



**MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD
APRIL 10, 2025, 7:00PM**

1. **Call order** – Chairman Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed proper noticing of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Joe Kufahl, Dave Behringer, and Marcy Bishop, Treasurer Jean Wills, Zoning Administrator Jim Micech, and Clerk Bob Eichner. Also present was Deputy Brennan Kulibert, Fire Battalion Chief Jon Hamm, and Former Supervisor Paul Huettl.
3. **Agenda Approval** – Motion by Kufahl, second by Bishop, to approve the meeting agenda as presented. Motion carried 4-0.
4. **Approval of the minutes** – Motion by Bishop, second by Behringer to approve the March 13, 2025 Town Board meeting and March 20, 2025 Special Town Board Meeting.
5. **Resident comment** – Steve Fischer, 1187 Western Avenue, spoke on Item 23. He believes the transfer station pass should be revoked as Mr. Schulenberg disrespected the workers and the rules. It is also not Mr. Schulenberg's first offense. There were no other public comments.
6. **Washington County Sheriff's Department Report** – Deputy Kulibert presented the March report. He reported on 4310 Jackson Drive. The department was receiving numerous rescue and complaint calls at that address. There are ordinance violations that the Micech and the sheriff's office has been resolving with the owner.
7. **Jackson Fire Department Report**
8. **Treasurer's report.** – The report was presented with the Facility Rental Report.
9. **Zoning Administrator's report** – Board of appeals granted a variance for a detached garage addition. There was a barn fire at Heyden's Nursery on Western Ave which was a total loss. Another Board of Appeals on April 21st to consider a variance for a new Pole Barn. An informal meeting will be held with Lannon stone for some proposed buildings on the quarry site and the clean fill site. Micech, Chairman Hartwig, and Town Engineer Matt Clementi, met with the property owners at the south end of Summer Drive to try to resolve ongoing drainage issues. The Town will clean up the ditches in the right-of-way, one neighbor will cut back their sump pump drain line to reduce flow, and the affected owners will regrade swales on their property.
10. **Clerk's report** – 72% turnout for the Spring election. We received a clean water test for our annual test.
11. **Consider appointment of Paul Huettl as Supervisor to complete term of Supervisor Fischer** – Motion by Kufahl, second by Bishop, to confirm the appointment of Paul Huettl as Town Supervisor, to complete the term of Steve Fischer which ends April 20, 2026. Motion carried 4-0.
12. **Oath of office** – Clerk Eichner Administered the Oath of Office to Supervisor Paul Huettl and Huettl joined the Board table.
13. **Consider Chairman appointments** – Motion by Hartwig, second by Bishop to confirm the Following Appointments: Park & Planning Commission: Chad Johnson and Dennis Bell, term ending April 2028, Robert Traska, Dave Behringer, and Marcy Bishop, term ending April 2026; Board of Appeals: Nicholas Campbell, Chairman term ending April 2028, Shawn Maney, Member term ending 2028, Bryan Farrington, Alternate term ending in 2027; Community Development Authority: Arlyn Johnson, Member term ending February, 2029. Motion Carried 5-0.

Fire Battalion Chief Jon Hamm arrived and gave the Fire Department Report.



- 14. Consider Application for Operator's License** - Motion by Kufahl, second by Hartwig, to approve the license expiring June 30, 2027 for Adley Kadubeck, Kirchhayn Country Club. Motion carried 5-0.
- 15. Consider Application for a Picnic License** – Motion by Bishop, second by Huettl, to approve a Picnic License for Trinity Lutheran Church, 1286 Pleasant Valley Road, for May 8-10, 2025. Motion carried 5-0.
- 16. Consider Final Certified Survey Map** – Motion by Bishop, second by Behringer to approve the Certified Survey Map for 3375 Center Road, Diane Kowalske, Owner. Motion carried 5-0.
- 17. Consider unlawful tax claim from Spectrasite Communications, Inc** – Spvr. Bishop recused herself for this item. Motion by Kufahl, second by Behringer, to deny the claim from Spectrasite Communications. Motion carried 4-0.
- 18. Consider repair or replacement of the bridge on Pleasant Valley Road east of Country Aire Drive** – Motion by Bishop, second by Huettl, to seek engineering proposals for the bridge replacement, for construction in 2026. Motion carried 5-0.
- 19. Consider amount to borrow for planned Road construction and/or bridge repair or replacement** – Motion by Bishop, second by Behringer, that the Town borrow \$300,000 for Highway reconstruction in 2025. Motion carried 5-0.
- 20. Consider setting the date for Public Hearing for Ordinance J-2025- 003 amending Section 2.08(A) of the Zoning Code to allow private holding tanks for sanitation use** - Motion by Kufahl, second by Bishop to hold a Public Hearing on the Draft Ordinance J-2025-003 on Thursday May 8, 2025 at 7:00pm. Motion carried 5-0.
- 21. Consider proposal for Upper Hall dining room repainting** – This item is tabled until the May Town Board meeting to seek and consider at least 2 more quotes.
- 22. Consider setting a date and formation of a planning committee for an All-Town Picnic** – possible dates considered are June 28 or 29, July 12 or 13, and August 16 or 17, 2025. The Committee will include Coinnie Diaz, Jean Wills, Bob Hartwig, and additional Town residents totaling 5 to 7 members.
- 23. Reconsider a Transfer Permit forfeiture by Mr. John Schulenberg** – Motion by Bishop, second by Behringer, to suspend Mr. Schulenberg's permit for 2025, refund his permit fee paid of \$150, and, if Mr. Schulenberg successfully cleans up his property, as determined by the Zoning Administrator, Mr. Schulenberg may be eligible to obtain a permit for 2026. Motion Carried 4-1, Kufahl Nay.
- 24. Date for the Annual Road Inspection** – By consensus, the Annual road Tour will take place Saturday May 3, 2025 beginning at 7:00am. Lead Patrolman Brei will also attend.
- 25. Washington County Board report.** – The County held a meeting on the Fire Preservation plan amendment and a Public Hearing will be held on May 15, 2025. Hartwig submitted a written report for the County Board. Recognized James Heider, Corrections 28 years, Deputy William Niehus, 27 years, Gary Pesto, Highways, 27 years, and Robert Schmidt, Emergency Management, 23 years. The Sheriff Department was also recognized for aiding in avoiding a possible school shooting Addison.
- 26. Buildings report** – We had roof leakage in the old Town Hall by the restrooms. It appears to be, once again, a caulking/flashing issue. The faucet has been repaired in the new men's room. The exterior stairway to the basement needs to be cleaned out and a wall and ceiling in the basement needs to be painted.
- 27. Grounds report** – Trimming has begun on the trails, bushes around Town Hall have been trimmed and old flowers and weeds removed. Mark placed pavers in front of the new Town Hall for access the Barn vestibule.
- 28. Weed Commissioner's report** – Paul Huettl was appointed the Weed Commissioner for 2026.



- 29. Equipment Manager report** – The new truck is scheduled to arrive June 25, 2025 and ready for service in July.
- 30. Transfer Station report** – The new cameras will be installed on April 14th.
- 31. Highway/Chairman's report** – Three calls for downed trees. Continuing to clear brush on Church Road between Pleasant Valley and CTH NN with assistance of Mark Mytton, and the Town of Trenton. Set up culvert replacements on Jackson Drive with the County. 160 tons of salt delivered; remainder of 2024-25 contract. Most of the items auctioned off have been picked up. New calipers and brake pads are installed on Truck 14. We may rent a roadside brushing attachment from Serwe. Continuing with the cleaning and painting of the Shop.
- 32. Communications and announcements** – Micech will not attend the annual meeting on April 15th.
- 33. Review of bills and authorization of payment** – Motion by Bishop, second by Huettl, to approve the bills and authorize payment. Motion carried 5-0.
- 34. Adjournment** – Motion by Kufahl, second by Huettl, to adjourn at 9:30pm. motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Town Clerk

Robert H Hartwig
Town Chairman

Approve May 8, 2025