



MINUTES OF THE TOWN BOARD MEETING DECEMBER 14, 2023

- 1. Call meeting to order, Pledge of Allegiance, and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notifications.
- 2. Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was Clerk Bob Eichner.
- 3. Approval of the agenda.** Motion by Kufahl, seconded by Behringer, to approve the meeting agenda. Motion carried 5-0.
- 4. Approval of the minutes:** Motion by Bishop, seconded by Behringer to approve the November 8, 2023 Town Board meeting minutes. Motion carried 5-0.
- 5. Resident comment on any agenda item.** No comments on agenda items. Heather Nothem, 4158 Jackson Drive did request to be on the January 11, 2024 agenda to discuss the future of Jackson Elementary School.
- 6. Washington County Sheriff's Department report** – Deputy Wright was not present and there was no report.
- 7. Discussion and possible action – Consideration of annual rental fees for the Jackson Moonlighters, Inc. snowmobile club.** Motion by Bishop, second by Kufahl, to charge the Jackson Moonlighters \$240/year for monthly use of the Town Hall. Motion carried 5-0.
- 8. Discussion and possible action – Consideration of the annual rental agreement terms and fees for the American Legion Post 486.** Motion by Behringer, second by Kufahl, to continue with a long-standing agreement to have the Legion provide two replacement American Flags by May 1 annually, in lieu of rent for hall use, for up to 10 meetings per year.
- 9. Discussion and possible action – Approval of the 2024-2025 Town of Jackson Chief Inspectors and Poll Workers.** Motion by Bishop, second by Fischer to approve the Town of Jackson Chief Inspectors and poll workers for the 2024-2025 election cycle. Motion carried 5-0
- 10. Discussion and possible action – Approval of the 2024 polling locations for the Town of Jackson.** Motion by Bishop, second by Kufahl, to designate the upper rooms at Town Hall as the polling location for the entire Town in 2024. Motion carried 5-0.
- 11. Discussion and possible action – Consideration of process and timeline for new Town Attorney selection.**
After discussion, the Board directed Clerk Eichner to work with Attorney Andringa to prepare an RFP for consideration at the January Meeting.
- 12. Discussion and possible action – Consideration of final obligation of remaining ARPA funds.** Motion by Kufahl, second by Bishop, to allocate all remaining ARPA funds to road construction and maintenance.
- 13. Discussion and possible action – Consideration of end of year transfers to reserve funds.** Motion by Bishop, second by Behringer, to transfer surplus building inspection permit revenue (\$38,325) to the Building Reserve fund, surplus Road opening permit revenue (\$87,054) to the highway/equipment reserve and all donations (\$71,905) to the highway/equipment reserve fund. Motion carried 5-0.
- 14. Discussion and possible action – Consideration of General Engineering services contract with Stantec.** Motion by Bishop, second by Behringer, to renew the general engineering services contract with Stantec, excluding any work on WISLR. Motion carried 5-0.
- 15. Discussion and possible action – Consideration of Tractor Loader/Backhoe repair or replacement.**
After discussion this Item was tabled until the January Board meeting. No further action was taken.

- 16. Update, discussion, and possible action – Consideration of additional accessible parking spaces at Town Hall.** Clerk Eichner stated that the number of current parking stalls in the Town Hall parking lot will require 2 more accessible stalls which will be added adjacent to the accessible parking at the southeast corner of the lot. No further action was taken.
- 17. Update, discussion, and possible action – Town Hall Barroom remodeling including consideration of flooring replacement quotes.** After discussion, the Board asked Clerk Eichner to get revised bids for flooring as follows Bar: vinyl flooring and bar footrail, and carpeted stairs; Jackson Room Lounge: carpeting. The Board set a special meeting for December 19, 2023, to review the revised proposals. No further action was taken.
- 18. Update, discussion, and possible action – Town of Jackson apparel purchase for Town employees and board and commission members.** The apparel is ordered and paid for and will be arriving soon. No further action was taken.

Washington County Board report. Reconstruction of CTH P from STH 145 to STH 60 will begin next Spring. CTH A from Cheeseeville to the east County Line will also be reconstructed next year. There was also a meeting on dividing the additional shared revenue with municipalities. Two retiring nurses were recognized. There was also a closed session regarding the future of Samaritan. A press release is coming soon.

Treasurer's report. Clerk Eichner presented the November Treasurer's report and Facility rental report. Treasurer Diaz will be out for about a week fighting her third bout with Covid.

Grounds report. Mark Mytton took down the flag and pole at the ball diamonds and started clearing windfall trees on the trails.

Weed Commissioner's Report. No report.

Buildings report. Took garbage to Transfer station several times, cleaned and repaired gutters, re-sealed the roof leak above the upper hall restrooms, re-caulked several of the dining room windows that were showing condensation leaking, and cored new hole in front desk for computer cord access for the laptop.

Transfer Station report. The license plate camera is moved but still needs some tweaking before it is fully operational.

Equipment Manager's Report Fischer provided an initial equipment report with on equipment. The 2003 GMC (16) will need replacing soon. 2007 GMC (18) also needs replacing. JCB tractor backhoe needs replacing. Skid Loader needs replacing Gehl is \$78,280; Kubota is \$52,450. Fischer will try to have quotes for the backhoe at the January meeting.

Highway/Chairman's report – Still no confirmation on the new truck. Hauled 8 loads of recyclables, burned brush 3 times, the County replaced the bridge railing on the Pleasant Valley Road Bridge, and we replaced the object markers at the bridge abutments, blew loose chips off of some road intersections, Al is still doing roadside mowing, mounted plow wings, salted once, skid loader hydraulic hose replaced, cold patching, tree removal, remove animal carcass off roads, cleaned the Church Road ditch at David Star Cemetery, replaced the springs on the east shop door, new tires on truck 18, installed a new battery for the JCB tractor.

Zoning Administrators report – Micech did a final inspection on the Solar farm panels and system on Sherman road. We Energies needs to install the pole-mounted transformers and hook up to the system. We Energies will be purchasing the solar farm in the next few weeks. The CUP will be amended at the January Park & Plan Commission meeting to reflect the new ownership. All the Scheunemann buildings on Country Aire Drive will be demolished as Lannon Stone Products has purchased the property along with the Country Aire Estates to the north. Kettle Moraine Lutheran Highschool is planning an expansion soon.

Clerk's report Eichner shared Catalis annual report. We received a letter from the Town advocacy Council asking us to consider re-joining TAC. The WISLR ratings will be submitted tomorrow, December 15th. Chief Swaney will be present at the December 19, 2023 meeting. He also agreed to provide regular updates and will be present at future Annual Meetings.

Communications and announcements.

Review of bills and authorization of payment. Motion by Bishop, seconded by Fischer to approve the bills and payments. Motion carried 5-0

Adjournment. Motion by Kufahl, seconded by Behringer to adjourn at 10:26pm.

Respectfully Submitted,

Robert M Eichner
Robert M. Eichner, Clerk
Approved: 1-11-2024

Robert H Hartwig
Robert Hartwig, Chairman