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Washington County
3146 Division Road
Jackson, WI 53037

**MINUTES OF
THE TOWN OF JACKSON PARKS & PLANNING COMMISSION MEETING
MARCH 26, 2025**

1. **Call to order** – The meeting was called to order by Vice-Chairman Johnson at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed that the meeting was properly posted.
2. **Roll Call** – Present: Vice-Chairman Arlyn Johnson, Members John Bales, Chad Johnson, Andy Jones, Bob Traska and Dennis Bell, Zoning Administrator Jim Micech, and Clerk Bob Eichner. Excused: Chairman Dave Klug, Members Joe Kufahl, and Steve Fischer.
3. **Approval of the agenda** – Motion by Traska, second by Bell, to approve the Agenda as presented. Motion carried 6-0.
4. **Approval of the minutes** – Motion by Bales, second by Jones to approve the minutes of the February 26, 2025 meeting.
5. **Town Resident comments** – There were no public comments.
6. **Diane Kowalske Final Certified Survey Map, 3375 Center Road, Diane Kowalske Owner** – Motion by Bales, second by Bell to approve the Certified Survey Map subject to the concurrent recording of the lot consolidation of the portion of the subject property on the east side of Center Road and to recommend approval of the same to the Town Board. Motion carried 6-0.
7. **Conditional Use Approval to operate a Dog Kennel for breeding & boarding at 4263 S. Church Road, Shelby Naab, Owner** – Motion by C. Johnson, second by Bales, to set the Public Hearing for the Final Conditional Use Permit, for April 30, 2025. Motion carried 6-0.
8. **Private holding tanks for sanitation use in the Town of Jackson – Section 2.08(A)** – This was the first review of the revised draft ordinance. The final ordinance will be considered at The April Meeting.
9. **Zoning Administrator's Report** – Tony Matuszczak has been issued a scrape permit for wetlands by the WisDNR for Windmill Trace. The Commission may be considering the resubmittal of the Plat soon. There was a total loss of the Barn for Pigeon Creek Nursery on Western Ave. 182,000 gallons of water was used to fight the fire. Micech is still working on cleanup of three hoarders in Town.
10. **Correspondence and announcements** – No report
11. **Adjournment** – Motion by Bales, second by Jones to adjourn at 8:07pm. Motion carried 6-0.

Respectfully submitted.

Robert M Eichner
Town Clerk

Jim Micech
Zoning Administrator