



**MINUTES OF THE TOWN BOARD MEETING
September 8, 2022**

Call meeting to order, Pledge of Allegiance and announcement of meeting notice. The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

Roll call. Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer (7:02) were present. Also present was, Town Attorney Tim Andringa, Deputy Liaison Kyle Wright, Zoning Administrator Jim Micech, Treasurer Monica Diaz, and Clerk Bob Eichner.

Approval of the agenda. Motion by Kufahl, seconded by Bishop, to approve the agenda. Motion carried 4-0. Spvr. Behringer arrived 7:02pm

Approval of the minutes. Motion by Bishop, seconded by Fischer, to approve the minutes: August 11, 2022 Town Board Meeting, and the August 18, 2022 and August 26, 2022 Special Town Board Meetings. Motion carried 5-0

Resident comment on any agenda item. Ms. Shirley Becker spoke on Item 17 on the agenda. Ms. Becker administers the Last Home cemetery at CTH P and Pleasant Valley Road in the town. She is asking for a grant from the Town of Jackson for 2023 to offset operating and maintenance costs for the cemetery. Ms. Becker will present a formal request and financial statement at the October 13, 2022 Town Board Meeting. No additional comments.

Public Hearings

A. Open Public Hearing - Ordinance J-2022-006. Motion by Fischer, second by Bishop to open the Public Hearing on a proposed ordinance to amend the Town of Jackson Comprehensive Plan to allow a future land division, by Brian Kazmierczk, at 3030 Church Road – T7-0683, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only. Motion carried 5-0

B. Close Public Hearing, There being no comments, motion by Fischer, second by Kufahl to close the Public Hearing. Motion carried 5-0.

C. Open Public Hearing – Motion by Fischer, second by Behringer, to open the Public Hearing on a rezone request to allow a future land division, by Brian Kazmierczk, at 3030 Church Road – T7-0683, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only. Motion carried 5-0

D. Close Public Hearing There being no comments, motion by Bishop, second by Fischer to close the Public Hearing. Motion carried 5-0

Discussion, and possible action – Ordinance J-2022-006- An ordinance to amend the Town of Jackson Comprehensive Plan as described above and recommended for approval by the Parks & Planning Commission Resolution TOJ-2022-007 on August 31, 2022. As the final Certified Survey Map is not being considered tonight and because there is a current legal non-conforming use, Two-family residence in A-1 zoning, on the advice of Attorney Andringa, a motion by Kufahl, second by Fischer, to table the vote on this item until the final CSM is presented for consideration on October 13, 2022.

Discussion, and possible action - rezone request Brian Kazmierczk, for a proposed Certified Survey Map, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only as described above described and pursuant to the Written Recommendation for Approval from the Parks and Planning Commission dated August 31, 2022. For the same reasons as the previous item, a motion by Bishop, second by Kufahl, to table the vote on this item until the final CSM is presented for consideration on October 13, 2022.

Update on Lodwick inspection warrant – Attorney Andringa reported that the remaining non-compliant item, the excessive fill, is set to go to trial on September 15, 2022, at 1:30pm. Discussion only; No action taken by the Board.

Discussion only – Possible Town administration and maintenance of Zion Cemetery T7-0613, south of 3656 Church Road. Attorney Andringa and Clerk Eichner confirmed that State Statutes state that if no board exists for a cemetery and no owner to maintain a cemetery, both of which exist for the Zion Cemetery, the Town can simply take over the maintenance and administration of the cemetery. No further action is needed.

Washington County Sheriff Liaison report – Deputy Kyle Wright. Deputy Wright was excused. The Board did receive the August Incident Report. Deputy Wright confirmed that the Anti-Crime Referendum will be on the November ballot. The board also confirmed protocol for requesting follow-up to violations at the Transfer Station caught on camera. Discussion only – No Action

Update on the Town Hall well replacement. The well replacement work is complete we have clean water test and the DNR has lifted the Boil order for Town Hall. All that remains is the abandonment of the old well and a little bit of cleanup by the Pavilion. Discussion only - No Action.

Update, discussion, and possible action on Town Hall remodeling; The old concrete has been removed and demolition is scheduled to begin next week. Design2Construct will send a construction schedule.

Discussion and possible action – Proposal for new IT services in remodeled area. Clerk Eichner presented a proposal from Pros4 Technology for providing IT services in the new offices. The Board decided to wait until the October 13, 2022 meeting and instructed Clerk Eichner to obtain some clarification on some of the item costs listed in the proposal

Discussion and possible action – Transfer Station roof painting. Spvr. Behringer did receive a verbal quote of \$1800 to repaint the transfer station roof. Behringer will confirm that existing rust zones will be addressed and that the material used is a long-term rubber-like material and report next month.

Discussion and possible action – Request to use ABT Mailcom for distribution of Tax Bills. The Town used this service last year and it appears that the cost will be less than last year. Motion by Kufahl, second by Bishop to use ABT Mailcom for printing and distributing of the 2022 Tax Bills. Motion carried 5-0.

Discussion and possible action – Preliminary budget presentation, wage increase, fee schedule, and set budget calendar. Clerk Eichner presented a very preliminary budget. Eichner requested that the Board consider an increase in most wages of more than the 1% the Board approved in the last few years. Diaz presented some fee schedule changes for consideration. The board set the budget workshop dates: October 13, October 25, November 1, and the Public Hearing and Electors meeting November 29, 2022. Eichner reminded the Board that Ms. Becker's request for a cemetery grant will be considered as part of the budget process.

Washington County Board Report. The County will be reconstructing CTH P from STH 60 to STH 145 between March 15 and October 1, 2023. Wausaukee Road will be constructed from Mequon Road to Pioneer Road in 2023 as well CTH M from Pioneer to STH 60 reconstruction is scheduled for 2024 & 2025. Hartwig and Bishop attended the WTA District meeting in Addison. Sheriff Schulteis gave a very good breakdown of the County's referendum. If the referendum passes the number of deputies on the road would ultimately rise from 16 to 23 over 3 shifts.

Treasurer's report. Treasurer Diaz presented the treasurer's report. Diaz has met with BMO on the collateral agreement. To get the agreement we need to move from a business account to Public Funds. The added bonus for this is a higher interest rate on the new accounts.

Ground's report. Kettle Moraine Lutheran is talking with JAYBA on shared use of the ball fields. Zoning Administrator has been talking to an individual who would like to bring a BMX Racing track to the Jackson Area. Micech considered several Town Owned parcels but there were drawbacks to all of them that prohibited them from consideration. Micech finally suggested that the individual talk to the DNR about the possibility of using a 'dry' area in the Jackson Marsh.

Building's report. The Town's salt shed at the Town Garage is in need of some repairs to prevent leeching of the salt out of the shed. Behringer will look at possible alternatives for the repairs.

Transfer Station report. The surveillance system recorded the first violator. And illegal dumping before open hours last Thursday. There will be training of the camera system the week of 9/12.

Noxious Weeds report. Fischer reported that a noxious weed complaint has been received from neighbors of 2590 Bobolink Dr.

Highway/Chairman's report. Recyclables were hauled to American Paper and Meeting. Brush pile was burned four times. The metal recycling bin was changed out. Loose chips from sealcoating were blown off of Sherman Rd and Western Ave. Washington County marked 6.5 miles of centerlines for the Town. Roadway mowing continues. Giltzer safety-wired the cardboard baler, fixing a potential grounding issue on a wet floor. Truck 12 had to have a tire repaired. Scott Construction finished seal-coating the subdivisions. Spray patch oil was purchased from Meigs in Portage and the spray patcher was repaired. The crew spray-patched Pleasant Valley Road to eliminate the dips at cracks.

Clerk's report Eichner will be on Vacation from September 12-15 for a short vacation. We will be using a mail service to send out a flyer for the referendum.

Communications and announcements. None

Review of bills and authorization of payment. Motion by Bishop, seconded by Behringer to approve the vouchers as presented. Motion carried. 5-0.

Adjournment. Motion by Behringer, seconded by Fischer, to adjourn at 9:12pm. Motion carried 5-0.

Respectfully Submitted,

Robert M. Eichner, Clerk
Approved:

Robert Hartwig, Chairman