



**Minutes for the Town of Jackson Parks & Planning Commission  
Meeting, December 04, 2024**

1. **Call meeting to order** – The meeting was called to order by Chairman Klug at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed proper posting of the meeting.
2. **Roll Call** – Present: Chairman Dave Klug, Vice Chairman Arlyn Johnson, Commissioners John Bales, Chad Johnson, and Andy Jones, Supervisors Joe Kufahl and Steve Fischer, Zoning Administrator Jim Micech and Clerk Bob Eichner. Commissioners Bob Traska and Dennis Bell were excused.
3. **Approval of the agenda** – Motion by Bales, second by Kufahl to approve the Agenda as presented. Motion carried 7-0.
4. **Approval of the minutes of the October 30, 2024 meeting** – Motion by C. Johnson, second by Jones, to approve the October 30, 2024 meeting minutes. Motion carried 7-0.
5. **Any Town Resident to comment on any agenda item** – There were no resident comments.
6. **Chairman Klug recused himself from the panel, and Vice-Chairman Johnson assumed the Chair.**
7. **William & Laura Bougie – Tony Gromacki – Final CSM Review of a land division of T7-0155-00C** – Motion by Bales, second by Jones to approve the Final Certified Survey Map. Motion carried 6-0.
8. **Chairman Klug rejoined the panel.**
9. **Final review of proposed Ordinance No. TOJ- 24-002 which amends Title X of the Municipal Code for Accessory Building Heights and Area in R1, R2, R3, I1 and A1 Zoning Districts** – Motion by A. Johnson, second by Bales, to accept the amendments and recommend approval of Ordinance TOJ-24-00 to the Town Board. Motion carried 6-1, Fischer Nay.
10. **Elizabeth Heidtke – Don Thoma – Concept CSM Review of a future land division of T7-0763 – A1** – The commission was presented with 3 concepts of a proposed land division for consideration. After discussion, the commission, by consensus, recommended that the owner proceed with the CSM using concept 3. No further action was taken
11. **Zoning Administrator’s Report** – Micech reported that he has received a request to install a 100-foot flagpole on the Kettle Moraine Lutheran High School property. The flagpole by definition is a structure and will be placed in the front yard setback of the school and the top of the flagpole will be approximately 38 feet higher than the school roof. This will need a variance from the Board of Appeals. Moraine Development (Lannon Stone) has begun work on the clean fill site on CTH M near the Quarry. There will be a meeting with all parties involved next week to discuss the work, grading plan, timeline, and other pertinent information.
12. **Correspondence and announcement** - None



13. **Adjournment** - The next Commission meeting will be January 29, 2025 at 7:00 pm. Motion by Jones, second by Bales to adjourn the meeting at 8:36pm. Motion carried 7-0.

**Respectfully Submitted,**

*Robert M Eichner*

Robert M Eichner, Clerk

*Jim Micech*

Jim Micech, Zoning Administrator