



## MINUTES OF THE TOWN BOARD MEETING December 8, 2022

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and Joe Kufahl (7:03) were present. Supervisor David Behringer was excused. Also present was, Treasurer Monica Diaz, Highway Superintendent Ron Eickstedt, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the revised agenda. Motion carried 3-0.

**Approval of the minutes.** Motion by Bishop, seconded by Fischer, to approve the minutes for the November 10, 2022 Regular Board Meeting, and the November 29, 2022 Budget Public Hearing and Special Electors Meeting. Motion carried 3-0

**Resident comment on any agenda item.** Highway Superintendent Eickstedt asked to be included in the discussion of the Complete Water Extra request for the well replacement, the ANR request for road right-of-way, and consideration of the 2023 Jackson Fire Department service contract.

**Washington County Sheriff Liaison report** – No report; Deputy Wright was not present

**Discussion and possible action** – Request from Complete Water to reconsider request for extras on the Town Hall well replacement. Complete Water presented three extras for work with the well replacement for Town Hall. The first was for \$1045 for winterizing the pavilion. Clerk Eichner confirmed that this information was not given to Nick from Complete water when he came to assess the project for a quote. The second was for repairing damage to an underground electric line during boring for a cost of \$305.00. The final extra is for an increase in material costs between quoting the work and performing the work, for a cost of \$3120. Motion by Bishop, seconded by Kufahl to approve the first extra of \$1350.00, and to reconsider the other items at the January 12, 2023 meeting to have the input of Supervisor Behringer who oversaw the project. Motion carried 4-0.

**Discussion and possible action** – Request from ANR Pipeline for clarification of town road right of way. Motion by Kufahl, seconded by Bishop to have Clerk Eichner correspond with ANR Pipeline letting them know that town roads have a 33' right of way from centerline. Motion carried 4-0

**Discussion and possible action** – Consideration of the 2023 Contract for Services with the Jackson Fire Department. Motion by Fischer, seconded by Bishop to approve the 2023 Contract for Services with the Jackson Fire Department. Motion carried 4-0

**Discussion and possible action.** – Approval of document revisions to be used for facility rentals. Motion by Kufahl, seconded by Fischer, to approve the Facility Use Forms as presented by Treasurer Diaz. Motion carried 4-0.

**Discussion and possible action** – Consideration of fees for a weekly facility usage request by an Alcoholics Anonymous group. The group would like to use the new conference room beginning January 8, 2023 Motion by Kufahl, seconded by Bishop to charge the group \$10 per session and to re-evaluate the charges in July of 2023. Motion carried 4-0.

**Discussion and possible action.** – Consideration of employing Charlotte Gruszynski to assist with 2022 Tax collection – Treasurer Diaz. Motion by Bishop, seconded by Kufahl, to hire Charlotte Gruszynski to assist with Tax collection at a rate of \$15/hr. Motion carried 4-0.

**Update, discussion, and possible action** - Town Hall remodeling. Reconsideration of a change order for siding replacement on east side of remodel area. Motion by Fischer, seconded by Kufahl, to table this change order permanently and consider completing this task under separate contract in the Spring. Motion carried 4-0.

**Update, Discussion, and possible action** – Audio/Visual system for Town Hall. Staff has found a portable system in storage at Town Hall. No action taken on this item.

**Update, Discussion, and possible action** – Spectrum internet service to Town Hall. There is currently no added information on this item. No action taken.

**Washington County Board Report.** At the meeting next week, the Board will consider the County Park and Golf Facility Plan 2050 and the formation of an ad-hoc committee to consider the future of Samaritan Home. The Board also made several committee appointments.

**Treasurer's report.** Diaz presented the November report Tax collection has begun. Dog licenses are on back-order. The town received the County portion for Cedar Creek Road Bridge, \$63,173.55. The town continues to receive requests for rentals.

**Ground's report.** Building and Grounds Superintendent Mark Mytton would like to review and discuss updates/changes to grounds and trails with Spvr. Kufahl and Chairman Hartwig.

**Building's report.** No report

**Transfer Station report.** Bishop is still waiting for a quote from Gillitzer Electric, for the exterior compactor warning light and for an additional emergency shut-off switch. There are still some issues with the cameras, which we are working out. Return employee, Andrew Wolff is onboard.

**Noxious Weeds report.** No report

**Highway/Chairman's report.** In October & November, brush was burned 4 times, and recyclables hauled to American, removed downed trees from windstorm. Roadside mowing completed for 2022. Plows, wings, and salters mounted on Trucks 12 and 18. Plowed and salted 5 times. Truck 16 had computer replaced and 2 new injectors but is still running rough. Jackson Heating repaired the circuit board in the shop heater. Shoulder repair on roads. Truck 14 got 6 new tires and a front-end alignment, picked up road garbage, and replaced fire numbers. Re-ditched between transfer station and recycle building.

**Zoning Administrators Report** Clerk Eichner reported on behalf of Zoning Administrator Micech. He is working on a yard debris complaint on Summer Drive. Erickson's, Crescent Moon Farms, has been given the options for extra livestock on their property, and have been issued a violation letter. Micech has been communicating with Family Dollar/Dollar Tree, regarding a new store at STH 60 and Eagle Dr. The Lodwick matter is officially closed.

**Clerk's report** The property at the NE corner of Sherman & CTH P has filed for annexation to the village, due to failure of water and septic. The DNR is requiring hook-up to the village system. Payne & Dolan ran night operations 8 times between March 1<sup>st</sup> and November 15<sup>th</sup>. No complaints were received. The Town completed the Post-election equipment audit as required by the State. No discrepancies out of 2507 total votes. The Town Hall will be closed on December 26<sup>th</sup> and January 2<sup>nd</sup>.

**Communications and announcements.** none

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Kufahl to approve the vouchers as presented. Motion carried. 4-0.

**Adjournment.** Motion by Kufahl, seconded by Bishop, to adjourn at 9:23 pm. Motion carried 4-0.

Respectfully Submitted,

Robert M Eichner  
Robert M. Eichner, Clerk  
Approved: February 8, 2023

Robert H Hartwig  
Robert Hartwig, Chairman