



MINUTES OF THE TOWN BOARD MEETING
June 8, 2023

1. **Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notifications.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was Sheriff's Liaison Deputy Kyle Wright, Treasurer Monica Diaz, and Clerk Bob Eichner.
3. **Approval of the agenda.** Motion by Kufahl, seconded by Fischer, to approve the meeting agenda. Motion carried 5-0.
4. **Approval of the minutes:** Motion by Bishop, seconded by Behringer to approve the March 11, 2023 Special Town Board meeting and Road Tour, the May 11, 2023 Regular Town Board meeting, and May 17, 2023 Special town Board meeting minutes. Motion carried 5-0.
5. **Resident comment on any agenda item.** No public comments.
6. **Washington County Sheriff's Department report** – Deputy Wright presented the Sheriff's activity report for May. No further action was taken.
7. **Discussion and possible action** Consideration of Annual Liquor License renewals from July 1, 2023 to June 30, 2024 for Kirchhayn Country Club, Steven Fischer Agent, Bentsdale Farms, Inc, Angela Rose Graczyk Agent, El Doman, LLC, Matt Doman Agent, Midwest Hospitality Group, Betony Buzdum Agent, and Pleasant Valley Tennis & Fitness, LLC Ted Weller Agent. Motion by Kufahl, second by Bishop, to approve the License renewals as presented. Motion Carried 4-0, Fischer abstained.
8. **Discussion and possible action** – Consideration of annual Operator's License renewals for Denise Sue Auler, Pleasant Valley Tennis & Fitness; Natalie Susan Weeks, Zachery Welter, Andrew John Welter, and Heather Lynn Fischer, Kirchhayn Country Club; Frank Kiewit, Paul McGilvra, and Mark Gukich, Bentsdale Farms. Motion by Kufahl, seconded by Bishop, to approve the Operator's License renewals as presented. Motion Carried 4-0, Fischer abstained.
9. **Discussion and possible action** – Consideration of new Operator's Licenses for Kay Bahr Czisney, Pleasant Valley Tennis & Fitness; Terry Quillen, Bentsdale Farms. Motion by Bishop, second by Behringer to approve the license for Mr. Quillen and to hold consideration of Ms. Czisney's application until she appears before the Board. Motion carried 5-0.
10. **Discussion, and possible action** – Consideration of obtaining a new credit card for the Town of Jackson. – Since the Town has switched financial institutions, Treasurer Diaz, and Clerk Eichner asked if the Town should obtain a new credit card not tied to BMO bank. The consensus of the Board is to investigate options and report back to the Board at a future meeting. No Further action taken.
11. **Update, discussion, and possible action** – Consideration of rental fees for the weekly AA group meeting at Town hall. – Motion by Behringer, second by Hartwig, to continue with the current rental fee of \$10 per week until the end of the year. Motion carried 5-0. The board also asked staff to investigate the contract for Hunter Safety Course using the Town Garage meeting room.
12. **Discussion and possible action.** – Zion Cemetery grave locations. Clerk Eichner reported that he has made contact with Dr. Ned Farley at Wisconsin Lutheran College and will be discussing the project in late June. No further action was taken.
13. **Discussion only** – 2022 Recycling Annual Report. Clerk Eichner Presented the 2022 Recycling Annual Report and noted that we did meet the grant requirements and that we have already received our 2023 grant.
14. **Update and Discussion only** – Status of improvements to the Buckskin Bar at Town Hall. Hartwig reported that Gillitzer Electric has ordered new lights and will replace the old ones when they arrive. ANR Heating is very busy and the earliest that the HVAC will probably be done is the end of August. It was suggested by the Board that we see if someone else can do it sooner. The ceiling contractor won't be available until August first, but we can't do the ceiling until the HVAC is done.

15. **Update, discussion, and possible action.** – Town Hall Remodeling, including the new siding and soffit repair on the east exterior of the remodel section. – Behringer is having difficulty finding qualified bids that are affordable. He requested that the Town purchase materials and solicit Labor only. Motion by Kufahl, seconded by Bishop, to allow Behringer to solicit and approve labor-only bids and to have the Town purchase the siding directly, with a budget not to exceed \$6000.00. Motion carried 5-0.
16. **Update, discussion, and possible action.** – Repairs to the Transfer Station walls and repairs of the Transfer Station Roof gable. Behringer proposed to just have Walters Building replace the roof. He will get two quotes from Walters: one for just the gable repair and one for the Roof replacement for the July meeting. No further action taken.
17. **Washington County Board report.** The county will hold a public information meeting for intersection improvements at Highway 175 and County Highway S on June 14th. Josh Schoenmann will hold roundtables at various locations in the coming weeks.
18. **Treasurer’s report.** There is no Treasurer’s Report because of issues with closing out the BMO account. We have two outstanding personal property tax bills that received another letter.
19. **Ground’s report.** Mark Mytton was given approval to buy some small culverts to place in wet areas of the park trail system.
20. **Building’s report.** The Pavilion holding tank was pumped 3 times in one week due to JAYBA tournaments.
21. **Transfer Station report.** Following up on some no-placard license plates. The license plate camera may need to be moved to the other side of the driveway. Town may need to provide a high-speed internet source for the tech support on the cameras.
22. **Noxious Weeds report.** No report.
23. **Highway/Chairman’s report.** Brush pile burned four times, recyclables hauled 5 times, cleaned up stones on various intersections. Stark completed Church Road surface, under bid and under budget, Al is completing shouldering on Church Road and the County has striped the new road. Crackfilling Service completed crack filling on Maple, Mill, and Bridge Roads and on Wildflower Court. The auger motor for the salter on Truck 12 had to be replaced. The Tractor backhoe had the front drive train repaired. The grass was cut in Zion cemetery. The street sign at Jackson Drive and Sherman Road was stolen. Ron Eickstedt requested that Cable companies be contacted about bad/incomplete restoration of their Fiber Optic installations. Ron also request that the Town appoint an equipment manager to oversee the Towns inventory. Kufahl also asked that this item be discussed at the July meeting. Saturday, June 10 is Breakfast on the Farm at the Roden Farm on CTH Y.
24. **Clerk/Zoning Administrators report.** Micech has been working with the owner of the pond on Sherman looking for drain tiles. The solar farm is under construction with a lot of dirt being moved. Clerk’s report. We are hosting a special election for the Town of Germantown for the assembly 24th district seat, on July 18, 2023. We are investigating purchasing Badger Books (electronic poll books) for the Town of Jackson. This will ultimately reduce the costs of elections – fewer poll workers, fewer printing costs and the results go right to the State. Clerk will be on vacation from June 19th – 21st and July 3rd. The Town will be open 7/3 but closed 7/4.
25. **Communications and Announcements** None
26. **Review of bills and authorization of payment.** Motion by Bishop, second by Kufahl to approve payment of vouchers and bills Motion carried 5-0.
27. **Adjournment.** Motion by Kufahl, seconded by Bishop, to adjourn at 8:44 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Robert M. Eichner, Clerk
Approved: 7-13-2023

Robert H Hartwig
Robert Hartwig, Chairman