



2021 ANNUAL FEE SCHEDULE

Approved 11/12/2020, effective 1/1/2021: Amended to include building and zoning fees 4/8/2021.

Alcohol and Tobacco Licensing:

Class "B" Beer	\$100	
"Class B" Intoxicating Liquor	\$375	
Temporary Class "B" (Picnic)	\$10	per day
Temporary "Class B" (Wine)	\$10	per day
Operator's License	\$38	
Temporary Operator's License	\$10	
Publication	\$30	
Criminal History	\$7	
Tobacco	\$100	
Late Fee	\$100	assessed if applications and information not received by due date

General Government:

Special Assessment Letter	\$40	
Special Assessment Letter (Faxed Return)	\$42	
Rush Special Assessment Letter	\$65	(request for return is less than <u>ten business</u> days)
Past Due Water Bills	\$25	per billing statement mailed plus interest
NSF Returned Checks	\$50	plus collection costs
Returned Checks: Other	\$25	minimum administrative fee (additional charge at Town Clerk's discretion)
Tax Bill Reprint (for Mortgage companies)	\$7	
Interest for past due payments	2.5%	monthly (not related to real or personal property taxes)
Copies 8 ½ X 11	.25	digital copies are priced at the Town Clerk's discretion
8 ½ X 14	.30	
11 X 17	.50	
Fax	\$1	per page
Research Fee for record request	\$55	per hour
Credit Card Service Fees		per Annual Agreement with credit card provider
Special Town Board Meeting	\$732.02	(subject to Town Chairman discretion)

Facility Usage and Rental:

Security Deposit	\$300 regular / \$100 (or \$ at Clerk's discretion) for nonprofit, volunteer or other groups
Key Deposit	\$25

Rentals by nonprofit, school and civic groups may receive a reduction of rental charges at the discretion of the Town Board. Residents may receive a rental fee reduction of \$25.

Grounds/Fields \$100
 Town Hall: *All rentals include use of bathrooms and kitchen (for serving only) and the Fireplace Room, Mural Room and Dining Room. Use time MUST include your time for set up and clean up.*

Mon-Thurs	4 hours or less	\$109	Greater than 4 hours	\$134
Fri-Sat-Sun	4 hours or less	\$150	Greater than 4 hours	\$250

- *Large events such as weddings and graduation parties will be charged a rate of \$425 and will include use from 4:30 PM the day before the event until noon the day after the event to facilitate the set up and clean up times.*

Pavilion	\$100
Town Garage Upstairs Mtg. Rm.	\$50

Continued

Repairs to Town Roads and Right of Ways, Signage, and Property:

Labor	\$85 per hour
Equipment	Billable at the State of Wisconsin Classified Equipment Rates for the current year.
Materials	Cost plus 25%
Administrative Fee	\$50 per billing

Dog Licenses:

Male/Female	\$12	Note: the keeping of more than four (4) pets requires approval based on zoning
Spayed Female/Neutered Male	\$7	
Late Fee after March 31 st	\$15 per dog	
Multiple (Kennel) License	\$70	

Noxious Weed Control and Clean Up:

First Notice	\$10
Second Notice	\$50

If a Third Notice is required you will be billed for the cost of subcontractor clean-up plus \$100 administrative fee

Road Openings (Utility Permits):

\$2.00 per linear foot, \$100 min. (request ten business days in advance)

Road Opening Rush Fee \$25.00 (request less than ten business days in advance)

House Numbers (fire signs)

\$60.00

Engineering Fees

Actual cost plus \$25 administrative fee per billing

Legal Fees

Actual cost plus \$25 administrative fee per billing

Cemetery:

Single Plot	\$400	
Transfer of Ownership	\$50	Requires Town Board approval
Replacement of Plot Deed	\$25	
Monument Permit	\$25	Installation or Change

Fire Call: Under review

Transfer Station:

Annual Permit Fee (Placard)	\$100	Per Household – Maximum of 4 vehicles
Half Year Prorated	\$60	Applicable to New Residents Only (July 1 thru December 31)
Late Fee (after January 31, 2021)	\$50	
Replacement Placard	\$10	If piece(s) of current year placard is provided
Lost Placard	\$100	
Additional Disposal Fees:		
Anti-freeze	\$4	per gallon
Appliances containing coolant	\$45	per unit (freon or other substance)
Tires - no rims	\$.40	per pound
Tires - on rims	\$25	per unit
Upholstered Chair	\$25.00	per unit
Upholstered Sofa	\$40.00	per unit
Mattress or Box Spring	Twin/Full \$25 per unit	Queen/King \$50 per unit
Used Oil	\$1	per gallon

The Town will no longer accept electronics. Please watch for electronic recycling events in the area.

***Other disposal fees may be assessed by the Transfer Station Attendant for extraordinary items or large quantities of brush/yard waste. **Do not bring construction waste.**

Burn Permits are not issued. Please check state guidelines for list of items that can be burned and if there are fire warnings – information is available at the WI DNR website.

Fireworks Permits issued at Chairman’s discretion.

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Schedule of Building Permit Fees for 2021

A. Minimum permit fee for all permits	\$60.00
B. Residence – One & Two Family and Attached Garages	\$.39 per sq. ft. (or fraction thereof)
C. Residences & Apartments, Three Family & Over, Row Housing, Multiple Family Dwellings, Institutional	\$.39 per sq. ft. (or fraction thereof)
D. Residences – Additions	\$.39 per sq. ft. (or fraction thereof)
E. Local Business, Institutional, Office Buildings or Additions thereto	\$.37 per sq. ft. (or fraction thereof)
F. Manufacturing or Industrial (Office areas to be included under E.)	\$.34 per sq. ft. (of fraction thereof)
G. Permit to Start Construction of Footing and Foundations	\$280.00 Multi-family, Industrial, Commercial. \$210.00 One & two families
H. Agriculture Buildings, Detached Garages and Buildings	\$.30 per sq. ft. (or fraction thereof)
I. All other buildings, structures, alterations & repairs where square footage cannot be calculated	\$12.50 per \$1,000.00 valuation
J. Heating, Incinerator units, Wood burning appliances and Energy recovery ventilators	\$55.00 per unit, up to & including 150,000 input BTU units. Additional fee of \$18.00 each 50,000 BTU or fraction thereof, \$800.00 maximum per unit
K. Commercial/Industrial exhaust hoods & exhaust systems	\$180.00 per unit
L. Heating & air conditioning distribution systems	\$2.00/100 sq. ft. of conditioned area with a \$55.00 minimum
M. Air conditioning	\$55.00/unit up to 3 tons or 36,000 BTU's. Additional fee Additional fee of \$18.00/each ton

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	or 12,000 BTU's or fraction thereof
N. Wrecking, razing and interior demolition fees	\$85.00 minimum plus \$.12 per sq. ft.
O. Moving buildings over public ways	\$230.00 plus \$.12 per sq. ft.
P. Re-inspection	\$75.00 each inspection
Q. Plan Examination:	
1. One- & two-family residence	\$250.00
2. Apartment, Three family residence, Row housing, Multiple family buildings	\$300.00 plus \$27/unit
3. Commercial/Industrial (new)	\$300.00
Commercial/Industrial (alterations & additions)	\$300.00
4. Additions to One- & Two-family dwellings	\$85.00
5. Alterations to One- & Two-family dwellings	\$55.00
6. Wall bracing (One- & Two-family dwellings)	\$150.00
7. Accessory buildings, greater than 120 sq ft.	\$65.00
8. Decks, swimming pools	\$55.00
9. Fences	\$55.00
10. Heating plans, lighting, and energy calculation to heating plans submitted separately	\$75.00 each
11. Priority Plan Review – (at the discretion of the Building Inspector depending upon the workload of the department, two business day priority plan review may be provided at double the regular State plan review fees in addition to those listed above. Priority plan review shall not apply to submittals requiring review and/or approval by other governing agencies of the municipality.	\$55.00
12. Resubmission of previously approved plan	\$55.00
R. Special Inspections and reports	\$165.00
S. Wisconsin Uniform Building Permit Seal	\$65.00
*Note 1 – Permits may be obtained individually or on one form in the categories of construction, heating, ventilation, and air conditioning, electrical and plumbing.	
*Note 2 – An additional fee for plan review may be assessed at the time Of application for renewal of the permit.	
House numbers	\$60.00

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T. Occupancy permits:

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|------------------------------------------------------|-------------------------------------------------------------------------------|
| 1. Residential | \$55.00 per unit, addition, alteration or accessory building over 120 sq. ft. |
| 2. Commercial/Industrial New, Alterations, Additions | \$215.00 |
| 3. Temporary Occupancy Permits (6 months or less) | \$85.00 |

U. Pools – Inground/Above Ground/Spas

\$12.50 per \$1,000 of valuation
(\$50.00 minimum)

V. Accessory Structures

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| 1. Decks: less than one hundred square feet | \$75.00 |
| 2. Decks: one hundred square feet or more | \$150.00 |
| 3. Sheds: one hundred twenty square feet or less and Commercial Tents four hundred square feet or more and fifty or more occupants | \$50.00 |
| 4. Fences | \$55.00 |

W. Erosion Control Fees

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|-----------------------------|--------------------------------------------------------------------------------------------------------|
| 1. One- and Two-Family Lots | \$175.00 per lot |
| 2. Multi-family Units | \$315.00 per building, plus \$5.00 per 1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 3. Commercial Lots | \$315.00 per building, plus \$5.00 per \$1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 4. Industrial Lots | \$315.00 per building, plus \$5.00 per \$1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 5. Institutional Lots | \$315.00 per building, plus \$5.00 per \$1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 6. Other | \$55.00 minimum |

X. Reroof, Residing and Trim, Window Replacement

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|-----------------------------------|-----------------------------------------------------------------------|
| 1. Residential | \$50.00 |
| 2. Commercial | \$12.50 per \$1,000.00 valuation with a \$280.00 maximum per building |
| 3. Residential Window Replacement | \$50.00 |

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| Y. Other fees charged to the municipality from other entities
For reviewing plans or permits. Fees charged are required to be paid at the time of application. | As charged |
| Z. Failure to obtain permit before work commences. | Double fees – 1 st offense
Triple fees – subsequent offenses |
| AA. Failure to call for required inspection(s). | \$100.00 per inspection. Double Fees – 2 nd offense. Triple fees – subsequent offenses. |
| BB. Work not ready at time of scheduled inspection. | \$100.00 |

Miscellaneous Town Fees:

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| a. Zoning Permit | \$150.00 |
| b. Zoning Fee – Principal Structure | \$60.00 |
| c. Zoning Fee – Accessory Structure | \$30.00 |
| d. Conditional Use Permit | \$300.00 |
| e. Conditional Use Permit – Amendment or Renewal | \$200.00 |
| f. Zoning Ordinance Amendment | \$300.00 |
| g. Amendment to Zoning Map | \$300.00 |
| h. Amendment to Comprehensive Plan/Lane Use Map | \$225.00 |
| i. Zoning Ordinance Book | \$40.00 |
| j. Land Division Ordinance Book | \$24.00 |
| k. Zoning Map (small) | \$2.00 |
| l. Comprehensive Plan Book | \$65.00 |
| m. Postage to mail maps or ordinances | \$10.00 |
| n. Board of Appeals | \$450.00 |
| o. Erosion Control Stormwater Management Permit | \$300.00 |
| p. Stormwater/Filling/Grading, not with building permit | \$200.00 |
| q. Park Fee per lot | \$700.00 |
| r. Certified Survey Map Review | \$250.00 plus \$100 per additional lot |
| s. Plat of survey review | \$250.00 plus \$100 per additional lot |
| t. Concept Plan Review | \$200.00 |
| u. Preliminary Plat Review | \$250.00 plus \$100 per additional lot |
| v. Final Plat Review | \$100.00 plus \$25 per lot |
| w. Recycling Business Permit | \$300.00 |
| x. Culvert and Access Permit | \$150.00 |
| y. Park and Planning Commission Agenda Fee | \$100.00 |
| z. In addition, fees for plan review, inspection, engineering legal, fiscal, or administrative work shall be billed at actual cost. These fees may also include the cost of obtaining professional planners requested by the Town Board or Park and Planning Commission in connection with the initial review, implementation, and compliance. | |
| aa. Recording, filing, legal, engineering, other outside consultants | Billed at actual cost plus \$50.00 |