



MINUTES OF THE TOWN BOARD MEETING May 11, 2023

1. **Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notifications.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was Treasurer Monica Diaz and Clerk Bob Eichner.
3. **Approval of the agenda.** Motion by Behringer, seconded by Bishop, to approve the meeting agenda. Motion carried 5-0.
4. **Approval of the minutes:** Motion by Bishop, seconded by Behringer to approve the April 13, 2023 Town Board meeting minutes. Motion carried 5-0.
5. **Resident comment on any agenda item.** No public comments.
6. **Washington County Sheriff's Department report** – Deputy Wright was not present, but the Sheriff's activity report for April was presented. No further action was taken.
7. **Discussion and possible action** Chairman's appointments to the Park & Planning Commission and the Board of Appeals. Chairman Hartwig proposed the following appointments: Park and Planning, three-year terms, Chairman David Klug, Members John Bales and Bob Traska; 2-year term to replace Retired member Rich Deming, Dennis Bell; 1-year term, Supervisors Dave Behringer and Marcy Bishop; Board of Appeals 3-year term, Bob Traska member and Mark Chapman, Alternate. Motion by Fisher, second by Kufahl, to approve the appointments as presented. Motion Carried 5-0.
8. **Discussion and possible action** – Approval of sale of plot 70 in Immanuel Cemetery to Jeffrey & Ruth Smith. Prior to consideration of this item, Clerk Eichner noted that there is a discrepancy in the ordinance language has led to confusion as to the number of lots required for internment. Mr. Smith only purchased one 5 x 13 gravesite, which will only hold one conventional burial or 4 cremains internments. Mr. Smith was present and stated that he and his spouse will have conventional burials and therefore a second site will need to be purchased. No further action was taken.
9. **Discussion and possible action** – Approval of sale of plot 77 in Immanuel Cemetery to Ross & Marcella Bishop. Bishops will be cremated and only require the single lot. Motion by Kufahl, second by Fisher to approve the sale of plot 77. Motion carried 4-0, Bishop abstained.
10. **Update, discussion, and possible action** – Broadband Internet Service from Midwest Fiber for Town Hall. – Motion by Kufahl, second by Fischer to accept the proposal from Midwest Fiber Corp to provide 100 mb broadband service to Jackson Town Hall. Motion carried 5-0.
11. **Update, discussion, and possible action** – Change of Financial Software. – Motion by Behringer, second by Bishop, to switch financial software service from TownHall Software to Workhorse Software. Motion carried 4-1, Kufahl Nay.
12. **Discussion and possible action.** – Town Hall Remodeling - possible extra for unplugging the sewer lateral after remodel was substantially complete. – Motion by Fischer, second by Bishop, split the cost for the sewer unplugging with Design 2 Construct, \$1,240.00. Motion carried 5-0.
13. **Update, discussion, and possible action.** – Town Hall Remodeling, including the new siding and soffit repair on the east exterior of the remodel section. – Behringer is waiting on one more quote from Lee Carter construction for this work. Kufahl suggested that if the quote is received by Monday, May 15, 2023, that this item be considered at a special meeting before the Board of Review on May 17, 2023. No further action was taken.
14. **Update, discussion, and possible action.** – Repairs to Salt Storage Shed at the Town Garage – This proposal was approved at the April Meeting. However, amendments were made regarding cable replacement in the Shed. The proposal was signed and returned with the stipulation that the work will be completed between December 1, 2023 and February 29, 2024 when the shed is substantially empty of salt. No further action was taken on this item.

15. **Update, discussion, and possible action.** – Repairs to the Transfer Station walls and repairs and painting of the Transfer Station Roof, and possible door openers. – Behringer is waiting on a proposal from Lee Carter Construction for this item as well. If received in time, this item will also be reconsidered at the Special Meeting on May 17, 2023. No further action taken.
16. **Washington County Board report.** The Public hearing and meeting on the future of the commuter service to Milwaukee will be held May 18, 2023 at 6:00pm. The county has begun possible purchasers. There is a possibility that there will be a large (9%) increase in salt costs and the state is considering reletting the bid. The County will not be taking over any local roads. The county is also considering opening most County roads to ATV and UTV usage by the end of the year. The Wisconsin DOT is promoting the Highway Safety Improvement Program (HSIP) grants to improve dangerous intersections. SEWRPC will complete Highway rating for the Town at no cost. County does provide maintenance services like pavement marking, sealcoating, and crack filling. Kufahl inquired if the Town might consider investing in a brine system to reduce winter maintenance costs.
17. **Treasurer's report.** April treasurer's report was presented along with facility rental report. Treasurer Diaz reported on Cyber Security stating that it is extremely important to have IT security providers like Pros4Technology and the Town might consider cybersecurity insurance. She also attended a grant webinar for roads. Diaz will be on vacation from May 17th to 26th.
18. **Ground's report.** We had about 18 students from Living Word school working on landscaping at Town Hall as part of an annual community service day for the school.
19. **Building's report.** Mark Mytton, building and grounds keeper, is reinforcing the outside stairway to our tenant's apartments one of the support columns rests on deteriorating concrete. Mark is constructing soldier columns to support the compromised column.
20. **Transfer Station report.** The light on the license plate camera needs to be replaced. The installer will fix this soon.
21. **Noxious Weeds report.** 2023 Notice will go out on May 25th.
22. **Highway/Chairman's report.** Hauled 5 loads of recyclables, burned brush 4 times, plowed/salted twice. Ron Eickstedt just reached 28 years of service for the town. The crew plowed hailstones off roads after a recent storm. They repaired shoulder washouts, cut trees and brush, re-ditched and removed a high shoulder by Schreiber Foods on Pleasant Valley Road. The JCB Tractor will require major maintenance on the drive train. Crews cut grass at Zion Cemetery. Eickstedt met with owners regarding the flooding issue on Sherman Road at Elm Road,
23. **Zoning Administrators report.** The shipping container storage units is on hold. Parks and planning will consider a recommendation to the Board at their next meeting. Micech had several conversations with the owner of the flooding property on Sherman Road at Elm Road. The owner will contact the County for possible help locating drain tiles on his property. The owner has permission to pump the flood waters to the west to reduce flooding and the Town will re-ditch to try to get water to flow to the west in the ditch. Work will begin soon on the solar farm on Sherman Road.
24. **Clerk's report – Board of Review, Special Election, ARPA Annual report.** The town will host a special election for Town of Germantown, to fill Dan Knodl's seat, on July 18th. Board of review will be May 17th from 6pm-8pm. Bishop, Kufahl, and Eichner completed BOR training on May 1st. The ARPA Annual Report was submitted. The new website is up and running.
25. **Communications and Announcements** None
26. **Review of bills and authorization of payment.** Motion by Kufahl, second by Bishop to approve payment of vouchers and bills Motion carried 5-0.
27. **Adjournment.** Motion by Kufahl, seconded by Behringer, to adjourn at 9:17pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Robert M. Eichner, Clerk
Approved: 6-8-2023

Robert H Hartwig
Robert Hartwig, Chairman