



MEETING MUNUTES OF THE JACKSON TOWN BOARD MAY 8, 2025

1. **Call Town to order** – Chairman Hartwig called the meeting order with the Pledge of Allegiance. Clerk Eichner confirmed the proper posting and notification of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also present were Sheriff Deputy Brennan Kulibert, Fire Battalion Chief Jon Hamm, Zoning Administrator Jim Micech, Treasurer Jean Wills, and Clerk Bob Eichner
3. **Approval of the agenda** – Motion by Bishop, second by Kufahl to approve the Agenda as presented. Motion carried 5-0.
4. **Approval of the minutes of the April 10, 2025 Town Board meeting** - Motion by Bishop, second by Huettl, to approve the minutes of the April 10, 2025 meeting. Motion carried 5-0.
5. **Resident comment on any agenda item** – No public comments.

PUBLIC SAFETY AND STAFF REPORTS

6. **Washington County Sheriff's Department Report** – Deputy Kulibert reported that there were no outstanding incidents in the Town in April. The issue of illegal renters in a residence at 4310 Jackson Drive has been resolved with most of the renters now gone.
7. **Jackson Fire Department Report** – Chief Hamm presented the Fire Department Report for April, 2025. The department responded to 63 EMS calls and 24 Fire calls. The department conducted 115 fire inspections. The department hosted 2 fire trainings in April. The second session include hose testing. 4000 feet of hose was tested with only one, 50-foot section failing. The department recently hired 4 new paid-on-call members and has posted for a full-time Firefighter/Paramedic.
8. **Treasurer's report.** – Wills presented the treasurer's and Facility Rental reports. Facility rental is on pace to match 2024.
9. **Zoning Administrator's report** – Micech presented his report. He responded to some grading complaints and lot line disputes and sent out letters for work done without permits.
10. **Clerk's report** – The Annual Recycling report was submitted, and the Town qualified for the \$7600 recycling grant. The ARPA annual report was also submitted confirming that we have spent the remainder of our grant. Eichner received a certificate of appreciation from Washington County for Municipal Clerks Week. Deputy Clerk Diaz is on a well-deserved vacation and Eichner will be on vacation from June 15 -18.

PUBLIC HEARINGS

11. **Public Hearing – Proposed Ordinance TOJ-25-003 – An Ordinance amending Section 2.08(A) of Title X, Zoning Code, to allow for the use of private holding tanks for sanitation use under qualifying circumstances.**
 - A. Motion by Kufahl, second by Bishop, to Open the public hearing. Motion carried 5-0 Micech read the hearing notice and there was no public comment.
 - B. Motion by Huettl, second by Behringer to close the public hearing. Motion carried 5-0.

DISCUSSION AND POSSIBLE ACTION

12. **Consider Proposed Ordinance TOJ-25-003 – An Ordinance amending Section 2.08(A) of Title X, Zoning Code, to allow for the use of private holding tanks for sanitation use under qualifying circumstances** – Motion by Bishop, second by Huettl, to approve Ordinance TOJ-25-003. Motion carried 5-0.



- 13. Consider Cemetery Deed and Perpetual Care Contract for Immanuel Cemetery Thomas and Julia Oliver –** Motion by Bishop, second by Huettl, to approve the Cemetery Deed and perpetual care contract for the Olivers. Motion carried 5-0.
- 14. Consider Cemetery Deed and Perpetual Care Contract for Immanuel Cemetery Jennifer C Grabel -** Motion by Huettl, second by Behringer, to approve the Cemetery Deed and perpetual care contract for the Jennifer Grabel. Motion carried 5-0.
- 15. Consider proposals for Upper Hall dining room repainting –** Motion by Huettl, second by Bishop, to table this item until June to confirm all bidders are using the same specifications. Motion carried 5-0.
- 16. Consider Revised Employment Procedures and Regulations Handbook and Drug and Alcohol Policy –** This item is referred to the personnel subcommittee to review the Drug and Alcohol Policy. Huettl volunteered to replace former Supervisor Fischer on the committee. No formal action taken.
- 17. Consider the results of the Annual Road Inspection on and possible revisions to the 5-year plan –** Motion by Bishop, second by Behringer, to approve the amended 5-year plan attached to these minutes. Motion carried 5-0.

UPDATES AND DISCUSSION

- 18. Update from the planning committee for an All-Town Picnic –** The members of the committee are Jean Wills, Connie Diaz, Bob and Dawn Hartwig, and Charlotte Gruszynski. The date of the picnic has been set for August 16, 2025.

BOARD REPORTS

- 19. Washington County Board report. –** No report as the County Meeting is scheduled for next Wednesday. County Executive Josh Schoemann has announced his intent to run for Governor in 2026.
- 20. Buildings report –** The water was turned on at the Pavilion. There is leaking again from the roof over the old Town Hall. A second round of caulking may be necessary. Attendant Mark Mytton has been told to paint the ceiling and walls in part of the basement now that the mold issue has been cleared up.
- 21. Grounds report –** The lawn mowing has begun. Four old bushes were removed along the front of Town Hall. The Patio fence was stained. Trimming continues along the hiking trails. The highway department completed maintenance on the lawnmower and one of the mower tires was repaired.
- 22. Weed Commissioner's report –** The 2025 Weed Notice was posted today.
- 23. Equipment Manager report –** Our new patrol truck is still set for delivery on June 25th. The crew successfully used our new backhoe for ditching on Center Road, saving money by not using the County for this work.
- 24. Transfer Station report –** More signage has been put up. The compactor hold was cleaned out and the minor repairs were made to the walls and rails for the compactor.
- 25. Highway/Chairman's report –** The bad backfill was removed on Sherman Road and good clean fill placed. The ditch was regraded on Center Road across from El Camino Drive. Fixed plow damage to mailboxes. The fire extinguishers at the shop and transfer station were checked. Maintenance was done on the woodchipper. Weight Limit signs were erected on Maple Road between Sherman and STH 60. Replaced speed limit signs. Shoulder repair work has begun. The County has been trimming trees for the Town on Jackson Drive. Culverts have been ordered for replacement on Jackson Drive, also to be done by the County. All plows and salters have been removed except for Truck 24. The Crew would like to put Truck 24 in the Kirchhayen parade at the end of June. This will be considered at the June meeting. We will be getting a second baler soon from the Town of West Bend.
- 26. Communications and announcements -** None



REVIEW OF BILLS AND ADJOURNMENT

27. Review of bills and authorization of payment – Motion by Bishop, second by Huettl, to approve the vouchers for payment. Motion carried 5-0.

28. Adjournment – Motion by Huettl, second by Bishop, to adjourn at 8:40pm. Motion carried 5-0.

Respectfully Submitted,

Robert M. Eichner

Town Clerk

Approved: June 12, 2025

Robert H. Hartwig

Town Chairman