



Phone: 262-677-4048
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Washington County
3146 Division Road
Jackson, WI 53037

TOWN OF JACKSON BOARD OF REVIEW

May 22, 2025

Time 6:00 PM to 8:00 PM

Location Board Room of Jackson Town Hall

3146 Division Road, Jackson, 53037

Agenda:

1. Call the Board of Review (BOR) to order.
2. Roll Call.
3. Confirmation of appropriate BOR and Open Meetings notices.
4. Select a Chairperson for BOR.
5. Select a BOR Vice-Chairperson.
6. Verify that at least one BOR member has met the annual mandatory training requirements. - Bob Hartwig
7. Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)).
8. Review of new laws.
9. Filing and summary of Annual Assessment Report by Assessor's Office.
10. Receipt of the assessment roll by the Clerk from the Assessor.
11. Receive the Assessment Roll and sworn statements from the Clerk.
12. Review the Assessment Roll and perform statutory duties:
 - a. Examine the assessment roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
13. Discussion/Action - Certify all corrections of error under state law (Wis. Stat. § 70.43).

Persons with disabilities requiring special accommodations for the attendance at the meeting should contact the Town Clerk at least one business day prior to the meeting. It is possible a quorum of members of other governmental bodies of the Town of Jackson may be in attendance at this meeting to gather information; no action will be taken by a governmental body at this meeting other than the governmental body specifically referred to in this meeting notice.

Affidavit of posting: I hereby certify that this notice has been sent to the new media who have requested all public notices and posted on the Town of Jackson website at www.townofjacksonwi.gov and at the Town Hall, 3146 Division Road, Town Garage, 3685 Division Road, Trinity Lutheran Church, 1286 Pleasant Valley Road, Bob Eichner, Clerk. May 20, 2025



14. Discussion/Action - Verify with the Assessor that open book changes are included in the assessment roll.
15. Allow taxpayers to examine assessment data.
16. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the BOR hearing allowing the property owner to appeal directly to the circuit court,
 - c. Requests to testify by telephone or submit a sworn written statement,
 - d. Subpoena requests, and
- a. Act on any other legally allowed or required BOR matters.
17. Review Notices of Intent to File Objection.
18. Proceed to hear objections, if any, and if proper notice/waivers given, unless scheduled for another date.
19. Consider/act on scheduling additional BOR Date(s).
20. Adjourn (to a future date if necessary).

Robert M Eichner, Clerk

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