



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING  
OCTOBER 27, 2021**

1. **Call meeting to order, Pledge of Allegiance and confirmation of meeting notice** – The meeting was called to order at 7:01pm by Chairman Dave Klug. The pledge of allegiance was recited, and Clerk Bob Eichner confirmed proper notice of the meeting
2. **Roll Call** – Member present: Chairman David Klug, John Bales, Chad Johnson, Arlyn Johnson, David Behringer, Bob Hartwig, Marcy Bishop, and Richard Deming were present. Randy Vogel was excused. Also present were Town Attorney Tim Andringa, Zoning Administrator Jim Micech, and town Clerk Bob Eichner.
3. **Approval of the agenda** – Motion by Bishop, seconded by Behringer, to approve the agenda as presented. Motion carried.
5. **Any Town Resident to comment on any agenda item** – There were no comments.
6. **Approval of the minutes of the September 29, 2021 Meeting** – Motion by Hartwig, seconded by Deming, to approve the minutes of the September 29, 2021 Parks and Planning meeting. Motion carried
7. **Sara King / Quam Engineering – T7-0138-00E –CSM to Split Lot 1 into Three (3) residential lots (R-1 Zoning)– Shared driveway location on CSM & proposed shared driveway easement document.** – Ms. King presented the Easement Agreement to be recorded with the CSM. A note will be added to the CSM stating that lots 2 and 3 of the CSM will share only one access point onto Pleasant Valley Road. No further action was taken.
8. **Meng Thao – T7-0924-00A & T7-0924-00Z – Review proposed preliminary land division to add acreage to T7-00924-00A (A-1 Zoning) to conform to a min. 5-acre parcel size.** – Mr. Thao presented a conceptual plan to consolidate three existing parcels, including one non-conforming based on minimum acreage, on Pioneer Road into 2 conforming parcels, 5-acre minimum. After discussion, the commission members concurred that Mr. Thao should proceed with his plans, reminding Mr. Thao to obtain proper soil borings and maintain proper setbacks. No further action was taken.
9. **KCI Environmental Tech & Construction– T7-0367 and T7-0369 – CSM to split T7-0367 into two lots and T7-0369 into two lots** – Representatives from KCI and Quam Engineering presented a conceptual plan for a CSM to swap land with Minor’s nursery and restore a meandering creek and wetlands. KCI has discussed requirements with the DNR and is proposing to create a 99-acre wetland mitigation bank. After discussion and review Atty. Andringa suggested that the land swaps be done by legal description first and then the CSM can reflect Lots 1 and 2 for Minor’s and Lot 3 to KCI for the restoration. Atty Andringa also expressed concern that the farm buildings are non-conforming as there is no residence on the property. This could be resolved by zone change from A1 to A2 for the wetland parcel. A. Johnson also stated that there should be no new access points onto STH 60. No further action was taken.



- 10. Kevin W. Eickstedt – Proposed outdoor wood burning stove – Conditional Use – Discussion and possible action** – Mr. Eickstedt is applying for a Conditional Use Permit for an outdoor wood-burning stove/boiler for use on a property he recently purchased at the Southeast corner of STH 60 and Division Road. Mr. Eickstedt presented pictures and drawings of the unit and the screening/sheltering and uses of the unit were discussed. Due to posting requirements and the next committee meeting will be the night before Thanksgiving, the Commission set the date for the CUP Public Hearing and next Parks & Planning Commission Meeting to 7:00pm on December 1, 2021.
- 11. Parks and Building Facility Committee Report** – There was no report.
- 12. Date for November 2021 Park & Planning Commission Meeting** – As mentioned in Item 10 above, the November/December Park and Planning Commission Meeting will be December 1, 2021 at 7:00pm
- 13. Zoning Administrator’s Report** – Administrator Micech reported that he will be following up on the Hobby farm on Mill Road which appears to be exceeding the number of livestock permitted by the zoning code. He will also be following up on the 30-day clean-up notice he issued Mr. Schulenberg last month.
- 14. Correspondence and announcements** - None
- 15. Adjournment of Parks and Planning Commission** – Motion by Bales, seconded by Bishop to adjourn at 8:17pm. Motion Carried

Respectfully submitted,

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Jim Micech, Zoning Administrator

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Bob Eichner, Town Clerk

<p><b>Next Resolution Number: J-21-005</b> <b>Next Ordinance Number: J-21-008</b> <b>Next Conditional Use Permit Number J-21-003</b></p>
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