



MINUTES OF THE REGULAR MEETING OF THE JACKSON TOWN BOARD AUGUST 8, 2024

1. **Call to order, Pledge of Allegiance, and announcement of meeting notice** – Chairman Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed proper noticing of the agenda.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Joe Kufahl, Marcy Bishop, and Steve Fischer, Attorney Paul Alexy, Treasurer Monica Diaz, and Clerk Bob Eichner. Excused: Supervisor Dave Behringer.
3. **Approval of the meeting agenda** – Motion by Kufahl, second by Fischer, to approve the agenda as presented. Motion carried 4-0.
4. **Approval of the minutes** – Motion by Bishop, second by Kufahl, to approve the minutes for the July 11, 2024, Town Board meeting and the July 17, 2024 Special Town Board Meeting. Motion carried 4-0.
5. **Resident comment on any agenda item** – There were no public comments.
6. **Washington County Sheriff's Department Report** – No report.
7. **Jackson Fire Department Report** – Clerk Eichner presented the monthly Fire Department report. There were 15 fire calls and 86 medical calls total in July. The department's 2025 budget will include hiring one full-time employee.

Public Hearing

8. **Moraine Development, LLC. – Nathan Swinton – Petition to Discontinue the Public Way known as Louis Lane (Country Aire Estates).**
 - a. **Motion to open the Public Hearing** – Motion by Kufahl, second by Bishop, to open the Public Hearing. Motion carried 4-0.
 - b. **Comments** – Nate Swinton of Moraine Development presented the request for the discontinuation of Louis Lane, which is necessary so that a new CSM consolidating numerous lots into a single lot. There were no other comments.
 - c. **Motion to close the Public Hearing** – Motion by Kufahl, second by Fischer to close the Public Hearing. Motion carried 4-0.

Discussion and Possible Action

9. **Consideration of Resolution TOJ-2024-010, a resolution to discontinue the Public Way known as Louis Lane, Moraine Development LLC, Petitioner** – Motion by Bishop, second by Kufahl, to adopt Resolution TOJ-2024-010, thereby discontinuing the public way known as Louis Lane. Motion carried 4-0.
10. **Consideration of a Certified Survey Map to create a five (5) acre parcel / land division from Tax Key T7-0036, 1170 Pleasant Valley Road, zoned A-1, Dale Schreiber Family Trust – Tracy Senkbeil petitioner** – The CSM was recommended for approval by the Park and Planning Commission on July 31, 2024. Motion by Bishop, second by Fischer, to approve the Certify Survey Map as presented. Motion carried 4-0.
11. **Consideration of Resolution TOJ-2024-009, A Resolution to exceed the State-imposed Levy Limit and placement of the Levy Limit Increase Referendum Question on the November 5, 2024 General Election Ballot and discussion on the Open House scheduled for August 15, 2024 -**



Motion by Bishop, second by Kufahl, to adopt Resolution TOJ-2024-009 to support exceeding the allowable Levy Limit and to place a referendum question on the November 5, 2024, General Election Ballot. Motion carried 4-0.

12. **Consideration of proposals to replace the one-ton patrol/dump truck** – After discussion, this item was tabled until additional proposals can be secured. No further action was taken.
13. **Consideration of the Town Treasurer's Retirement** – Treasurer Diaz announced her retirement, effective October 31, 2024. The Board directed Clerk Eichner to place an ad as soon as possible. The Board will hold a special meeting at 6:00pm on September 5 to interview applicants. No further action was taken.

Discussion Only

14. **Consideration of New Alcohol Licensing Ordinance** – Eichner presented a draft model ordinance prepared by the Town attorney. A final Ordinance will be considered at the September Board meeting.
15. **Consideration of Agricultural Road Improvement Program second grant issuance** – Eichner noted that a second grant cycle is underway for the Agricultural Road Improvement Program. The Board directed Eichner to apply for grants for both Center Road from Sherman Rd to STH 60 and Maple Road from Sherman Rd to STH 60, if they qualify for the program.
16. **Consideration of contracting for Mobile Fleet Mechanic Services** – Kufahl contact information and pricing for a mobile mechanic to service most equipment the Town has. No other action taken.

Presentations and Reports

17. **Washington County Board report.** – No report. The County meeting is next Wednesday.
18. **Treasurer's report.** – The monthly Treasurer's report and Facility rental report were presented. Rentals are still highly active. We are moving forward with MSB for credit card processing. They are also working on a link with Transcendent Technologies to pay taxes with the push of a button for credit cards. The machine can be used for building permit, pet licenses, transfer station permits and rentals. August settlement for Taxes is August 20th. And our recycling sales are up almost 85% over last year.
19. **Grounds report** – Cut grass and did maintenance on the mower, took care of the garbage for JAYBA. trimmed on trails, sprayed for weeds, cut up some downed trees, trimmed bushes around Town Hall, cleaned windows around office building, and hung a bulletin board in the TH vestibule.
20. **Weed Commissioner's Report** – handled a thistle complaint on Sherman Road.
21. **Buildings report** – Mark plans to paint the east side of the remodeled area toward the end of the month when it cools down.
22. **Transfer Station report** – Started purging recyclables, a mixed metal dumpster is about 1/3 full. We need to have maintenance on the overhead door springs. The doors are difficult to open.
23. **Equipment Manager's Report** – New backhoe should be here very soon. The new truck is in. Fischer would like the Board to consider a used forklift for the Recycling Center. With the new process of gaylords on a semi-trailer, a forklift is the best method for loading. Truck 18 needs repairs to the plow blade and be cleaned up to get ready to sell.
24. **Highway Superintendent Report** – The cleanup of the Recycling Center is continuing. American Paper & Metal recycling will take freon units at \$25/unit and mattresses at \$15/unit.
25. **Highway/Chairman's report** – Burned brush, hauled recyclables, cleaned, and sorted aluminum scrap. Worked Thursdays at Recycling center, for Bruce. Changed oil on #14, maintenance on Tiger mower. Scott Construction has chip sealed. Mowed roadside. Installed the 45 mph signs on Center



Road and the stop sign on El Camino Dr. Hwy Spvr. Eickstedt believes that the warning signs need to be relocated and the road striping needs to be updated.

26. **Zoning Administrators report** – Micech will soon be inspecting twice a day at KMLHS for their addition work. Cedar Jacks remodel is continuing. Boehlke Bottled Gas addition is almost complete.
27. **Clerk's report** – Next Tuesday is the August Partisan Primary. We have about 300 absentee ballots out with about 250 returned. This election historically has about a 40% turnout. Still waiting to hear from KMLHS about being an emergency location for polling. Clerk and Chief Inspectors attended three days of training. Clerk is asking the Town to consider purchasing a backup generator for elections.
28. **Communications and announcements** - None
29. **Review of bills and authorization of payment** - Motion by Bishop, second by Fischer to approve the payment vouchers. Motion carried 4-0.
30. **Adjournment** – Motion by Kufahl, second by Bishop, to adjourn at 9:25pm. Motion carried 4-0.

Respectfully Submitted,

Robert M. Eichner

Town Clerk

Robert H Hartwig

Town Chairman