



**MINUTES OF THE TOWN BOARD MEETING
October 13, 2022**

Call meeting to order, Pledge of Allegiance and announcement of meeting notice. The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

Roll call. Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, Joe Kufahl and David Behringer were present. Also present was, Town Attorney Tim Andringa, Zoning Administrator Jim Micech, Treasurer Monica Diaz, and Clerk Bob Eichner. Guests present were Sheriff Martin Schulteis, and County Executive Josh Schoemann.

Approval of the agenda. The agenda was revised to remove the item on Country Aire Project CSM and to correct the name of the New Hope Cemetery to the Last Home Cemetery. Motion by Fischer, seconded by Bishop, to approve the revised agenda. Motion carried 5-0.

Approval of the minutes. Motion by Bishop, seconded by Fischer, to approve the minutes for the September 8, 2022 Town Board Meeting. Motion carried 5-0

Resident comment on any agenda item. No public comments

Presentation and discussion only. Washington County Anti-Crime Plan Executive Summary – County Executive Schoemann and Sheriff Schulteis. Executive Schoemann and sheriff Schulteis provided a presentation on the Anti-Crime referendum for consideration on November 8, 2022. No further action was taken.

Washington County Sheriff Liaison report – No report; Deputy Wright was not present

Discussion, and possible action – Motion by Bishop, seconded by Fischer to approve Ordinance J-2022-006, an ordinance to amend the Town of Jackson Comprehensive Plan at 3030 Church Road for a land division of T7-0683 recommended for approval by the Parks & Planning Commission Resolution TOJ-2022-007 on August 31, 2022. Motion carried 5-0.

Discussion, and possible action – Motion by Behringer, seconded by Kufahl to approve a rezone request by Brian Kazmierczk, for a proposed Certified Survey Map at 3030 Church Road for a land division of T7-0683, to section off the existing single-family residence from the main parcel and to change the A-1 Agricultural Rural Residential Zoning to R-1 Single Family Residential Zoning at the house parcel only pursuant to the Written Recommendation for Approval from the Parks and Planning Commission dated August 31, 2022.

Discussion and possible action – Motion by Bishop, seconded by Fischer to approve Final CSM at 3030 Church Road for a land division of T7-0683 – request to section off the existing single-family residence from the main parcel, Brian Kazmierczk owner, as recommended for approval by the Parks and Planning Commission on September 28, 2022.

Discussion and possible action – Ms. Shirley Becker presented a request from the Last Home Cemetery Board for consideration of a grant of \$800 to \$1000 from the Town of Jackson in the 2023 Budget, to supplement costs associated with administration and maintenance of the Last Home Cemetery. The consensus of the Board is to consider the request during the workshops for the 2023 Budget.

Discussion and possible action. – Tony and Jan Matuszczak requested the Board consider reducing the speed limit on Maple Road north of Pleasant Valley Road. From 55mph to 45mph. After discussion, the consensus of the Board was to table this item until after Matuszczak’s planned subdivision is approved and construction starts. No further action was taken.

Discussion and possible action – Motion by Fischer, seconded by Behringer, to approve changing the financial designation on most of the Town’s reserve banking accounts from Corporate Funds to Public Funds. Motion carried 5-0.

Update, discussion, and possible action on Town Hall remodeling; Clerk Eichner gave an update on the Town Hall remodeling. Two potential savings were noted; Removing the boardroom dais completely rather than re-milling it will save \$4000 and keeping the ceiling system and changing out only the light to LED’s will save another \$3000. Consensus of the Board is that we will find our own tables. And that we will remove the whole dais including the board table.

Discussion and possible action – Proposal for new IT services in remodeled area. Motion by Fischer, seconded by Behringer. To accept the Pros4 Technology’s proposal to extend IT services into the remodel area for \$10,438.00. Motion carried 5-0.

Discussion and possible action – Transfer Station roof painting. Spvr. Behringer reported that the roof is in worse shape than originally thought. A portion of the roof may need to be repaired before painting. The original quote did not specify what product would be used. The correct process would be to specify what the Town wants and base the bid on those specifications. We will budget for next year.

Update, discussion, and possible action – Memorandum of Understanding for shared facilities and services for elections with the Town of Germantown. Clerk Eichner presented the Draft MOU for shared election services with the Town of Germantown. Attorney Andringa will review, and it will be presented to the Board for approval at the November meeting. No further action taken

Discussion only – Presentation of sample ethics ordinance and purchasing policy, required to use ARPA funds. Clerk Eichner presented these items for review. On the advice of WTA stating that these items are needed to begin using ARPA funds. Attorney Andringa will review present at the November meeting. No further action taken.

Washington County Board Report. The County Board made appointments: Mike Parsons - Board of Adjustments, Kris Deiss - HOME Board, Anthony Deehr - Local Emergency Planning Committee, Mark Forster - Local Emergency Planning Committee. The Board also voted to retain Samaritan Home as a County Facility.

Treasurer’s report. There is no treasurer’s report this month as there are issues with the accounting software. Diaz presented the proof of the 2023 Transfer Station placards. The final payment for dog licenses for 2022 has been submitted to the County.

Ground’s report. No Report

Building’s report. There is more damage to the Town’s salt shed at the Town Garage than previously noted one of the rafters is damaged and needs to be fixed along with repairs to prevent/reduce leeching. Spvr, Behringer estimates a budget of \$5000 for these repairs. We will also need to budget several thousand dollars for the fixing and painting of the Transfer Station roof.

Transfer Station report. The town needs to consider installing an exterior warning light at the transfer station to indicate if the compactor has been left on. The emergency stop-switches also need to be moved/added to more accessible locations as well.

Noxious Weeds report. No report

Highway/Chairman's report. The highway report will be given with next months report, Zoning Administrator Micech reported that Parks and planning will consider a conditional Use Permit request for a 32-acre solar array at the October meeting. Micech also reported that the suit with Mr. Lodwick has been settled and Mr. Lodwick is currently correcting the remaining non-conforming fill issue on his property. Crescent Moon Farm is again non-conforming with cows and pigs.

Clerk's report Election Day is November 8, 2022. We currently have almost 267 absentee ballots out, eighty-seven returned. Early voting begins October 25, 2022. Pros 4 has explored getting Spectrum internet service to the Town Hall. The cost for the Town would be about \$45,000. We just took in about \$60,000 of utility road opening permit fees. At the November meeting the board will be asked to consider using those fees to pay for the extension of Spectrum to the Town Hall.

Communications and announcements. Hartwig shared information received at WTA convention, regarding solar farms. Fischer asked for clarification on referendum question.

Review of bills and authorization of payment. Motion by Fischer, seconded by Bishop to approve the vouchers as presented. Motion carried. 5-0.

Adjournment. Motion by Behringer, seconded by Fischer, to adjourn at 10:52 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M. Eichner, Clerk
Approved:

Robert Hartwig, Chairman