



MINUTES OF THE TOWN BOARD MEETING
March 14, 2023

1. **Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was Treasurer Monica Diaz and Clerk Bob Eichner.
3. **Approval of the agenda.** Motion by Behringer, seconded by Fischer, to approve the meeting agenda. Motion carried 5-0.
4. **Resident comment on any agenda item.** Kevin Eickstedt, 1689 STH 60, requested that the town use tax dollars responsibly with respect to road maintenance and construction. He also encouraged the Board to take into consideration the opinion and advice of Highway Superintendent Eickstedt. He has the most knowledge as to the condition of the Town roads and is trying to get as much done as possible.
5. **5. Update, discussion, and possible action – Final Draft Lease Agreement with JAYBA for use of a portion of the Town Hall property, 3146 Division Road.** Motion by Fischer, seconded by Kufahl, to approve the Final Lease Agreement and to authorize Chairman Hartwig to sign upon receipt of the signed document from JAYBA. Motion carried 5-0
6. **Discussion and possible action – Change of Financial Institution.** Motion by Bishop, Second by Behringer to release the last 3 months of financial records to Westbury Bank for the bank to provide a proposal to switching from BMO to Westbury Bank. Motion carried 5-0.
7. **Discussion and possible action – Change of Financial Software.** Clerk Eichner explained that staff is concerned about the lack of customer service currently provided by Town Hall Software, the Town’s provider of financial software. Eichner and Treasurer Diaz presented a proposal to switch to Workhorse, which has a higher annual cost but comes with a guarantee and history of on-call customer service. The Board requested more information on cost differential and ability to change vendors. Item tabled to April 13.
8. **Discussion and possible action – Revision to the Auditor budget for 2023.** The auditor we used last year has changed companies, and his services will require an adjustment to the budget from \$7,000 to \$7500. The consensus of the Board was that the Town does not require an auditor’s services. No action was taken on this item.
9. **Discussion and possible action – Purchase of online Reporting and Group Texting Software, TextMyGov.com.** Clerk Eichner presented a proposal from TextMyGov.com to host a group text service. The Board consensus was that the annual cost of \$4,000 is too high. No action was taken.
10. **Update, discussion, and possible action – Broadband Internet Service for Town Hall.** Clerk Eichner and David Becker from Pros4Technology, Inc., our IT provider, presented a proposal to have Midwest Fiber extend broadband high-speed internet service to the Town Hall complex. If Midwest Fiber deems enough customers along the route, they will provide the service to the Town. The consensus of the Board is that this proposal has merit, and request Eichner & Pros4 work with Midwest Fiber to get more specifics on the proposal. No further action was taken.
11. **Discussion and possible action – Resolution J23-005, A Resolution declaring a portion of the Town Hall remodeling as eligible for ARPA Funds.** Motion by Kufahl, second by Bishop to approve Resolution J23-005 and use the full eligible amount of \$385, 576 toward the remodeling. Motion carried 5-0.
12. **Discussion and possible action – Resolution J23-006, A Resolution approving a 2023 budget amendment to transfer a portion of ARPA Funds to the Building Fund for the Town Hall Remodeling.** Motion by Fischer, seconded by Behringer, to approve Resolution J23-006, amending the Budget for Capital Building improvements from \$0 to \$445,756, of which \$385, 576 shall be ARPA funds.

- 13. Update, discussion, and possible action. – Town Hall Remodeling, specifically, the new siding and soffit repair on the east exterior of the remodel section, and new concrete stoop at the east lobby doors.** Spvr. Behringer has spoken to 3 carpenters and 1 mason regarding the repairs to the east exterior of the remodel. He has asked for quotes for a possible overhang above the new doors. Board consensus is that architect should be liable for the stoop installation. Behringer received 1 verbal quote for masonry for \$10,800. Still waiting for other quotes. This item is tabled until April meeting.
- 14. Update, discussion, and possible action. – Repairs to Salt Storage Shed at the Town Garage.** Salt shed is in bad shape. Bender Barn Builders looked at it. The rafters are not attached to posts, and some are broken. Suggested to replace the salt shed than to repair. This item also is tabled until the April Meeting.
- 15. Update, discussion, and possible action. – Repairs to the Transfer Station walls and repairs and painting of the Transfer Station Roof.** Spvr. Behringer had 4 more painters look at the Transfer station roof; still waiting for quotes. There is to the gutters. Behringer at for a quote on the gutters and the hole in back and another quote to repair portions of the roof. This item also tabled to April.
- 16. Washington County Board report.** Ross Bishop gave a report from a Farmer's Group. Chairman Hartwig attended a railroad consortium meeting in Juneau. There is a big Rank facility being constructed in Dodge county and a spur will be constructed to the facility. Deputy Chuck Nehm was recognized for 50 years of service. \$250,000 was placed in the capital improvement budget for roof replacement Public Agency Center.
- 17. Treasurer's report.** January and February treasurer's reports were presented along with facility rental report. The County-wide Candidates Forum will be held at Town hall on March 18th. Treasurer Diaz will be on vacation the week of March 20th.
- 18. Ground's report.** No report.
- 19. Building's report.** The toilets in the new restrooms backed up last week. the ole drainpipe that runs under the board room had a large existing plug of rust and debris that had to be flushed out. With the driving rain earlier in the month we had leaks in the hallway by the old restrooms. Mark repaired a hole in the flat roof.
- 20. Transfer Station report.** Letter and invoice went out to a resident for an unpaid for drop-off of a dehumidifier.
- 21. Noxious Weeds report.** No report.
- 22. Highway/Chairman's report.** Hauled 4 loads of recyclables, burned brush, broke down aluminum, plowed/salted 7 times. Used 170 tons of salt to date. Salt shed inspection was good. The plow trucks were washed and serviced. We opened ditches on Pioneer road when we got the 2" of rain. Replaced a street sign by the Jailhouse. The air compressor motor was rebuilt. The Tiger mower is at St. Lawrence to replace the master cylinder and hydraulic seals. Dealt with water issues on Sherman Road at Elm Road. Repairs made to the JCB parts washer.
- 23. Zoning Administrators report.** Micech has sent letters to residents/contractors with outstanding permits. Code compliance letters were issued. Micech has received a request to use a shipping container as an accessory building. Micech could not find anything in the zoning code prohibiting them. He will be discussing this with Parks & Planning and with the Board at the next meeting.
- 24. Clerk's report – Open Book & board of Review dates, Spring Election, Annual Meeting.** The date for Open Book is April 25th, 3-5pm at Town Hall. Board of Review is May 18th from 6-8 pm. Several Board members have a conflict with May 18th. Clerk Eichner will call the Assessor to see if a date earlier in that week is available. At least one member needs to be certified each year. It appears that the best training option is virtual on May 1st. The Spring Election is April 4th. Early voting starts Mach 21st. The Annual meeting is April 18th at 7pm. The Sheriff is following up on a complaint of a semi and trailer parked on Senior Drive.
- 25. Discussion and possible action – Capital Road Projects for 2023 and possible road tour.** The results of the March 11, 2023 road tour were discussed along with the budget for maintenance and construction. After discussion, a motion by Behringer, second by Kufahl, to seek bids for 13 miles of chip sealing on roads list in the attached document, and to construct an 1-1/2" over lay on Church Road from Sherman Road to Spring Valley Road. Motion carried 5-0

26. Review of bills and authorization of payment. There are no bills or vouchers to approve.

27. Adjournment. Motion by Kufahl, seconded by Fischer, to adjourn at 10:42 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner

Robert M. Eichner, Clerk

Approved: 4-13-2023

Robert H Hartwig

Robert Hartwig, Chairman