



DRAFT MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD
JUNE 12, 2025

1. **Call to order** – Chairman Hartwig called the meeting to order with the Pledge of Allegiance at 7:00pm. Clerk Eichner confirmed the proper noticing of the meeting.
2. **Roll call – Present:** Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also present were Jackson Fire Captain Eric Weiss, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Approval of agenda** – Motion by Bishop, second by Huettl, to move Item 20, Picnic update to follow the Treasurer's report. Motion carried 5-0. Motion by Bishop, second by Kufahl, to approve the amended meeting agenda. Motion carried 5-0.
4. **Approval of the minutes** – Motion by Bishop, second by Huettl, to approve the minutes of the May 8, 2025 Town Board meeting. Motion carried 5-0.
5. **Resident comment** – There were no resident comments.
6. **Washington County Sheriff's Department Report** – No report.
7. **Jackson Fire Department Report** - Captain Weiss presented the monthly report for the Fire Department. The FD responded to 116 calls, 95 EMS and 23 Fire. The fire inspectors conducted 92 inspections. The department issued, assisted with planning, and performed onsite inspections for a fireworks permit for Action in Jackson. Plan reviews for two sprinkler system replacements and 1 new industrial system. Several High School students interested in firefighting and EMS participated in ride-alongs with the department. A 4K student was given a ride home in a firetruck as a prize in Rockfield Elementary School's Ice cream social. Several firefighters and paramedics have achieved licensing credentials. Five applicants were interviewed for a full-time Firefighter/paramedic position, hopefully to start July 1st.
8. **Treasurer's report.** – Treasurer Wills presented the Treasurers and facility Rental reports. The Town added \$700.00 in rentals. Wills will be on vacation next week.
20. **Update from the Picnic planning committee** – The picnic is planned for August 16th, rain or shine. Activities include a dunk tank and bounce house, food and beverages, silent auction/raffle, hayrides, petting zoo, music, and possibly fireworks.
the Committee is Jean Wills, Connie Diaz, Bob and Dawn Hartwig, Charlotte Gruszynski, and May Krumbiegel.
9. **Zoning Administrator's report** – KMLHS has relocated their concession stand, the addition is being made weather tight so interior work can begin, and the new flagpole should be erected soon. Zoning Board of Appeals will hear a request for a variance for a fence in the front yard setback on June 30, 2025. Micech has completed several complaint investigations. He is still working on hoarding issues on Sherman Rd, CTH P, and Division Rd. More letters were issued for work without permits.
10. **Clerk's report** – Eichner completed the road rating for WISLR submittal to the DOT later this year. He will be on vacation next week.
11. **Consideration of Annual Liquor License renewals from July 1, 2025 to June 30, 2026** – Kirchhayn Country Club, Steven Fischer Agent; Bentsdale Farms, Inc.(d/b/a Hidden Glen Golf Club), Angela Rose Graczyk Agent, Lowderhoff Ventures, (d/b/a Cedar Jacks), Dane Hoffnagle Agent, Midwest Hospitality Group, (d/b/a The Jailhouse), Betony Buzzdum Agent, and Pleasant Valley Tennis & Fitness, LLC Ted Weller Agent. Motion by Huettl, second by Bishop to approve the licenses as presented. Motion carried 5-0.
12. **Consideration of Operator's License renewals from July 1, 2025 to June 30, 2027** - for Denise Sue Auler, Kay Bahr Czisny, and Heidi Lynn Kucharski , Pleasant Valley Tennis & Fitness; Heather Lynn Fischer, Kirchhayn Country Club; Paul McGilvra, Mark Gukich, and Terry Quillen Bentsdale Farms. Motion by Bishop, second by Behringer to approve the licenses presented. Motion carried 5-0.
13. **Consideration of Picnic License** – Motion by Kufahl, second by Huettl, to approve Picnic License for the Trinity Lutheran Church Picnic, Martin Knuth, Agent, July 12-14, 2025. Motion carried 5-0.



14. **Consider proposals for Upper Hall dining room repainting** – Motion by Huettl, second by Bishop, to accept the proposal of Dublin Contractors, Inc. in the amount of \$1350.00 to paint the Upper Hall Dining Room. Motion carried 5-0.
15. **Consider Revised Employment Procedures and Regulations Handbook and Drug and Alcohol Policy** – Motion by Huettl, second by Behringer, to approve the revised Employment Procedures and Regulations Handbook & Drug and Alcohol Policy. Motion carried 5-0.
16. **Consider Showcasing Truck #24 in the Kirchhayen Parade on July 27, 2025** – Motion by Huettl, second by Bishop, to have Lead Patrolman Brei drive Truck #24 in the Kirchhayen parade on July 27, 2025. Motion carried 5-0.
17. **Consider Submitted Bids for 2025 Road Construction** – Motion by Huettl, second by Bishop, to award the 2025 Road Construction Contract to Payne & Dolan, Inc. for the total Bid amount of \$229,362.00. Motion carried 5-0. (The bid results are attached to these minutes.)
18. **Consider Submitted Bids for the 2025 Seal Coating** – Motion by Kufahl, second by Behringer, to award the 2025 Seal Coating Contract to Scott Construction, Inc. for the total Bid amount of \$130,253.92. Motion carried 5-0. (The bid results are attached to these minutes.)
19. **Consideration of Submitted Proposals for Engineering for the Pleasant Valley Road Bridge Replacement** – No action on this item as no proposals were received.
21. **Washington County Board report.** – County Board discussed a draft Strategic Priorities Report with County Executive Schoemann. Resolutions of Commendation were given to Mary Schlitt Chief Deputy County Clerk retiring, Caroline Schraufnagel Chief Deputy Clerk of Courts retiring, and Michael Truog, Park Maintenance Worker retiring. The Board passed an Advisory Resolution requesting the State Legislature review the 3-year POWTS Maintenance Requirements and passed a resolution approving reimbursement funding for a bridge replacement in the Town of Farmington.
22. **Buildings report** – Behringer reported that a bird's nest was removed from the gutter at the transfer station, and that the bollards at the doors at the transfer station were painted. Behringer has been talking to masons about fixing the leak at the Town Hall. Clerk Eichner suggested that the carpeting in the Upper Hall dining room should be cleaned after the painting is complete.
23. **Grounds report** – Kufahl reported that trees and bushes have been trimmed around Town Hall and Elizabeth has been watering flowers.
24. **Weed Commissioner's report** – No report.
25. **Equipment Manager report** – The new truck is still scheduled to be built on June 25th.
26. **Transfer Station report** – Bishop reported that she will be discussing management of the staffing schedule with James. We are still waiting for the license plate camera because we need to extend the post installed last year.
27. **Highway/Chairman's report** – The widening of the Town Hall driveway is complete. Shoulder repair work is continuing. We got an extra cardboard baler from the Town of West Bend and are waiting for electricity to be installed. Four loads of compost were hauled to ACER and widened the ditch on Center Road north of Western. Repairs to the spray patcher continue. The County has started replacing culverts on Jackson Drive prior to the road work. We started roadside mowing south of Hwy 60. Truck #24 is being stored in the Shed at Town Hall.
28. **Communications and announcements** – Clerk Eichner read a thank you card from Diane Kowalske's family for the
29. **Review of bills and authorization of payment** – Motion by Huettl, second by Bishop, to approve the bills and authorize payment. Motion carried 5-0.
30. **Adjournment** – Motion by Huettl, second by Behringer to adjourn at 8:52pm.

Respectfully Submitted,

Robert M Eichner, Clerk

Robert H Hartwig, Chairman

Approved: July 10, 2025

TOWN OF JACKSON BID RESULTS FOR THE 2025 CHIP SEALING PROGRAM

Project Scope	Roadway	From	To	Distance (mi)	Bid Unit Quantities Square yards	Projected Cost	Fahrner Asphalt			Scott Construction		
							Unit Quantities Square yards	Unit Cost	Total Cost	Unit Quantities Square yards	Unit Cost	Total Cost
Chip Seal	Spring Valley Road	Church Road	Division Road	0.98	13,840	\$ 39,200	lump sum		\$ 31,852.00	14,043	\$ 2.15	\$ 30,192.45
Chip Seal	White Tail Trail	Church Road	CTH NN	0.62	8,730	\$ 24,800	lump sum		\$ 20,344.00	8,864	\$ 2.15	\$ 19,057.60
Chip Seal	Red Fox Lane	White Tail Trail	South End	0.43	6,445	\$ 17,200	lump sum		\$ 18,873.00	6,504	\$ 2.15	\$ 13,983.60
Double Chip Seal	Cedar Creek Road	Jackson Drive	East End	0.34	5,500	\$ 20,400			No Bid	5,629	\$ 4.29	\$ 24,120.27
Cold Roll	Cedar Creek Road	Jackson Drive	East End	0.34		\$ 25,000			No Bid	400 ton	\$ 107.25	\$ 42,900.00
Total Road Maintenance Chip Sealing				2.71	34,515	\$ 126,600	0		\$ 71,069.00	35,040		\$ 130,253.92
TOJ Budget											\$ 217,800.00	

TOWN OF JACKSON BID RESULTS FOR 2025 ASPHALT PAVING PROJECTS

					Stark Pavement Corp			Payne & Dolan		
Roadway	From	To	Work	Bid Quantities Tons	Unit Quantities Tons	Unit Cost	Project Total	Unit Quantities Tons	Unit Cost	Project Total
Jackson Drive	Pleasant Valley Road	CTH NN	Pulverise, Widen, grade, 2.25" binder	1,745	1,887	\$ 84.89	\$ 160,187.43	1,745	\$ 75.60	\$ 131,922.00
Jackson Drive	Pleasant Valley Road	CTH NN	1.75" surface course	1,320	1,443	\$ 76.85	\$ 110,894.55	1,320	\$ 69.00	\$ 91,080.00
Jackson Drive	Pleasant Valley Road	CTH NN	Mill & pave drive approaches	60	60	\$ 249.10	\$ 14,946.00	60	\$ 106.00	\$ 6,360.00
				3,125	3,390		\$ 286,027.98	3,125		\$ 229,362.00
								TOJ Budget		
								285000		