



**MINUTES OF THE TOWN BOARD MEETING**  
**August 10, 2023**

1. **Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notifications.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was Highway Superintendent Ron Eickstedt, Treasurer Monica Diaz, Town Attorney Tim Andringa, Zoning Administrator Jim Micech, and Clerk Bob Eichner.
3. **Approval of the agenda.** Motion by Kufahl, seconded by Behringer, to approve the meeting agenda. Motion carried 5-0.
4. **Approval of the minutes:** Motion by Bishop, seconded by Fischer to approve the July 13, 2023 Town Board meeting minutes. Motion carried 5-0.
5. **Resident comment on any agenda item.** Ron Eickstedt expressed concerns with the proposed Ordinance for regulating shipping containers as accessory structures. He is concerned that if you do not somehow allow for 'grandfathering' existing containers, the Town could be opening a 'can of worms.' There were no other public comments.
6. **Washington County Sheriff's Department report** – Deputy Wright was not present and there was no report.
7. **Discussion and possible action** – Consideration of an Operator's License applications for Kay Czisney, Pleasant Valley Tennis Club (new) and Janis Sierra, independent (renewal). Ms. Czisney was not present and her application was not considered. Motion by Bishop, seconded by Kufahl to approve the Renewal of the Operator's license for Janis Sierra. Motion Carried 5-0.
8. **Discussion and possible action** – Consideration of a Picnic License for Art in the Barn, 2390 Highland Drive, Susan Weber agent. Motion by Bishop, seconded by Behringer, to approve the Picnic License for Art in the Barn. Motion Carried 5-0.
9. **Discussion Only** – Draft Ordinance TOJ 2023-003, An ordinance amending Articles 3, 4, and 15 of the Town of Jackson Zoning Code for the permitting and regulating of containers as accessory structures. After discussion, the consensus was to have the Town attorney revise the draft ordinance to include use of the containers in some residential zoning, and to address existing containers in the Town, and to present the revisions to the Park and Planning Commission for review and comment.
10. **Town Attorney Correspondence** – Attorney Andringa will be retiring as the Towns Attorney effective April 30, 2024.
11. **Update, discussion, and possible action.** – Clerk Eichner reported that he met with Wally Miller. Who stated that he could begin helping to repair/restore the existing headstones this Fall, and he will give us a budget number to continue the process next year. No further action was taken.
12. **Discussion and possible action** – Consideration of relocation of the Immanuel Cemetery sign. – The existing sign was damaged somehow and needs to be replaced. Clerk Eichner would like to relocate the sign nearer to the cemetery entrance on Mill Road. The new location will require approval by the Park and Planning Commission. Motion by Kufahl, second by Bishop to relocate the Immanuel Cemetery sign near to the cemetery entrance on Mill Road, if approved by the park and Planning Commission. Motion carried 5-0.
13. **Discussion only** – Reconsideration of Town Audit. Due to family illness, Isaac Patterson was not able to provide an updated proposal for this meeting. The town should have a revised proposal for consideration at the September meeting.
14. **Discussion and possible action** – Consideration of Town Hall rental fees for the Wisconsin Antique Power Reunion, Inc. – This group will be forced to find a new location for meetings when Circle B in Grafton closes next Spring. They would like to use the Town Hall facilities. Motion by Kufahl, second by Bishop to charge the group \$50 per monthly meeting and required a \$150 security deposit. Motion carried 5-0.

15. **Discussion and possible action** – Consideration of changes to the ETF healthcare premiums and offerings for town employees. – Clerk Eichner requested consideration of a change in the Towns Healthcare coverage to include a Vision plan and option for High Deductible plans. The vision plan option will add about \$20 dollars to the plan premiums, and the higher deductible option would result in lower premiums to both the Town and the employees. Clerk Eichner was instructed to report actual costs at a future Board meeting for consideration. No further action was taken.
16. **Discussion and possible action** – Consideration of 2024 road construction projects. – Clerk Eichner presented a list of road projects for 2024 to 2028. After discussion, the consensus was that Eichner will seek budget bids for these roads and present a budget number for consideration at the September meeting. No further action was taken.
17. **Discussion only** – Consideration of materials and methods used on future road sealcoating projects. Methods and materials and notification methods were discussed. No action was taken.
18. **Update, discussion, and possible action.** – Town Hall Remodeling, including the new siding and soffit repair on the east exterior of the remodel section. – Behringer received a quote of \$7610 from Peschong Carpentry, within the budget constraints given. Contractor will begin the work next week.
19. **Update, discussion, and possible action.** – Behringer authorized the window replacement on the transfer station door by Wingspan Glass for about \$300. The original stops are finally being shipped this week. Behringer did receive a verbal quote for the transfer station roof replacement of \$13,800 + a 10% contingency but the contractor would not be able to get here until spring. Walters Buildings will come out to fix the leaking in the Recycling building for \$3,500. No further action taken.
20. **Washington County Board report.** Sheriff's Department was given a total of \$180,000 for special radio systems.
21. **Treasurer's report.** There is no treasurer's report because we are in the middle of the switch over from Town Hall to Workhorse financial software systems. All the BMO accounts are closed, and we will be getting our Westbury Bank credit card next week and we will close the BMO card. We have two renters for the pavilion if we can get clearance from JAYBA. We have received some positive comments from our renters.
22. **Ground's report.** The mud-jacking is complete and looks great.
23. **Noxious Weeds report.** No report.
24. **Building's report.** Nothing additional to report.
25. **Transfer Station report.** We need to discuss a possible one time drop off fee when we look at the fee schedule for the budget.
26. **Equipment Manager's Report** – No report
27. **Highway/Chairman's report.** Worked with Scott Construction on sealcoating. Had an issue with Waste Management on a damaged dumpster.
28. **Zoning Administrators report.** There will be a rezoning request at the September Meeting for seven lots on Sherman Road. Micech has sent out letters for work without permits and zoning complaints.
29. **Clerk Report.** Chris Berg from Environmental Health reported to us that the DNR has released the Town Hall from quarterly testing so we will only have testing done once in the spring starting in 2024. 2023 population is 4029. There are Fall workshops by WTA. Treasurer Diaz and Clerk Eichner are attending on September 25<sup>th</sup>.
30. **Communications and Announcements** None
31. **Review of bills and authorization of payment.** Motion by Behringer, second by Kufahl to approve payment of vouchers and bills Motion carried 5-0.
32. **Adjournment.** Motion by Bishop, seconded by Kufahl, to adjourn at 10:00 pm. Motion carried 5-0.

Respectfully Submitted,

*Robert M Eichner*  
Robert M. Eichner, Clerk  
Approved: 9-14-2023

*Robert H Hartwig*  
Robert Hartwig, Chairman