out. Loose chips from sealcoating were blown off of Sherman Rd and Western Ave. Washington County marked 6.5 miles of centerlines for the Town. Roadway mowing continues. Giltzer safety-wired the cardboard baler, fixing a potential grounding issue on a wet floor. Truck 12 had to have a tire repaired. Scott Construction finished seal-coating the subdivisions. Spray patch oil was purchased from Meigs in Portage and the spray patcher was repaired. The crew spray-patched Pleasant Valley Road to eliminate the dips at cracks.

**Clerk's report** Eichner will be on Vacation from September 12-15 for a short vacation. We will be using a mail service to send out a flyer for the referendum.

**Communications and announcements.** None

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Behringer to approve the vouchers as presented. Motion carried. 5-0.

**Adjournment.** Motion by Behringer, seconded by Fischer, to adjourn at 9:12pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman



**MINUTES OF THE TOWN BOARD MEETING  
October 13, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer were present. Also present was, Town Attorney Tim Andringa, Zoning Administrator Jim Micech, Treasurer Monica Diaz, and Clerk Bob Eichner. Guests present were Sheriff Martin Schulteis, and County Executive Josh Schoemann.

**Approval of the agenda.** The agenda was revised to remove the item on Country Aire Project CSM and to correct the name of the New Hope Cemetery to the Last Home Cemetery. Motion by Fischer, seconded by Bishop, to approve the revised agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Bishop, seconded by Fischer, to approve the minutes for the September 8, 2022 Town Board Meeting. Motion carried 5-0

**Resident comment on any agenda item.** No public comments

**Presentation and discussion only. Washington County Anti-Crime Plan Executive Summary – County Executive Schoemann and Sheriff Schulteis.** Executive Schoemann and sheriff Schulteis provided a presentation on the Anti-Crime referendum for consideration on November 8, 2022. No further action was taken.

**Washington County Sheriff Liaison report** – No report; Deputy Wright was not present

**Discussion, and possible action** – Motion by Bishop, seconded by Fischer to approve Ordinance J-2022-006, an ordinance to amend the Town of Jackson Comprehensive Plan at 3030 Church Road for a land division of T7-0683 recommended for approval by the Parks & Planning Commission Resolution TOJ-2022-007 on August 31, 2022. Motion carried 5-0.

**Discussion, and possible action** – Motion by Behringer, seconded by Kufahl to approve a rezone request by Brian Kazmierczk, for a proposed Certified Survey Map at 3030 Church Road for a land division of T7-0683, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only pursuant to the Written Recommendation for Approval from the Parks and Planning Commission dated August 31, 2022.

**Discussion and possible action** – Motion by Bishop, seconded by Fischer to approve Final CSM at 3030 Church Road for a land division of T7-0683 – request to section off the existing single-family residence from the main parcel, Brian Kazmierczk owner, as recommended for approval by the Parks and Planning Commission on September 28, 2022.

**Discussion and possible action** – Ms. Shirley Becker presented a request from the Last Home Cemetery Board for consideration of a grant of \$800 to \$1000 from the Town of Jackson in the 2023 Budget, to supplement costs associated with administration and maintenance of the Last Home Cemetery. The consensus of the Board is to consider the request during the workshops for the 2023 Budget.

**Discussion and possible action.** – Tony and Jan Matuszczak requested the Board consider reducing the speed limit on Maple Road north of Pleasant Valley Road. From 55mph to 45mph. After discussion, the consensus of the Board was to table this item until after Matuszczak’s planned subdivision is approved and construction starts. No further action was taken.

**Discussion and possible action** – Motion by Fischer, seconded by Behringer, to approve changing the financial designation on most of the Town’s reserve banking accounts from Corporate Funds to Public Funds. Motion carried 5-0.

**Update, discussion, and possible action on Town Hall remodeling;** Clerk Eichner gave an update on the Town Hall remodeling. Two potential savings were noted; Removing the boardroom dais completely rather than re-milling it will save \$4000 and keeping the ceiling system and changing out only the light to LED’s will save another \$3000. Consensus of the Board is that we will find our own tables. And that we will remove the whole dais including the board table.

**Discussion and possible action** – Proposal for new IT services in remodeled area. Motion by Fischer, seconded by Behringer. To accept the Pros4 Technology’s proposal to extend IT services into the remodel area for \$10,438.00. Motion carried 5-0.

**Discussion and possible action** – Transfer Station roof painting. Spvr. Behringer reported that the roof is in worse shape than originally thought. A portion of the roof may need to be repaired before painting. The original quote did not specify what product would be used. The correct process would be to specify what the Town wants and base the bid on those specifications. We will budget for next year.

**Update, discussion, and possible action** – Memorandum of Understanding for shared facilities and services for elections with the Town of Germantown. Clerk Eichner presented the Draft MOU for shared election services with the Town of Germantown. Attorney Andringa will review, and it will be presented to the Board for approval at the November meeting. No further action taken

**Discussion only** – Presentation of sample ethics ordinance and purchasing policy, required to use ARPA funds. Clerk Eichner presented these items for review. On the advice of WTA stating that these items are needed to begin using ARPA funds. Attorney Andringa will review present at the November meeting. No further action taken.

**Washington County Board Report.** The County Board made appointments: Mike Parsons - Board of Adjustments, Kris Deiss - HOME Board, Anthony Deehr - Local Emergency Planning Committee, Mark Forster - Local Emergency Planning Committee. The Board also voted to retain Samaritan Home as a County Facility.

**Treasurer’s report.** There is no treasurer’s report this month as there are issues with the accounting software. Diaz presented the proof of the 2023 Transfer Station placards. The final payment for dog licenses for 2022 has been submitted to the County.

**Ground’s report.** No Report

**Building’s report.** There is more damage to the Town’s salt shed at the Town Garage than previously noted one of the rafters is damaged and needs to be fixed along with repairs to prevent/reduce leeching. Spvr, Behringer estimates a budget of \$5000 for these repairs. We will also need to budget several thousand dollars for the fixing and painting of the Transfer Station roof.

**Transfer Station report.** The town needs to consider installing an exterior warning light at the transfer station to indicate if the compactor has been left on. The emergency stop-switches also need to be moved/added to more accessible locations as well.

**Noxious Weeds report.** No report

**Highway/Chairman's report.** The highway report will be given with next months report, Zoning Administrator Micech reported that Parks and planning will consider a conditional Use Permit request for a 32-acre solar array at the October meeting. Micech also reported that the suit with Mr. Lodwick has been settled and Mr. Lodwick is currently correcting the remaining non-conforming fill issue on his property. Crescent Moon Farm is again non-conforming with cows and pigs.

**Clerk's report** Election Day is November 8, 2022. We currently have almost 267 absentee ballots out, eighty-seven returned. Early voting begins October 25, 2022. Pros 4 has explored getting Spectrum internet service to the Town Hall. The cost for the Town would be about \$45,000. We just took in about \$60,000 of utility road opening permit fees. At the November meeting the board will be asked to consider using those fees to pay for the extension of Spectrum to the Town Hall.

**Communications and announcements.** Hartwig shared information received at WTA convention, regarding solar farms. Fischer asked for clarification on referendum question.

**Review of bills and authorization of payment.** Motion by Fischer, seconded by Bishop to approve the vouchers as presented. Motion carried. 5-0.

**Adjournment.** Motion by Behringer, seconded by Fischer, to adjourn at 10:52 pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman



**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
October 13, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 1025 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer were present. Also present was, Zoning Administrator Jim Micech, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Fischer, seconded by Kufahl, to approve the agenda. Motion carried 5-0.

**Discussion and possible action - Budget workshop.** The 2023 Fee schedule changes were discussed, and the final fees will be approved at the November 10, 2022 Town Board meeting. The Road construction for 2023 was also discussed. Clerk Eichner recommended that the main construction project for 2023 should be the Surface course on Church Rd from Sherman Rd to Spring Valley Rd. any other rad work done next year will be done using ARPA Funds. The final item discussed was wage increase for most regular part-time and full-time employees. Motion by Fischer, seconded by Behringer, to increase wages for regular part-time and full-time employees, excluding, Poll workers, Board and Commission members and the Zoning Administrator, by 3% in 2023. Motion carried 5-0.

**Discussion and possible action - Setting future workshop dates.** The next Budget workshop will be October 25, 2022 at 7:30pm. No further action taken.

**Adjournment.** Motion by Bishop, seconded by Kufahl, to adjourn at 12:07 am. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman





**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
October 25, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:30 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors, Marcy Bishop, Joe Kufahl and David Behringer were present. Supervisor Steve Fischer was excused. Also present was, Clerk Bob Eichner.

**Approval of the agenda.** Motion by Kufahl, seconded by Bishop, to approve the agenda. Motion carried 4-0.

**Discussion and possible action - Budget workshop.** The Preliminary budget was reviewed and discussed. No reportable action was taken The next budget workshop is scheduled for November 1, 2022 at 7:00pm.

**Adjournment.** Motion by Kufahl, seconded by Bishop, to adjourn at 10:13 pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

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Robert Hartwig, Chairman



**MINUTES OF THE SPECIAL TOWN BOARD MEETING  
November 1, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:30 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors, Marcy Bishop, Joe Kufahl and David Behringer, and Steve Fischer were present. Also present was Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the agenda. Motion carried 5-0.

**Discussion and possible action - Budget workshop.** The Amended budget was reviewed and discussed. No action was taken. The final budget and tax levy will be voted on at the November 10, 2022 Town Board meeting.

**Adjournment.** Motion by Kufahl, seconded by Behringer, to adjourn at 8:44 pm. Motion carried 5-0.

Respectfully Submitted,

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Robert M. Eichner, Clerk  
Approved:

\_\_\_\_\_  
Robert Hartwig, Chairman



**MINUTES OF THE TOWN BOARD MEETING  
November 10, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer were present. Also present was, Town Attorney Tim Andringa, Zoning Administrator Jim Micech, Treasurer Monica Diaz, Highway Superintendent Ron Eickstedt, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the revised agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Fischer, seconded by Behringer, to approve the minutes for the October 13, 2022 Regular and Special Town Board Meetings, and the October 24, 2022 and November 1, 2022 special Town board meetings. Motion carried 5-0

**Resident comment on any agenda item.** Highway Superintendent Eickstedt asked to be included in the discussion of the sale of truck #22, the 2023 transfer station placard fees, and consideration of the 2023 Town of Jackson proposed budget.

**Move to closed session.** Pursuant to S.19.85(1)(g) the Board will move into closed session to Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically settling the forfeiture amount in the Timothy Lodwick Special Inspection Warrant litigation. Motion by Kufahl, seconded by Behringer, to move to closed session at 7:07pm. Motion carried 5-0 by roll call vote.

**Reconvene into open session.** Motion by Bishop, seconded by Kufahl, to reconvene into open session at 7:25pm. Motion carried 5-0 by roll call vote.

**Discussion and possible action** – Consider the forfeiture amount in the Timothy Lodwick Special Inspection warrant litigation. Motion by Bishop, seconded by Behringer, to give authority to the Town Attorney to offer Mr. Lodwick a forfeiture amount as discussed in the closed session. Motion carried 5-0

**Washington County Sheriff Liaison report** – No report; Deputy Wright was not present

**Discussion and possible action** – Sarah Noble Lane – T7-0331 – Final CSM Review for a land division of vacant land on Cedar Creek Road consisting of 34.89 acres into two lots. Motion by Kufahl, seconded by Fischer to approve the proposed CSM. Motion carried 5-0

**Update, discussion, and possible action** – Memorandum of Understanding for shared facilities and services for elections with the Town of Germantown. Motion by Kufahl, seconded by Bishop to approve the Memorandum of Understanding. Motion carried 5-0

**Discussion and possible action** – Rates for weekly facility rentals. Motion by Bishop, seconded by Behringer to maintain the current rate for weekly facility rental at \$40. Motion carried 5-0

**Discussion and possible action.** – Consideration of 2023 Town Fee Schedule. Motion by Kufahl, seconded by Bishop, to approve the 2023 Fee Schedule. Motion carried 5-0.

**Update, discussion, and possible action on Town Hall remodeling;** Clerk Eichner explained that there was confusion at the October 13, 2022 Board meeting. Design2Construct was under the impression that the Board wanted to keep the current Board table. The Board agreed that the existing Board Table was to be removed and replaced with portable tables. To requests for change orders were presented. One for the full replacement of the siding on the east side of the remodel area, and one for new frames for the barn vestibule window replacement, (original bid included replacement glass only). In both cases the Board requested addition quotes to do this work. Clerk Eichner will follow up on these items. Eichner also reported that the work is on schedule for a December 15, 2022 occupancy date. No further action was taken.

**Discussion and possible action – Sale of Highway Department Truck #22.** Motion by Kufahl, second by Bishop, to accept the final bid of \$16,350.00 for the sale of Truck #22. Motion carried 5-0.

**Discussion and possible action – General Election referendum results.** Clerk Eichner reported that the referendum question on roadside pick-up of refuse and recycling failed 1652-764 with 91 people not voting on the question. No action taken on this item.

**Discussion, and possible action – Consideration of Town-wide solid waste and recycling collection contract for 2023.** Motion by Bishop, seconded by Fischer to permanently table this item due to referendum not passing. Motion carried 5-0.

**Discussion, and possible action – Consideration rates for Transfer Station placard for 2023.** This Item was discussed during approval of 2023 Fee Schedule. No further action was taken

**Discussion, and possible action – Consideration of the 2023 Town of Jackson Budget and Levy.** Motion by Behringer, seconded by Fischer, to add the Unused levy calculation of \$407 to increase the Towns Levy Limit. Motion carried 5-0

Motion by Fischer, seconded by Bishop, to approve the 2022 Levy of \$771,150.00. Motion carried 5-0.

Motion by Bishop, seconded by Behringer, to approve the 2023 Budget of \$1,411,625.00. Motion carried 5-0.

**Washington County Board Report.** Judge Giernoth gave a presentation on the drug rehabilitation program she oversees. An Ad Hoc committee has been formed to consider the future of Samaritan Home. Diane Lyon was commended for 23 years of County service. Hartwig attended a railroad meeting on 11-9. To build a new railroad bridge it will cost \$650 million a 65% increase over last year. New flashing lights at an intersection, paid for by a town up north estimated at \$250-\$300 thousand.

**Treasurer's report.** Diaz presented the September and October reports and the facility usage income report. JAYBA has been invoiced for 2022. Diaz presented the tax bill information sheet. Data on election 2507 voters 85.2% turnout, 105 Election Day Registrations.

**Ground's report.** Superintendent Eickstedt recommended that fill be placed around the tennis courts. And there are 4 downed trees on the trails.

**Building's report.** Complete Water is asking for an increase in final bill of which we were not aware. Clerk Eichner notified Complete Water that the Town will only pay the contract amount. Clerk Eichner was directed to seek reimbursement, Behringer is still working on a specification for the transfer Station repairs and roof painting.

**Transfer Station report.** Bishop has contacted Gillitzer Electric, for a quote on the exterior compactor warning light and for an additional emergency shut-off switch.

**Noxious Weeds report.** No report

**Highway/Chairman's report.** In October & November, brush was burned 5 times, and recyclables hauled to American, the metal bin was switched out, and the drain oil was picked up, Spray patching of roads is done for the season. Mowing is completed, shouldering was done, and storm downed trees were removed. Truck 14 needs 6 new tires, and #18 need a new steer tire.

**Clerk's report** The Spring Election will be April 4, 2023, and nomination packets are available starting December 1, 2022 and are due January 3, 2023. If a Primary is needed, it will be February 21, 2023. We are required to do a post-election equipment audit by December 2. We replaced Jim's laptop because it died, We also will be ordering a desktop unit and monitors for Connie's work area and new monitors with speakers and microphones for all Connie, Monica, and Bob. These will be paid for in the existing budget.

**Communications and announcements.** none

**Review of bills and authorization of payment.** Motion by Kufahl, seconded by Bishop to approve the vouchers as presented. Motion carried. 5-0.

**Adjournment.** Motion by Fischer, seconded by Bishop, to adjourn at 9:50 pm. Motion carried 5-0.

Respectfully Submitted,



Robert M. Eichner, Clerk

Approved: 12-8-2022



Robert Hartwig, Chairman





**MINUTES OF THE SPECIAL TOWN BOARD MEETING/PUBLIC HEARING  
AND THE SPECIAL TOWN MEETING OF THE ELECTORS  
NOVEMBER 29, 2022**

**I. Special Town Board Meeting/Public Hearing:**

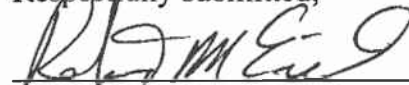
- A. Call Meeting to Order and Pledge of Allegiance.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig and the Pledge of Allegiance was recited.
- B. Roll Call –** Chairman Bob Hartwig, Dave Behringer, Steve Fischer and Marcy Bishop were present. Supervisor Joe Kufahl was excused. Also present was Town Clerk Bob Eichner and 1 Town Elector, Charlotte Gruszynski.
- C. Confirm with Clerk that the meeting was noticed properly.** Clerk Eichner read the meeting notice into the record and confirmed the required fifteen-day notice was given by posting on the Town website and at the three posting locations in the Town of Jackson on November 14, 2022.
- D. Approval of the agenda.** Motion by Fischer, seconded by Behringer, to approve the agenda. Motion carried. 4-0
- E. Public Hearing on the Proposed 2023 Town Budget.** Clerk Eichner presented the 2023 proposed budget.
- F. Public Comments.** No comments.
- G. Adjournment.** Motion by Fischer, seconded by Bishop to adjourn the Special Town Board meeting/Public Hearing at 7:07pm. Motion carried.

**II. Special Town Meeting of the Electors:**

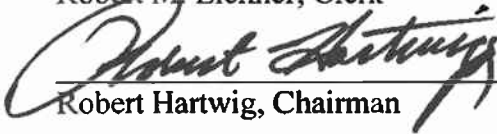
- A. Call to order the Special Town meeting of the Electors and confirmation of meeting notice.** Town Chairman Hartwig called the meeting to order at 7:07pm Clerk Eichner confirmed that the meeting was properly noticed 15 days in advance of the meeting.
- B. Comments from any town resident.** No Elector Comments
- C. Approval of 2022 highway expenditures.** Motion by Charlotte Gruszynski, seconded by Steve Fischer to approve the 2023 Town highway expenditures in the amount of \$645,883.00. Motion carried 5-0.
- D. Approval of grant to Last Home Cemetery.** Motion by Dave Behringer, seconded by Marcy Bishop, to authorize the Town of Jackson Board to donate \$1000, in year 2023 to the Last Home Cemetery Board to help fund on-going administrative and maintenance costs, pursuant to Wis. Stat. § 60.10(3)(e). Motion carried 5-0.

- E. Increase in Town Levy Limit.** Motion by Dave Behringer, seconded by Charlotte Gruszynski, to approve of the increase in the Town Levy Limit of \$407, for unused levy carryforward from prior years.
- F. Adoption of the 2022 town tax levy.** Motion by Marcy Bishop, seconded by Charlotte Gruszynski to adopt the 2022 Town tax levy, to be collected in 2023, in the amount of \$771,150.00. Motion carried 5-0
- G. Approval of 2023 Town Budget.** Motion by Charlotte Gruszynski, seconded by Steve Fischer to approve the 2023 Town of Jackson budget of \$1,411,625.00. Motion carried 5-0.
- H. Adjournment.** Motion by Dave Behringer, seconded by Charlotte Gruszynski to adjourn at 7:13pm. Motion carried 5-0.

Respectfully submitted,



Robert M. Eichner, Clerk



Robert Hartwig, Chairman

Minutes approved: December 8, 2022