



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD JANUARY 9, 2025

1. **Call to order** - Chairman Bob Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed the meeting was properly posted.
2. **Roll call** - Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop and Steve Fischer, Fire Chief Hans Lamm, Zoning Administrator Jim Micech, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Approval of the meeting agenda** – Motion by Kufahl, second by Fischer, to approve the agenda as presented. Motion carried 5-0.
4. **Presentation of Resolution T. OJ-2024-016, A Resolution Honoring Years of Service to Ron Eickstedt** – Clerk Eichner reread Resolution TOJ-2024-016 as approved on December 12, 2024 and presented a framed copy to Ron Eickstedt. No other action was taken.
5. **Approval of the minutes by the Town Board** – Motion by Bishop, second by Behringer to approve the December 12, 2024 Town Board meeting minutes as presented. Motion carried 5-0.
6. **Resident comment on any agenda item** – There were no comments.
7. **Washington County Sheriff's Department Report** – There was no report to present.
8. **Jackson Fire Department Report** – There was no monthly report to present, but Battalion Chief Lamm reported that department had 889 EMS calls, 28 automobile/truck accidents, and 226 fire calls. The FD also completed 907 semi-annual fire inspections.
9. **Final CSM Review of a land division of T7-0610-00B, -610-00A & -610 – A1, Laverne Bublitz owner** – Motion by Bishop, second by Behringer, to approve the Certified Survey Map as presented. Motion carried 5-0.
10. **Approval of the 2025 polling locations for the Town of Jackson** – Motion by Bishop, second by Fischer, to approve The Upper Hall at Town Hall for all wards in the town for the 2025 Town of Jackson elections, and to use the south conference room at Town Hall for the 2025 Town of Germantown elections. Motion carried 5-0.
11. **Consideration of Pleasant Valley Road Bridge Railing Repair** – Eichner reported that the engineering is nearly complete, and that Lunda Construction hopes to have everything complete for the February meeting.
12. **Washington County Board report.** – Hartwig reported that most of the County Board meeting was a 1.5 hour closed session.
13. **Treasurer's report.** – \$2.9 million in taxes received to date and about \$2.5 of that to be redistributed to the County, schools, and techs. We have sold about 2/3 of our annual Transfer Station passes.
14. **Buildings report** – The gutters have been installed on the Transfer Station. There was a leak discovered in the new section of Town Hall in the hallway to the board room. It appears that the vent pipe was pushed up by new duct work and there is a minor joint separation and condensation. We also had to have the sewer drain unplugged again.
15. **Grounds report** – No report.
16. **Weed Commissioner's report** – No report.



- 17. Transfer Station report** – Met with Riley Fitzgerald about the replacement camera system. He was 2nd highest quote in when we let the contract. His current cost should be quite close to the original quote. Lenny Fischer did give a full refund for his system after he removed it. The gate and fence should be completed in Early February.
- 18. Highway Superintendent/Equipment Manager report** – Changed all the lights in the TS. All the salt is out of the TS and in the salt shed. Truck 16 was taken to Washington County to try to calibrate the salter. Kevin Helm is using his laptop to create work orders and records of equipment maintenance. The Board instructed Eichner to purchase a Town owned laptop for this purpose. We need a better Wi-Fi system if we want to remotely access the new cameras. Fischer reported that Kevin has a lot of good ideas. Ordered a box of blades for the Tiger mower. They are doing a lot of cleaning. Going to do a street sign inventory. Truck 12 needs a new cutting blade. We will replace the metal edging with rubber which will be easier on the roads and trucks.
- 19. Highway/Chairman's report** – Went out plowing and salting 6 times. We still must take 450 tons of salt by April 30th. When they have the new computer, the team would like to have the County GIS information on it so we can see right-of-way for our roads when we are mowing or tree cutting. The crew made a request to hire Chad Semrow to do some brush clearing this year. Call from resident on a cul-de-sac complimented the plowing changes. Our new truck is expected June 25th.
- 20. Zoning Administrator's report** – Board of Appeals on January 6 for excess accessory structures square footage., and another on February 3 for a 100-foot flagpole at KMLHS. All building permit info has been submitted to the Assessor. Working on three separate property cleanup orders on Division Rd, Sherman Rd, and CTH P.
- 21. Clerk's report** – Elections are starting again. The Spring Primary is February 18, 2025 and the Spring Election is April 1, 2025. No contested races in the Town. Received the first complaint about the Lannon fill site. We also received a complaint about our tax collection hours.
- 22. Communications and announcements.**
- 23. Review of bills and authorization of payment** – Motion by Bishop, second by Behringer, to approve the payment vouchers. Motion carried 5-0.
- 24. Adjournment** – Motion by Behringer, second by Kufahl, to adjourn at 8:00pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner

Robert M Eichner, Clerk

Robert H Hartwig

Robert H Hartwig, Chairman



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD FEBRUARY 13, 2025

1. **Call to order** – The meeting was called to order by Chairman Hartwig at 7:00pm with the reciting of the Pledge of Allegiance. Clerk Eichner confirmed that the meeting was properly posted, and the Media was notified.
2. **Roll call** - Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl (arrived 7:20pm), Marcy Bishop and Steve Fischer. Also present were Attorney Paul Alexy, Sheriff Deputy Kyle Wright, Fire Battalion Chief Eric Weiss, Zoning Administrator Jim Micech, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Agenda approval** – Motion by Bishop, second by Fischer, suspend the agenda and consider Item 19, the Treasurer’s Report, after resident comments. Motion carried 4-0.
4. **Approval of the minutes** - Motion by Bishop, second by Behringer to approve the January 9, 2025 Town Board meeting minutes. Motion carried 4-0.
5. **Resident comment on any agenda item** – The American Legion requested to be placed on the agenda for March to consider allowing the Legion to place a display cabinet in the upper hall to display memorabilia recently discovered. There were no other comments.
19. **Treasurer’s report.** – The treasurer’s report and facility rental use report were presented. Wills reported that the Town portion of the 2024 Tax Collection is completed, and settlement checks have been distributed. We had one check with insufficient funds.
6. **Washington County Sheriff’s Department Report** – There have been 139 calls since January 1st. Very few accidents in the recent storm.
7. **Jackson Fire Department Report** – There were 131 calls in January, 21 EMS calls and 7 fire calls in the Town. With a lack of snow there has been an increase in grass fires.
8. **Consideration of Draft Ordinance J-25-001** – The Ordinance will repeal and replace Ordinance J-02-002. The new ordinance will include requirements for insurance, fee reimbursement for extraordinary circumstances.
9. **Possible revisions to the Town of Jackson Liquor Licensing and Operator Licensing Ordinances** – The current Ordinance references the State statute. The proposed ordinance would codify sections of the Statute in the ordinance. This will be presented for consideration at the March meeting.
10. **Consideration of Pleasant Valley Road Bridge Railing Repair** – The repairs are estimated at \$178,000. After discussion, the Board consensus, is that this bridge be replaced with a more culvert-like structure. Clerk Eichner will speak to the DNR about options for replacement and report at the march meeting.
11. **Consideration of forming a committee for the review and possible revisions to the Town of Jackson Employment Procedures and Regulations last revised in 2011** – Motion by Bishop, second by Behringer, to form a Personnel Subcommittee for amending the Employment Procedures and Regulations. Members shall be Chairman Hartwig, Kufahl, Fischer and Eichner. Motion carried 5-0.
12. **Consideration of increasing bankable Compensatory Time for Overtime from 40 hours to 80 hours** – Motion by Fischer, second by Kufahl to increase the bankable compensatory time to 80 hours.
13. **Consideration of forming a committee for the Recodification of Town of Jackson Ordinances** – No action taken. Eichner will obtain cost estimates for assistance with codification.



- 14. Consideration of obtaining updated versions of the Town of Jackson Zoning Map and the 2050 Comprehensive Land Use Plan Map** – No action taken. Eichner will explore costs for new maps from SEWRPC.
- 15. Consideration of reimbursement for loss of or damage to personal items.**
 - a. Reimbursement for clothing damaged during the Transfer Station accident on 12-7-24** – Motion by Kufahl, second by Fischer, to reimburse Mike Ortiz, \$150.00 for replace clothing damaged in the Transfer Station accident on December 7, 2024. Motion carried 5-0.
 - b. Reimbursement for missing personal Town Hall Christmas decorations** – Motion by Kufahl, second by Fischer, to reimburse Clerk Eichner \$112.50 for compensation for lost ornaments in the Christmas decorations in the Upper Hall. Motion carried 5-0.
- 16. Consideration of purchase of portable pruning equipment and associated protective equipment for Highways and Parks** – Motion by Fischer, second by Bishop to spend up to \$3,600 for the purchase of new chainsaws and pruners for the Highway Department and Parks. Motion carried 5-0.
- 17. Consideration of the 2025-2026 State Salt Supply Contract** – Clerk Eichner requested guidance on quantities for ordering salt for the 2025-26 State salt supply contract. No action taken. This item will be considered at the March meeting.
- 18. Washington County Board report.** – Honored 2 highway workers and 3 Sheriff Deputies for years of service, and one jail deputies for retirement. County Clerk pointed out that the Town of Jackson had the highest voter turnout 98.3% in the County. Bob received a certificate for 10 years of service as Supervisor.
- 20. Buildings report** – No report.
- 21. Grounds report** – No report.
- 22. Weed Commissioner's report** – No report.
- 23. Transfer Station report** – We got a new quote from Riley Fitzgerald for new cameras that is about \$1500 more than his previous quote – a total of \$7720.
- 24. Highway Superintendent/Equipment Manager report** – Replaced brakes on truck 12. The leaf springs also need work. The west wall of the shop is ready for painting. Cut brush and trees on Cedar Creek Road. The chipper broke down. Jackson Welding is coming out to fix it. The chipper blades need to be sharpened. Getting 100 ton of salt delivered early next week. The Tiger mower is getting new tires in early March from Perfect Circle – cost \$4400. Purchased a used 10-ton jack.
- 25. Highway/Chairman's report** – Greg Denker plowed last storm because Kevin E was sick. There is more room in the shop because the plow trucks are being stored with the wing plows up.
- 26. Zoning Administrator's report** – Kettle Moraine Lutheran High School was granted a variance for a 100 ft flagpole in the front yard setback. Micech has made contact with owners on Division road involving excessive cars. Also dealing with hoarder on CTH P. the junk vehicles appear to be gone. A trucking company is looking to use a vacant lot at the southeast corner of Pleasant Valley Road and CTHP. The zoning might need to be changed and residential neighborhood next to the site may be a concern. Micech will be out of town March 4 to March 11.
- 27. Clerk's report** – Spring primary is Tuesday, February 18th. Expecting about 40% turnout is expected. March agenda will include resolutions accepting the County grants. March/April are district meetings with Board of Review training. Road School is April 21-23 in the Dells.
- 28. Communications and announcements** – None.



29. Review of bills and authorization of payment – Motion by Bishop, second by Fischer, to approve the vouchers. Motion carried 5-0.

30. Adjournment – Motion by Bishop, second by Behringer, to adjourn at 10:12pm.

Respectfully Submitted,
Robert M Eichner
Town Clerk

Robert H Hartwig
Chairman



**MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD
MARCH 13, 2025**

1. **Call to order** – Chairman Hartwig called the meeting to order at 7:00 pm with the Pledge of Allegiance. Clerk Eichner confirmed proper noticing of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Steve Fischer, Zoning Administrator Jim Micech, Treasurer Jean Wills, Attorney Paul Alexy, Fire Battalion Chief Eric Weiss, and Clerk Bob Eichner.
3. **Approval of the meeting agenda** – Motion by Kufahl, second by Bishop, to approve the agenda as presented. Motion carried 5-0.
4. **Approval of the minutes** – Motion by Bishop, second by Behringer, to accept the minutes of the February 13, 2025 Town Board meeting.
5. **Resident comment on any agenda item** - None
6. **Washington County Sheriff's Department Report** - No Report
7. **Jackson Fire Department Report** – The Town of Jackson had 7 fire calls, and 14 EMS calls in February. Due to lack of snow cover there is an elevated risk of fires. The department is discouraging burning. Awards night was February 28th at Town Hall. They had one paramedic, Matt Grevenow that ran on 502, (44%), EMS calls and one firefighter, Zach Wirth, responded to 115 (51%) of fire calls. Ron Eickstedt will retire in July after 44 years of service. The Department is partaking in Wildfire training with the DNR.
8. **Consider request from American Legion to install a display case for Legion Post memorabilia in the Upper Hall/Dining room** – Brian Truss, Commander of the legion post, requested a small space in the Upper Hall for a display case for memorabilia the post has recently discovered in their closet. Motion by Behringer, second by Bishop, to allow the American Legion to place a display case for memorabilia in the Town Hall Upper Hall. Motion carried 5-0.
9. **Consider Resolution J-2025-002 A Resolution to Accept Funds from the Washington County Emergency Medical Service & Fire Grant program** – Motion by Behringer, second by Kufahl, to approve Resolution J-2025-002. Motion carried 5-0.
10. **Consider Resolution J-2025-001 A Resolution to Accept Funds from the Washington County Roadway Shared Services Grant Program** – Motion by Behringer, second by Fischer, to approve Resolution J-2025-001. Motion carried 5-0.
11. **Consider Ordinance J-25-001, An ordinance repealing and replacing Ordinance J-02-002 regarding openings in Town Streets and Highways** – Motion by Bishop, second by Fischer, to approve Ordinance J-25-001. Motion carried 5-0.
12. **Consider Ordinance J-25-002 repealing and replacing Ordinance J-7-77-78 and J-6-78 pertaining to Intoxicating Liquor and Fermented Malt Beverages** – Motion by Bishop, second by Behringer to approve Ordinance J-25-002. Motion carried 5-0.
13. **Consider amending Section 2.08(A) of the Zoning Code to allow private holding tanks for sanitation use** – After discussion, Zoning Administrator was directed to proceed with Draft Ordinance J-25-003 amending Section 2.08 of the Zoning Code.
14. **Consider revisions to the Town of Jackson Employment Procedures and Regulations** – This item was tabled to the April meeting to be considered with the towns existing drug policy.



15. **Consider repainting of the dining room in the Upper Hall at Town Hall** – Motion by Bishop, second by Kufahl, to look for 2020 painting work and to secure a quote for the painting. Motion carried 5-0.
16. **Consider purchase of forestry related accessories for the Tractor Backhoe** – Motion by Kufahl, second by Bishop, to purchase a grapple accessory for forestry work for the backhoe from Northern Tool for \$500. Motion carried 5-0.
17. **Consider creation of a policy for storing equipment at or near jobsites in the Town of Jackson** – Motion by Bishop, second by Behringer, to have a committee made up of James Brei, Kevin Helm, Steve Fischer & Bob Hartwig develop a policy and indemnity form for storing equipment at or near jobsites.
18. **Consider the 2025-2026 State Salt Supply Contract** – After discussion, the consensus of the Board was to reduce our guaranteed amount to 400 ton with a reserve of 90 ton. No formal action taken.
19. **Consider revisions to Town Board meeting agenda format** – After discussion, the consensus of the board is to move the Staff reports, Treasurer and Zoning Administrator reports to the beginning of the meeting and keep Board reports at the end of the meeting. No formal Action was taken.
20. **Washington County Board report.** – Attended the Railroad consortium meeting in Juneau. The County Executive is holding listening sessions. The sheriff reported on the Federal ICE program in Washington County.
21. **Treasurer's report.** – The Treasurer's report and Facility Rental report were presented. Tax collection went well. About 20% of taxes are still outstanding to be paid by July 31st. We are getting a lot of calls for rentals. Put a committee for the all-Town picnic this Summer on the April agenda.
22. **Buildings report** – The north exit door threshold was replaced. The new lady's room sink flow issue was fixed. Mark & Elizabeth setup and took down the election.
23. **Grounds report** – Most of the work was snow blowing and salting. Mark also bought salt from Spring Valley. Upcoming work is paving stones at the east entrance and near the barn atrium entrance.
24. **Weed Commissioner's report** – No Report.
25. **Transfer Station report** – We received the quote for the new security cameras, \$7,720. Placing gravel in truck dock to better facilitate the recycling pick-up.
26. **Highway Superintendent/Equipment Manager report** – The west wall of the garage is painted. The miscellaneous surplus items (lawn tractor, truck accessories, wooden snow fence, etc.) will be placed on the Wisconsin Online Auction website with a bid date of April 1st. Shocks were replaced on Truck 16. Purchased a second cardboard baler from the Town of West bend for \$500.00. The scissor lift needs a new horn and then it will be ready for its annual inspection. The chipper has been repaired and the blades sharpened.
27. **Highway/Chairman's report** – The crew plowed and salted several times. They have been clearing trees on Church Road for the last two weeks, with assistance from Mark Mytton. Charlie Schmidt, from the Town of Trenton will also be assisting with the clearing of brush.
28. **Zoning Administrator's report** – Working on the amendment to the zoning ordinance to allow for holding tanks in certain circumstances. Still working on 3 hoarding properties. Several land divisions will be up for consideration soon.
29. **Clerk's report** – Surveying and preliminary work has begun on the ANR pipeline work. Materials will be moving in by the end of the month. We need to put up weight limit signs on Maple Road between Sherman Rd and Highway 60 because there will be another round of ARIP grants in this year and weight limits are part of that application. This will not affect the ANR operations as much of the damage to Maple Road has already occurred. Spring Election absentee ballots went out this week. In person voting



starts next week and the election is April 1, 2025. We are expecting about a 70-75% turnout. The Pleasant Valley Road Bridge replacement can be made with a box culvert if it maintains the current flow capacity. The bridge would also have to be constructed between August 15th and January 31 of the following year due to threatened species issues. A DNR permit will be required.

30. Communications and announcements – Chairman Hartwig introduced 3 Slinger High School students in attendance. Hartwig also stated that he had received a lot of positive comments on this year's plowing.

31. Review of bills and authorization of payment – Motion by Bishop, second by Fischer, to authorize the bills for payment. Motion carried 5-0.

32. Adjournment – Motion by Behringer, second by Kufahl, to adjourn at 9:22pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner

Town Clerk

Robert H Hartwig

Town Chairman



**MINUTES OF THE SPECIAL MEETING OF THE JACKSON TOWN BOARD
MARCH 20, 2025**

1. **Call to order** – Chairman called the meeting to order at 6:00pm with the Pledge of Allegiance. Clerk Eichner confirmed that the meeting was properly noticed.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer (6:07pm), Joe Kufahl, Marcy Bishop, Steve Fischer, and Clerk Bob Eichner.
3. **Approval of the meeting agenda** - Motion by Kufahl, second by Bishop, to approve the agenda as presented. Motion carried 4-0.
4. **Convene to Closed Session** – Motion by Kufahl, second by Bishop, to convene in closed session, pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation, or performance criteria and data, Highway Patrolman resignation, replacement, and compensation. Motion carried 4-0.
5. **Reconvene to Open Session**- Motion Kufahl, second by Bishop, to reconvene into open session. Motion carried 5-0.
6. **Discussion and possible action taken by the Town Board respecting the matter(s) discussed in closed session** -
 - A. Motion by Bishop, second by Kufahl, to reluctantly accept the resignation from the Town Board by Steve Fischer. Motion carried 4-0.
 - B. Motion by Bishop, second by Behringer, to hire Steve Fischer at a part-time (32 hour/week) patrolman at a rate of \$28/hour. Motion carried 4-0.
 - C. Motion by Kufahl, second by Bishop, to promote James Brei to Lead Patrolman, a full-time position, at a rate of \$30/hour. Motion carried 4-0. Chairman Hartwig will speak to Brei regarding these changes by Monday, March 24, 2025.
7. **Consider replacement of the one-ton patrol truck** – Motion by Kufahl, second by Behringer, to purchase a one-ton patrol truck with winter accessories and chipper box from the Town of Trenton for \$30,000. Motion carried 4-0.
8. **Consider date for Annual Road Tour** – Item tabled until the regular April 10, 2025 Town Board Meeting. No formal action taken.
9. **Adjournment** – Motion by Kufahl, second by Behringer, to adjourn at 6:40pm. Motion carried 4-0.

Respectfully submitted,

Robert M Eichner
Town Clerk

Robert H Hartwig
Town Chairman



**MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD
APRIL 10, 2025, 7:00PM**

1. **Call order** – Chairman Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed proper noticing of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Joe Kufahl, Dave Behringer, and Marcy Bishop, Treasurer Jean Wills, Zoning Administrator Jim Micech, and Clerk Bob Eichner. Also present was Deputy Brennan Kulibert, Fire Battalion Chief Jon Hamm, and Former Supervisor Paul Huettl.
3. **Agenda Approval** – Motion by Kufahl, second by Bishop, to approve the meeting agenda as presented. Motion carried 4-0.
4. **Approval of the minutes** – Motion by Bishop, second by Behringer to approve the March 13, 2025 Town Board meeting and March 20, 2025 Special Town Board Meeting.
5. **Resident comment** – Steve Fischer, 1187 Western Avenue, spoke on Item 23. He believes the transfer station pass should be revoked as Mr. Schulenberg disrespected the workers and the rules. It is also not Mr. Schulenberg's first offense. There were no other public comments.
6. **Washington County Sheriff's Department Report** – Deputy Kulibert presented the March report. He reported on 4310 Jackson Drive. The department was receiving numerous rescue and complaint calls at that address. There are ordinance violations that the Micech and the sheriff's office has been resolving with the owner.
7. **Jackson Fire Department Report**
8. **Treasurer's report.** – The report was presented with the Facility Rental Report.
9. **Zoning Administrator's report** – Board of appeals granted a variance for a detached garage addition. There was a barn fire at Heyden's Nursery on Western Ave which was a total loss. Another Board of Appeals on April 21st to consider a variance for a new Pole Barn. An informal meeting will be held with Lannon stone for some proposed buildings on the quarry site and the clean fill site. Micech, Chairman Hartwig, and Town Engineer Matt Clementi, met with the property owners at the south end of Summer Drive to try to resolve ongoing drainage issues. The Town will clean up the ditches in the right-of-way, one neighbor will cut back their sump pump drain line to reduce flow, and the affected owners will regrade swales on their property.
10. **Clerk's report** – 72% turnout for the Spring election. We received a clean water test for our annual test.
11. **Consider appointment of Paul Huettl as Supervisor to complete term of Supervisor Fischer** – Motion by Kufahl, second by Bishop, to confirm the appointment of Paul Huettl as Town Supervisor, to complete the term of Steve Fischer which ends April 20, 2026. Motion carried 4-0.
12. **Oath of office** – Clerk Eichner Administered the Oath of Office to Supervisor Paul Huettl and Huettl joined the Board table.
13. **Consider Chairman appointments** – Motion by Hartwig, second by Bishop to confirm the Following Appointments: Park & Planning Commission: Chad Johnson and Dennis Bell, term ending April 2028, Robert Traska, Dave Behringer, and Marcy Bishop, term ending April 2026; Board of Appeals: Nicholas Campbell, Chairman term ending April 2028, Shawn Maney, Member term ending 2028, Bryan Farrington, Alternate term ending in 2027; Community Development Authority: Arlyn Johnson, Member term ending February, 2029. Motion Carried 5-0.

Fire Battalion Chief Jon Hamm arrived and gave the Fire Department Report.



- 14. Consider Application for Operator's License** - Motion by Kufahl, second by Hartwig, to approve the license expiring June 30, 2027 for Adley Kadubeck, Kirchhayn Country Club. Motion carried 5-0.
- 15. Consider Application for a Picnic License** – Motion by Bishop, second by Huettl, to approve a Picnic License for Trinity Lutheran Church, 1286 Pleasant Valley Road, for May 8-10, 2025. Motion carried 5-0.
- 16. Consider Final Certified Survey Map** – Motion by Bishop, second by Behringer to approve the Certified Survey Map for 3375 Center Road, Diane Kowalske, Owner. Motion carried 5-0.
- 17. Consider unlawful tax claim from Spectrasite Communications, Inc** – Spvr. Bishop recused herself for this item. Motion by Kufahl, second by Behringer, to deny the claim from Spectrasite Communications. Motion carried 4-0.
- 18. Consider repair or replacement of the bridge on Pleasant Valley Road east of Country Aire Drive** – Motion by Bishop, second by Huettl, to seek engineering proposals for the bridge replacement, for construction in 2026. Motion carried 5-0.
- 19. Consider amount to borrow for planned Road construction and/or bridge repair or replacement** – Motion by Bishop, second by Behringer, that the Town borrow \$300,000 for Highway reconstruction in 2025. Motion carried 5-0.
- 20. Consider setting the date for Public Hearing for Ordinance J-2025- 003 amending Section 2.08(A) of the Zoning Code to allow private holding tanks for sanitation use** - Motion by Kufahl, second by Bishop to hold a Public Hearing on the Draft Ordinance J-2025-003 on Thursday May 8, 2025 at 7:00pm. Motion carried 5-0.
- 21. Consider proposal for Upper Hall dining room repainting** – This item is tabled until the May Town Board meeting to seek and consider at least 2 more quotes.
- 22. Consider setting a date and formation of a planning committee for an All-Town Picnic** – possible dates considered are June 28 or 29, July 12 or 13, and August 16 or 17, 2025. The Committee will include Coinnie Diaz, Jean Wills, Bob Hartwig, and additional Town residents totaling 5 to 7 members.
- 23. Reconsider a Transfer Permit forfeiture by Mr. John Schulenberg** – Motion by Bishop, second by Behringer, to suspend Mr. Schulenberg's permit for 2025, refund his permit fee paid of \$150, and, if Mr. Schulenberg successfully cleans up his property, as determined by the Zoning Administrator, Mr. Schulenberg may be eligible to obtain a permit for 2026. Motion Carried 4-1, Kufahl Nay.
- 24. Date for the Annual Road Inspection** – By consensus, the Annual road Tour will take place Saturday May 3, 2025 beginning at 7:00am. Lead Patrolman Brei will also attend.
- 25. Washington County Board report.** – The County held a meeting on the Fire Preservation plan amendment and a Public Hearing will be held on May 15, 2025. Hartwig submitted a written report for the County Board. Recognized James Heider, Corrections 28 years, Deputy William Niehus, 27 years, Gary Pesto, Highways, 27 years, and Robert Schmidt, Emergency Management, 23 years. The Sheriff Department was also recognized for aiding in avoiding a possible school shooting Addison.
- 26. Buildings report** – We had roof leakage in the old Town Hall by the restrooms. It appears to be, once again, a caulking/flashing issue. The faucet has been repaired in the new men's room. The exterior stairway to the basement needs to be cleaned out and a wall and ceiling in the basement needs to be painted.
- 27. Grounds report** – Trimming has begun on the trails, bushes around Town Hall have been trimmed and old flowers and weeds removed. Mark placed pavers in front of the new Town Hall for access the Barn vestibule.
- 28. Weed Commissioner's report** – Paul Huettl was appointed the Weed Commissioner for 2026.



- 29. Equipment Manager report** – The new truck is scheduled to arrive June 25, 2025 and ready for service in July.
- 30. Transfer Station report** – The new cameras will be installed on April 14th.
- 31. Highway/Chairman's report** – Three calls for downed trees. Continuing to clear brush on Church Road between Pleasant Valley and CTH NN with assistance of Mark Mytton, and the Town of Trenton. Set up culvert replacements on Jackson Drive with the County. 160 tons of salt delivered; remainder of 2024-25 contract. Most of the items auctioned off have been picked up. New calipers and brake pads are installed on Truck 14. We may rent a roadside brushing attachment from Serwe. Continuing with the cleaning and painting of the Shop.
- 32. Communications and announcements** – Micech will not attend the annual meeting on April 15th.
- 33. Review of bills and authorization of payment** – Motion by Bishop, second by Huettl, to approve the bills and authorize payment. Motion carried 5-0.
- 34. Adjournment** – Motion by Kufahl, second by Huettl, to adjourn at 9:30pm. motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Town Clerk

Robert H Hartwig
Town Chairman

Approve May 8, 2025



MEETING MUNUTES OF THE JACKSON TOWN BOARD MAY 8, 2025

1. **Call Town to order** – Chairman Hartwig called the meeting order with the Pledge of Allegiance. Clerk Eichner confirmed the proper posting and notification of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also present were Sheriff Deputy Brennan Kulibert, Fire Battalion Chief Jon Hamm, Zoning Administrator Jim Micech, Treasurer Jean Wills, and Clerk Bob Eichner
3. **Approval of the agenda** – Motion by Bishop, second by Kufahl to approve the Agenda as presented. Motion carried 5-0.
4. **Approval of the minutes of the April 10, 2025 Town Board meeting** - Motion by Bishop, second by Huettl, to approve the minutes of the April 10, 2025 meeting. Motion carried 5-0.
5. **Resident comment on any agenda item** – No public comments.

PUBLIC SAFETY AND STAFF REPORTS

6. **Washington County Sheriff's Department Report** – Deputy Kulibert reported that there were no outstanding incidents in the Town in April. The issue of illegal renters in a residence at 4310 Jackson Drive has been resolved with most of the renters now gone.
7. **Jackson Fire Department Report** – Chief Hamm presented the Fire Department Report for April, 2025. The department responded to 63 EMS calls and 24 Fire calls. The department conducted 115 fire inspections. The department hosted 2 fire trainings in April. The second session include hose testing. 4000 feet of hose was tested with only one, 50-foot section failing. The department recently hired 4new paid-on-call members and has posted for a full-time Firefighter/Paramedic.
8. **Treasurer's report.** – Wills presented the treasurer's and Facility Rental reports. Facility rental is on pace to match 2024.
9. **Zoning Administrator's report** – Micech presented his report. He responded to some grading complaints and lot line disputes and sent out letters for work done without permits.
10. **Clerk's report** – The Annual Recycling report was submitted, and the Town qualified for the \$7600 recycling grant. The ARPA annual report was also submitted confirming that we have spent the remainder of our grant. Eichner received a certificate of appreciation from Washington County for Municipal Clerks Week. Deputy Clerk Diaz is on a well-deserved vacation and Eichner will be on vacation from June 15 -18.

PUBLIC HEARINGS

11. **Public Hearing – Proposed Ordinance TOJ-25-003 – An Ordinance amending Section 2.08(A) of Title X, Zoning Code, to allow for the use of private holding tanks for sanitation use under qualifying circumstances.**
 - A. Motion by Kufahl, second by Bishop, to Open the public hearing. Motion carried 5-0 Micech read the hearing notice and there was no public comment.
 - B. Motion by Huettl, second by Behringer to close the public hearing. Motion carried 5-0.

DISCUSSION AND POSSIBLE ACTION

12. **Consider Proposed Ordinance TOJ-25-003 – An Ordinance amending Section 2.08(A) of Title X, Zoning Code, to allow for the use of private holding tanks for sanitation use under qualifying circumstances** – Motion by Bishop, second by Huettl, to approve Ordinance TOJ-25-003. Motion carried 5-0.



13. **Consider Cemetery Deed and Perpetual Care Contract for Immanuel Cemetery Thomas and Julia Oliver** – Motion by Bishop, second by Huettl, to approve the Cemetery Deed and perpetual care contract for the Olivers. Motion carried 5-0.
14. **Consider Cemetery Deed and Perpetual Care Contract for Immanuel Cemetery Jennifer C Grabel** - Motion by Huettl, second by Behringer, to approve the Cemetery Deed and perpetual care contract for the Jennifer Grabel. Motion carried 5-0.
15. **Consider proposals for Upper Hall dining room repainting** – Motion by Huettl, second by Bishop, to table this item until June to confirm all bidders are using the same specifications. Motion carried 5-0.
16. **Consider Revised Employment Procedures and Regulations Handbook and Drug and Alcohol Policy** – This item is referred to the personnel subcommittee to review the Drug and Alcohol Policy. Huettl volunteered to replace former Supervisor Fischer on the committee. No formal action taken.
17. **Consider the results of the Annual Road Inspection on and possible revisions to the 5-year plan** – Motion by Bishop, second by Behringer, to approve the amended 5-year plan attached to these minutes. Motion carried 5-0.

UPDATES AND DISCUSSION

18. **Update from the planning committee for an All-Town Picnic** – The members of the committee are Jean Wills, Connie Diaz, Bob and Dawn Hartwig, and Charlotte Gruszynski. The date of the picnic has been set for August 16, 2025.

BOARD REPORTS

19. **Washington County Board report.** – No report as the County Meeting is scheduled for next Wednesday. County Executive Josh Schoemann has announced his intent to run for Governor in 2026.
20. **Buildings report** – The water was turned on at the Pavilion. There is leaking again from the roof over the old Town Hall. A second round of caulking may be necessary. Attendant Mark Mytton has been told to paint the ceiling and walls in part of the basement now that the mold issue has been cleared up.
21. **Grounds report** – The lawn mowing has begun. Four old bushes were removed along the front of Town Hall. The Patio fence was stained. Trimming continues along the hiking trails. The highway department completed maintenance on the lawnmower and one of the mower tires was repaired.
22. **Weed Commissioner's report** – The 2025 Weed Notice was posted today.
23. **Equipment Manager report** – Our new patrol truck is still set for delivery on June 25th. The crew successfully used our new backhoe for ditching on Center Road, saving money by not using the County for this work.
24. **Transfer Station report** – More signage has been put up. The compactor hold was cleaned out and the minor repairs were made to the walls and rails for the compactor.
25. **Highway/Chairman's report** – The bad backfill was removed on Sherman Road and good clean fill placed. The ditch was regraded on Center Road across from El Camino Drive. Fixed plow damage to mailboxes. The fire extinguishers at the shop and transfer station were checked. Maintenance was done on the woodchipper. Weight Limit signs were erected on Maple Road between Sherman and STH 60. Replaced speed limit signs. Shoulder repair work has begun. The County has been trimming trees for the Town on Jackson Drive. Culverts have been ordered for replacement on Jackson Drive, also to be done by the County. All plows and salters have been removed except for Truck 24. The Crew would like to put Truck 24 in the Kirchhayen parade at the end of June. This will be considered at the June meeting. We will be getting a second baler soon from the Town of West Bend.
26. **Communications and announcements** - None



REVIEW OF BILLS AND ADJOURNMENT

27. Review of bills and authorization of payment – Motion by Bishop, second by Huettl, to approve the vouchers for payment. Motion carried 5-0.

28. Adjournment – Motion by Huettl, second by Bishop, to adjourn at 8:40pm. Motion carried 5-0.

Respectfully Submitted,

Robert M. Eichner

Town Clerk

Approved: June 12, 2025

Robert H. Hartwig

Town Chairman



**MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD
JUNE 12, 2025**

1. **Call to order** – Chairman Hartwig called the meeting to order with the Pledge of Allegiance at 7:00pm. Clerk Eichner confirmed the proper noticing of the meeting.
2. **Roll call – Present:** Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also present were Jackson Fire Captain Eric Weiss, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Approval of agenda** – Motion by Bishop, second by Huettl, to move Item 20, Picnic update to follow the Treasurer's report. Motion carried 5-0. Motion by Bishop, second by Kufahl, to approve the amended meeting agenda. Motion carried 5-0.
4. **Approval of the minutes** – Motion by Bishop, second by Huettl, to approve the minutes of the May 8, 2025 Town Board meeting. Motion carried 5-0.
5. **Resident comment** – There were no resident comments.
6. **Washington County Sheriff's Department Report** – No report.
7. **Jackson Fire Department Report** - Captain Weiss presented the monthly report for the Fire Department. The FD responded to 116 calls, 95 EMS and 23 Fire. The fire inspectors conducted 92 inspections. The department issued, assisted with planning, and performed onsite inspections for a fireworks permit for Action in Jackson. Plan reviews for two sprinkler system replacements and 1 new industrial system. Several High School students interested in firefighting and EMS participated in ride-alongs with the department. A 4K student was given a ride home in a firetruck as a prize in Rockfield Elementary School's Ice cream social. Several firefighters and paramedics have achieved licensing credentials. Five applicants were interviewed for a full-time Firefighter/paramedic position, hopefully to start July 1st.
8. **Treasurer's report.** – Treasurer Wills presented the Treasurers and facility Rental reports. The Town added \$700.00 in rentals. Wills will be on vacation next week.
20. **Update from the Picnic planning committee** – The picnic is planned for August 16th, rain or shine. Activities include a dunk tank and bounce house, food and beverages, silent auction/raffle, hayrides, petting zoo, music, and possibly fireworks.
the Committee is Jean Wills, Connie Diaz, Bob and Dawn Hartwig, Charlotte Gruszynski, and Mary Krumbiegel.
9. **Zoning Administrator's report** – KMLHS has relocated their concession stand, the addition is being made weather tight so interior work can begin, and the new flagpole should be erected soon. Zoning Board of Appeals will hear a request for a variance for a fence in the front yard setback on June 30, 2025. Micech has completed several complaint investigations. He is still working on hoarding issues on Sherman Rd, CTH P, and Division Rd. More letters were issued for work without permits.
10. **Clerk's report** – Eichner completed the road rating for WISLR submittal to the DOT later this year. He will be on vacation next week.
11. **Consideration of Annual Liquor License renewals from July 1, 2025 to June 30, 2026** – Kirchhayn Country Club, Steven Fischer Agent; Bentsdale Farms, Inc,(d/b/a Hidden Glen Golf Club), Angela Rose Graczyk Agent, Lowderhoff Ventures, (d/b/a Cedar Jacks), Dane Hoffnagle Agent, Midwest Hospitality Group, (d/b/a The Jailhouse), Betony Buzdum Agent, and Pleasant Valley Tennis & Fitness, LLC Ted Weller Agent. Motion by Huettl, second by Bishop to approve the licenses as presented. Motion carried 5-0.
12. **Consideration of Operator's License renewals from July 1, 2025 to June 30, 2027** - for Denise Sue Auler, Kay Bahr Czisny, and Heidi Lynn Kucharski , Pleasant Valley Tennis & Fitness; Heather Lynn Fischer, Kirchhayn Country Club; Paul McGilvra, Mark Gukich, and Terry Quillen Bentsdale Farms. Motion by Bishop, second by Behringer to approve the licenses presented. Motion carried 5-0.



- 13. Consideration of Picnic License** – Motion by Kufahl, second by Huettl, to approve Picnic License for the Trinity Lutheran Church Picnic, Martin Knuth, Agent, July 12-14, 2025. Motion carried 5-0.

Supervisor Kufahl recused himself and left the Board table.
- 14. Consider proposals for Upper Hall dining room repainting** – Motion by Huettl, second by Bishop, to accept the proposal of Dublin Contractors, Inc. in the amount of \$1350.00 to paint the Upper Hall Dining Room. Motion carried 4-0 (Kufahl recused).

Supervisor Kufahl returned to the Board table.
- 15. Consider Revised Employment Procedures and Regulations Handbook and Drug and Alcohol Policy** – Motion by Huettl, second by Behringer, to approve the revised Employment Procedures and Regulations Handbook & Drug and Alcohol Policy. Motion carried 5-0.
- 16. Consider Showcasing Truck #24 in the Kirchhayen Parade on July 27, 2025** – Motion by Huettl, second by Bishop, to have Lead Patrolman Brei drive Truck #24 in the Kirchhayen parade on July 27, 2025. Motion carried 5-0.
- 17. Consider Submitted Bids for 2025 Road Construction** – Motion by Huettl, second by Bishop, to award the 2025 Road Construction Contract to Payne & Dolan, Inc. for the total Bid amount of \$229,362.00. Motion carried 5-0. (The bid results are attached to these minutes.)
- 18. Consider Submitted Bids for the 2025 Seal Coating** – Motion by Kufahl, second by Behringer, to award the 2025 Seal Coating Contract to Scott Construction, Inc. for the total Bid amount of \$130,253.92. Motion carried 5-0. (The bid results are attached to these minutes.)
- 19. Consideration of Submitted Proposals for Engineering for the Pleasant Valley Road Bridge Replacement** – No action on this item as no proposals were received.
- 21. Washington County Board report.** – County Board discussed a draft Strategic Priorities Report with County Executive Schoemann. Resolutions of Commendation were given to Mary Schlitt Chief Deputy County Clerk retiring, Caroline Schraufnagel Chief Deputy Clerk of Courts retiring, and Michael Truog, Park Maintenance Worker retiring. The Board passed an Advisory Resolution requesting the State Legislature review the 3-year POWTS Maintenance Requirements and passed a resolution approving reimbursement funding for a bridge replacement in the Town of Farmington.
- 22. Buildings report** – Behringer reported that a bird's nest was removed from the gutter at the transfer station, and that the bollards at the doors at the transfer station were painted. Behringer has been talking to masons about fixing the leak at the Town Hall. Clerk Eichner suggested that the carpeting in the Upper Hall dining room should be cleaned after the painting is complete.
- 23. Grounds report** – Kufahl reported that trees and bushes have been trimmed around Town Hall and Elizabeth has been watering flowers.
- 24. Weed Commissioner's report** – No report.
- 25. Equipment Manager report** – The new truck is still scheduled to be built on June 25th.
- 26. Transfer Station report** – Bishop reported that she will be discussing management of the staffing schedule with James. We are still waiting for the license plate camera because we need to extend the post installed last year.
- 27. Highway/Chairman's report** – The widening of the Town Hall driveway is complete. Shoulder repair work is continuing. We got an extra cardboard baler from the Town of West Bend and are waiting for electricity to be installed. Four loads of compost were hauled to ACER and widened the ditch on Center Road north of Western. Repairs to the spray patcher continue. The County has started replacing culverts on Jackson Drive



prior to the road work. We started roadside mowing south of Hwy 60. Truck #24 is being stored in the shed at Town Hall.

- 28. Communications and announcements** – Clerk Eichner read a thank you card from Diane Kowalske’s family for the memorial flowers.
- 29. Review of bills and authorization of payment** – Motion by Huettl, second by Bishop, to approve the bills and authorize payment. Motion carried 5-0.
- 30. Adjournment** – Motion by Huettl, second by Behringer to adjourn at 8:52pm.

Respectfully Submitted,

Robert M Eichner, Clerk
Chairman

Robert H Hartwig,

Approved: July 10, 2025

TOWN OF JACKSON BID RESULTS FOR THE 2025 CHIP SEALING PROGRAM

Project Scope	Roadway	From	To	Distance (mi)	Bid Unit Quantities Square yards	Projected Cost	Fahrner Asphalt			Scott Construction		
							Unit Quantities Square yards	Unit Cost	Total Cost	Unit Quantities Square yards	Unit Cost	Total Cost
Chip Seal	Spring Valley Road	Church Road	Division Road	0.98	13,840	\$ 39,200	lump sum		\$ 31,852.00	14,043	\$ 2.15	\$ 30,192.45
Chip Seal	White Tail Trail	Church Road	CTH NN	0.62	8,730	\$ 24,800	lump sum		\$ 20,344.00	8,864	\$ 2.15	\$ 19,057.60
Chip Seal	Red Fox Lane	White Tail Trail	South End	0.43	6,445	\$ 17,200	lump sum		\$ 18,873.00	6,504	\$ 2.15	\$ 13,983.60
Double Chip Seal	Cedar Creek Road	Jackson Drive	East End	0.34	5,500	\$ 20,400			No Bid	5,629	\$ 4.29	\$ 24,120.27
Cold Roll	Cedar Creek Road	Jackson Drive	East End	0.34		\$ 25,000			No Bid	400 ton	\$ 107.25	\$ 42,900.00
Total Road Maintenance Chip Sealing				2.71	34,515	\$ 126,600	0		\$ 71,069.00	35,040		\$ 130,253.92
											TOT Budget	\$ 217,800.00

TOWN OF JACKSON BID RESULTS FOR 2025 ASPHALT PAVING PROJECTS

Roadway	From	To	Work	Bid Quantities Tons	Stark Pavement Corp			Payne & Dolan		
					Unit Quantities Tons	Unit Cost	Project Total	Unit Quantities Tons	Unit Cost	Project Total
Jackson Drive	Pleasant Valley Road	CTH NN	Pulverise, Widen, grade, 2.25" binder	1,745	1,887	\$ 84.89	\$ 160,187.43	1,745	\$ 75.60	\$ 131,922.00
Jackson Drive	Pleasant Valley Road	CTH NN	1.75" surface course	1,320	1,443	\$ 76.85	\$ 110,894.55	1,320	\$ 69.00	\$ 91,080.00
Jackson Drive	Pleasant Valley Road	CTH NN	Mill & pave drive approaches	60	60	\$ 249.10	\$ 14,946.00	60	\$ 106.00	\$ 6,360.00
				3,125	3,390		\$ 286,027.98	3,125		\$ 229,362.00
								TOJ Budget		285000



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD JULY 10, 2025

1. **Call to order** – The meeting was called to order by Chairman Hartwig at 7:00 pm with the Pledge of Allegiance. Clerk Eichner verified proper posting and notifications for the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer (7:04), Joe Kufahl, Marcy Bishop, and Paul Huettl, Jackson Fire Battalion Captain Eric Weiss, Zoning Administrator Jim Micech, and Clerk Bob Eichner.
3. **Approval of agenda** – Motion by Kufahl, second by Huettl, to approve the agenda as presented. Motion carried 4-0 (Behringer absent)
4. **Approval of minutes** – Motion by Bishop, second by Huettl, to accept the June 12, 2025 Board meeting minutes as presented. Motion carried 4-0 (Behringer absent).

Supervisor Behringer arrived.

5. **Resident comment** – Ron Eickstedt, 3689 Johnson Lane, requested to be part of the discussion for Items 13, 16, and 18A. There were no other comments.

PUBLIC SAFETY AND STAFF REPORTS

6. **Washington County Sheriff's Department Report** – No report
7. **Jackson Fire Department Report** – 81 EMS calls and 22 fire calls in June; 2 structure fires. The department conducted 109 fire inspections. The FD had vehicles and personnel at a block party and Breakfast on the Farm and gave tours of the station to members of Threshold. They continue to hold training exercises on Tuesdays. The department has a new full-time Firefighter/paramedic starting July 10th and has implemented new EMS protocols for the department.
8. **Treasurer's report.** – The treasurers report and Facility rental report were presented; Treasurer Wills is excused so there is no other report.
9. **Update from the planning committee for an All-Town Picnic.** – The flyer for the picnic is almost done; waiting on information about the band and fireworks. We have received several donations for the silent auction, from the quilting groups, Pleasant Valley Tennis Club, and Paul Huettl. We continue to seek other donations. The picnic will run from 1pm to dusk. We will be selling burgers, brats, hot dogs, beer, soda, and water.
10. **Zoning Administrator's report** – Micech reported that Cedar jacks has received a loan from the Washington County Economic Development to remodel their dining area into a full commercial kitchen and dining and design work will begin soon. Micech responded to a noise complaint for a portable generator to a trailer housing a temporarily displaced family. Micech worked with the family to supply power to the trailer from the house on the property the family had been invited to stay on.
11. **Clerk's report** – WTA is already advertising for convention in October and Fall workshops. The voter registration lists are in the process of being purged for movers and 4-yr voters.

DISCUSSION AND POSSIBLE ACTION

12. **Consideration of Operator's License renewals from July 1, 2025 to June 30, 2027** – Motion by Bishop, second by Huettl, to approve licenses for Ray Hoffman, Pleasant Valley Tennis & Fitness; Josh Herman, Bendale Farms; Craig Lowdermilk, Diana Lowdermilk, Cedar Jacks. Motion carried 5-0.
13. **Consideration of Dump/Plow package for Truck #26** – Huettl asked the Board to consider used trucks for replacement in the future. Chairman Hartwig stated that Burke's estimate for the package is \$137,000, it could be one to 1-1/2 years before Burke installs the package. Ron Eickstedt stated that the previous trucks used a



Burke Plow package because the plows are heavier and more effectively clear the roads. He also questioned why the Town would have one truck different. Kufahl would like to approach the plow package companies to get a Sourcewell (Government Pricing) quote on the plow packages.

Scott "Scooter" Peplinski fleet supervisor for the Ozaukee County Highway Department spoke on options for plow packages and alternative methods of snow and ice removal. His opinion was that a lighter blade would move more snow at slower speeds. Ozaukee County uses JOMA (YO-MA) rubberized front plow blades which are excellent for cleaning roads with rutting or an uneven surface. Scotter also recommended considering a brine application to reduce salt usage, but it is only effective to 20 degrees. Huettl suggested using brine on one truck as a test. For wing plows, Monroe improved Burke's design for the wing's 'collapse' when hitting objects the reduces damage to the truck at higher speeds. Scooter also stated that Ozaukee County could install the plow package at a rate of \$65/hr., and it would probably take 4-6 weeks.

14. **Consider extending Thursday hours for the Transfer Station/Recycling Center** – This item is tabled until the August Meeting so the fiscal impact of having the TS/RC open on Thursdays can be analyzed.
15. **Consider removal of the large maple tree on the west lot line of Town garage driveway and 3673 Division Road** – Clerk Eichner instructed to discuss shared cost for removal with homeowner at 3673 Division Road and report at August meeting.
16. **Consider advertising for additional seasonal truck drivers** – Eichner will survey for appropriate wages and report in August.

UPDATES AND DISCUSSION

17. **Consideration of creation of an Ordinance allowing chickens to be kept in all residential zoning districts in the Town of Jackson** – Motion by Behringer, second by Bishop, to send this item to Parks & Planning to create a draft ordinance for keeping of chickens in residential zoning. Motion carried 5-0.
18. **Update and discussion on Pleasant Valley Road Bridge replacement.** – Eichner explained that no companies responded to RFP. The problem is that we were asking for design and construction services which is too difficult to estimate unless the bridge type is known on advice from Bill Oakes at Kapur and Associates. Bill also suggested trying to get consideration the Local Bridge Improvement Assistance Program from a safety standpoint.

BOARD REPORTS

19. **Washington County Board report** – Hartwig attended the Railroad Consortium meeting on July 9th. There is a lot of railroad construction replacing ties and rails taking place north of Hartford. Tom Winker, Chairman, is trying to get additional funding for projects in Dodge, Washington, and Ozaukee Counties.
At the County Board meeting on July 9th, Nicholas Stewart was appointed by the Board as the new Supervisor for District 5. Bridge and Culvert aid was approved for the Town of Barton.
20. **Buildings report** – Behringer reported that there was a meeting with an engineer on the barn who required a \$500.00 retainer. He reviewed the barn and send a quote for \$2235 to provide a report on the condition of the building and, if there is anything wrong, he will submit another quote to give us the fixes. The consensus of the Board was do not use this firm's services and several alternate names were provided for Dave to contact.
Work done at Town Hall – changed filters on all furnaces, did safety check on playground, the apartment stairs were stained, and front bushes were trimmed.
21. **Grounds report** – Work includes mowing, trimming and tree fall removals on trails and spraying for weeds along the fences. Items requiring attention – archery targets need to be replaced, and we need a bollard by the electrical panels and meters on the north side of Town Hall.
22. **Weed Commissioner's report** – Huettl addressed on thistle complaint on Mill Road.



- 23. Equipment Manager report** – We took delivery of a 'new' 1-ton patrol truck purchased from Town of Trenton. The spray patcher is operational. James and Steve will begin patching soon after some training with Mike Schmidt.
- 24. Transfer Station report** – The post extension for the license plate camera has arrived and once welded in place, the camera will be installed. The old wall mounted sign on the west side of the Recycling Center is down because it is outdated and has wrong prices in information. We are trying to improve the cash on hand for making change to charges so that we can collect the proper amount for fees. Can we get more Town-issued clothing for employees? We received another application from Dave Porth to work at the transfer station.
- 25. Highway/Chairman's report** – The first round of roadside mowing is done. Tree trimming is being done at intersections to improve vision corners. Responded to two emergency downed trees on Cedar Creek Road. The County will finish the culvert replacements on Jackson Dr. soon. The excess dirt from the culvert work is being taken to a fill site on Church Road. Chip sealing will begin in early August.
- 26. Communications and announcements** – None.

REVIEW OF BILLS AND ADJOURNMENT

- 27. Review of bills and authorization of payment** – Motion by Huettl, second by Bishop to approve the bills and authorize payment. Motion carried 5-0.
- 28. Adjournment** – Motion by Huettl, second by Kufahl, to adjourn at 10:25pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Town Clerk

Robert H. Hartwig
Town Chairman



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD AUGUST 14, 2025

1. **Call to order** – The meeting was called to order by Chairman Hartwig at 7:00pm with the reciting of the Pledge of Allegiance. Clerk Eichner confirmed proper posting and notifications of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also present were Zoning Administrator Jim Micech, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Meeting agenda approval** – Motion by Bishop, second by Huettl, to approve the meeting agenda as presented. Motion carried 5-0.
4. **Approval of the minutes** - Clerk Eichner noted the presented minutes have one change – an incorrect item number was listed under public comments. Motion by Huettl, second by Bishop, to approve the amended minutes of the July 10, 2025 Town Board meeting as presented. Motion carried 5-0.
5. **Resident comment on any agenda item** – Ms. Marlene Hoffman spoke to Item 12. She had heard that there was going to be a dedication to her late husband and former Clerk and Building Inspector, Gordon Hoffman. She understood that through conversations with Chairman Hartwig that it was to take place at the 4:00 on Saturday August 16, during the Town Picnic & fundraiser. She stated that this dedication was promised several years earlier but had never transpired. She is requesting an explanation as to why she was not informed that this was happening.

PUBLIC SAFETY AND STAFF REPORTS

6. **Washington County Sheriff's Department Report** – Clerk Eichner presented the monthly report. The liaison officer was unable to attend.
7. **Jackson Fire Department Report** – No report.
8. **Treasurer's report.** – Treasurer's report and facility rental report were presented.
9. **Update from the planning committee for an All-Town Picnic.** – Wills reported that a lot of hours have been put in. Help is still needed with serving food and soda. Cedar Jacks is providing bartenders for the beer. We have a lot of silent auction donations. The upper floor of the barn is almost up to code to host the event. We will have a band and fireworks, both paid for by Lannon Stone Products. Flyers were distributed at the Transfer Station and Coffeerville's drive-through. The event will run from 1:00pm to fireworks at dusk rain or shine.
10. **Zoning Administrator's report** – Micech responded to a flood complaint at the corner of Church and Western that backed up into a resident's basement. The Resident stated that the Town put in a smaller culvert when it was replaced a few years earlier. Some shoulder washout partially blocked the culvert. This was a storm that is extremely rare. Water was over the bridge deck on Pleasant Valley Road near Stoney Creek Rd. Micech investigated a trespassing complaint on Pleasant Valley Road near the railroad tracks. Surveyors entered private land without permission. Micech is still working with the RV on private property. The RV is moved further onto the property and is using the house electrical instead of a generator running 24/7.
11. **Clerk's report** – Eichner received a letter from We Energies. They have received permission to install a new gas transmission line from Hartford to Cedarburg/Grafton area via Pleasant Valley Road corridor. Sold a dump pass to a resident for disposal of storm damaged items, and two more regular passes. We also have two additional dumpsters for storm damage items with the drop-off being available when Steve or James are at the shop. Jewell Engineering has done the safety inspection on the damaged PVR bridge and will do a structural assessment when the creek subsides. We have submitted preliminary paperwork Wisconsin Bureau of public lands for a \$650,000 loan for roadwork in 2025 and 2026.

DISCUSSION AND POSSIBLE ACTION

12. **Consider naming either Park facilities or Town buildings in commemoration of Gordon Hoffmann** – Ms. Hoffman reiterated her comments made in the public comments. The Board and staff explained that there would not



be any honor ceremony at the picnic on Saturday, but the item will be placed on September's Agenda for discussion about a ceremony in the future. No formal action was taken.

13. **Consider hiring Dave Porth as Transfer Station/Recycling Center Attendant** – Motion by Kufahl, second by Huettl to approve the hiring of Dave Porth as a Transfer Station/Recycling Center Attendant. Motion carried 5-0.
14. **Consider resignation and replacement of Sandra Abbott as Town Hall Custodian** – Sandra Abbott will be resigning as custodian effective August 31, 2025. Motion by Bishop, second by Huettl, to promote Elizabeth Rodriguez from Town Hall Maintenance Worker to Custodian. Motion carried 5-0.
15. **Consider obtaining a credit card for the Highway Department** – Clerk Eichner reported that the Clerk's credit card had fraudulent purchases made on it. The charges were reversed, and the card has been replaced. During discussions with the highway department investigating charges, the department employees asked about the possibility of obtaining their own card. Motion by Kufahl, second by Bishop, to obtain a separate credit card for use by the highway department. Motion carried 5-0.
16. **Consider Dump/Plow package for Truck #26** – Motion by Huettl, second by Kufahl, to contract with the Ozaukee County Highway Department Fleet Services to install the Monroe Plow package on Truck #26. Motion carried 5-0.
17. **Consider extending Thursday hours for the Transfer Station/Recycling Center** – Motion by Huettl, second by Behringer, to begin Thursday hours for the Transfer Station on the first Thursday in April (April 2, 2026) and end the last Thursday in September (September 24, 2026), and to use this schedule in future years. Motion carried 5-0.
18. **Consider the replacement of Archery Range targets** – Motion by Bishop, second by Huettl, to purchase 10 replacement archery targets from Little Sioux Archery Targets LLC at a cost of \$3,173.00. Motion carried 5-0.
19. **Consider advertising for additional seasonal truck drivers** – The Board directed Clerk Eichner to advertise for seasonal plow drivers at a rate of \$26-\$27/hr.

UPDATES AND DISCUSSION

20. **Update and discussion of occupancy of the Town Hall Barn** – Micech presented a list of items required to be fixed prior to approval for occupancy. Most of the items have been addressed or will be by Saturday. The list also has items that will need to be addressed to use the barn permanently. These items may be dependent on how the barn will be used and whether it will be a year-round or seasonal facility.
21. **Update and discussion on Pleasant Valley Road Bridge replacement.** – Eichner reported that the bridge is being studied for a safety to determine the eligibility for the local bridge program. The town has also asked to be included in the County's bridge program.

BOARD REPORTS

22. **Washington County Board report.** – Hartwig reported that there were several committee re-appointments at the County Board meeting. There was also a closed session regarding the utilization of the Riverbend development.
23. **Buildings report** – A structural engineer observed the barn and said that he had no structural concerns with the barn.
24. **Grounds report** – No report.
25. **Weed Commissioner's report** – Nothing new to report. The thistles on Mill Road, reported on in July, is in the final stages of removal.
26. **Equipment Manager report** – Another bearing went out on the spray patched and Truck 24 will make an appearance at the picnic.
27. **Transfer Station report** – on August 6, 2025, the license plate camera was installed, and Steve, James, and Marcy were trained on the system. The recording protocol was adjusted to record continuously when the Transfer Station is open. An outlet on the north wall of the recycling center needs to be repaired. The crew needs some heavy metal grinding wheels. There are two dumpsters for storm-damaged items.
28. **Highway/Chairman's report** – The crew is continuing with spray patching and the second round of mowing roadside. Payne & Dolan will begin the Jackson Drive reconstruction in September. One new end cap on a Jackson Drive



culvert washed out and needs to be repaired. Culvert washout on Spring Valley Road between Division and Maple Roads, and there was flooding over the bridge on Pleasant Valley Road near the Stoney Creek subdivision. The crew also with the picnic preparations.

29. Communications and announcements. None

REVIEW OF BILLS AND ADJOURNMENT

30. Review of bills and authorization of payment – Motion by Huettl, second by Bishop to approve the vouchers and pay the bills. Motion carried 5-0.

31. Adjournment – Motion by Bishop, second by Huettl, to adjourn the meeting at 9:37pm. Motion Carried 5-0.

Respectfully Submitted,

Robert M Eichner
Town Clerk

Robert H. Hartwig
Town Chairman

Approved: September 11, 2025



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD SEPTEMBER 11, 2025

1. **Call to order** – Chairman Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner attested to proper posting and notification of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Marcy Bishop, and Paul Huettl. Supervisor Joe Kufahl is excused. Others present: Treasurer Jean Wills, Zoning Administrator Jim Micech, Sheriff Liaison Deputy Brennan Kulibert, Fire Battalion Captain Kevin Kruepke, and Clerk Bob Eichner.
3. **Agenda approval** – Motion by Bishop, second by Huettl, to approve the agenda as presented. Motion carried 4-0.
4. **Approval of minutes** – Motion by Bishop, second by Huettl, to approve the minutes of the August 14, 2025 Town Board meeting. Motion carried 4-0.
5. **Resident comment on any agenda item** – Ms. Marlene Hoffmann, 2726 Maple Road, spoke about Item 12, consideration of dedication of a portion of Town Hall and Park in Honor of her husband Gordon Hoffmann. She stated that Gordon had almost 50 years of service in the Town, that he was instrumental in the acquisition of the Town Hall complex, and that dedication was discussed by the Town in early 2022. She is respectfully asking the Board to consider this action sooner rather than later.
6. Ms. Charlotte Gruszynski, 1015 Sherman Road, also spoke in support of Item 12. She cautioned against naming all or part of the Town Hall as it could create some controversy. Perhaps the pavilion or one of the ball fields would be a good choice.

PUBLIC SAFETY AND STAFF REPORTS

7. **Washington County Sheriff's Department Report** – Deputy Kulibert presented the Sheriff's Department report.
8. **Jackson Fire Department Report** – Captain Kruepke presented the August Fire Department report. There were 36 fire calls and 97 EMS calls, including 1 structure fire and 2 vehicle fires. The department conducted 113 inspections. The FD had a ladder truck and ambulance at National Night out on August 7th, and the ladder truck was displayed at the Town's picnic fundraiser on August 16th. Firefighter Ron Eickstedt retired in July after 44 years of service.
9. **Treasurer's and Facility Rental Reports.** – Wills presented the two reports. We received our August Settlement from the County. The building fund does show a breakdown of the fundraiser income and donations. Facility rentals continue to come in. The town is on pace to receive about \$17,000 in 2025.
10. **Final Update from the planning committee for the All-Town Picnic and Fundraiser.** – Wills reported that about \$4000 including a donation from Vogel Seed & Fertilizer. Most of the funds were raised through the silent auction.
11. **Zoning Administrator's report** – Micech investigated a flooding complaint on Mary Lane. The right-of-way on Mary Lane is very flat and the drainage of the subdivision is poorly designed. Micech will have Town Engineer check the issue.
Micech received a tall weed/grass complaint on Center Road. The condition at the complainant's property is no different than the rest of the properties along Center Rd. We will check with the Highway Department if more mowing is planned for the entire right of way.
KMLHS addition is nearing completion. Painting is complete and occupancy is expected at the beginning of November.
12. **Clerk's report** – Eichner reported the last week in September the clerk will be attending WTA's virtual workshops and on Friday that week Eichner will be attending Workhorse's Customer Conference in Wausau. WTA Convention is October 12-14 at the Dells. Poll workers are being contacted to verify that they are going to work the next biennium. The poll workers will be approved in December. Elizabeth has started as custodian and is doing deep clean. She is seeking a little bit of a raise.



DISCUSSION AND POSSIBLE ACTION

13. **Consider the timeline for naming either Park facilities or Town buildings in commemoration of Gordon Hoffmann.** (8-14). The consensus of the Board is to name a ball field or the pavilion. They also suggested getting the Park & Plan Commission's input into the dedication.
14. **Consider formation of a barn restoration/remodel sub-committee** – The planning committee was created. Regular members will be Connie and Todd Diaz, Jean Wills, Marcy Bishop, and Dave Behringer. Bob Hartwig will be an alternate and the committee will reach out to Tim Gillitzer, as he expressed an interest in being on the Committee. No further action was taken.
15. **Consider rental terms and fees for use of Town Hall facilities by the Class Act Youth Theater Group** – The group has request all-day use on 9 Saturday's and 3 Sundays in 2026. At their current rate of \$25/use, this is a potential loss in rental income of \$3000- \$3300. After discussion, the Clerk and Deputy Clerk are instructed to meet with the group and propose that the group pay the normal resident fee on weekends.
16. **Consider the Wisconsin Bureau of Public Lands resolution for long-term borrowing for town road work** – After discussion, motion by Bishop, second by Huett, not to borrow funds and continue to use reserve funds to balance our budget.
17. **Consider acceptance of bids and contract award for the sealcoating and pavement marking of the Town Hall and Park parking lot** – Only one bid received from Scott Construction with 2 separate bids. The first bid is for \$105,603 if the work is done in 2025. Mr. Bob Bruha is concerned that we may not have time to have the lot done in 2025 and he included an alternate bid of \$97,083.10 if the work is completed in 2026. Scott will hold their price, and the work will be scheduled for June of 2026. Motion by Huettl, second by Bishop, to accept the bid of \$97,083.10 with the work to be completed in 2026 on the condition that the Town is legally able to do so. Motion carried 4-0.

UPDATES AND DISCUSSION

18. **Discussion on draft Ordinance TOJ-2025-004 An Ordinance to Amend TITLE X, The Zoning Ordinance, Concerning the Keeping of Poultry** – Micech presented the draft of the ordinance. The second viewing by the Park & Plan Commission will be September 24, 2025. The Public Hearing and final approval of the Ordinance will be on October 9, 2025 at the Town Board meeting.
19. **Update and discussion on Pleasant Valley Road Bridge replacement.** – Eichner reported that the bridge is being considered for placement on the Local Bridge grant list. If it is placed on the list, the application for the grant is due October 31, 2025. Eichner is currently working on the grant application.
20. **Discussion and set dates for Budget Workshops and Electors meeting for 2026 Budget** - Dates for Budget Workshops will be September 25, October 2, and October 21, 2025 all at 6:30pm.

BOARD REPORTS

21. **Washington County Board report.** – The County executive presented the 2026-2027 County Budget. The budget includes raises for the Supervisors who last received a raise in 2000. The closed UW-Washington County buildings were sold to Ozaukee Christian Academy & the Cedar Lake Conservation District. Sheryl Smith was appointed to the Human Services Board and Anne Trautner and Marietta Bailey were appointed to the Washington/Ozaukee Board of Health.
22. **Buildings report** – No Report
23. **Grounds report** – We did receive our new archery targets, and they have been installed.
24. **Weed Commissioner's report** – Huettl received a thistle complaint on Western Ave. He met briefly with the owner and will send a follow-up letter.
25. **Equipment Manager report** – The spray-patcher needed to be repaired. The plow package for Truck 26 will be installed by Ozaukee County
26. **Transfer Station report** – There is an outlet at the TS that needs to be replaced. We will send a letter to a user who dropped off three mattresses without paying for them.



27. Highway/Chairman's report – Spray-patching is complete on Spring Valley Rd, Whitetail Lane, and Red Fox Lane. Roadside mowing continues. Seal Coating these roads will start next week. Fahrner Asphalt will be doing crack filling the 3rd week of September. The re-paving of Jackson Drive is underway. Once the major roadwork is complete, we will contact the County to stripe these roads.

28. Communications and announcements. – Eichner read a thank you note from Class Act Theater group.

REVIEW OF BILLS AND ADJOURNMENT

29. Review of bills and authorization of payment – Motion by Huettl, second by Bishop, to approve the vouchers for payment. Motion carried 4-0.

30. Adjournment – Motion by Huettl, second by Behringer, to adjourn at 9:52pm. Motion carried 4-0.

Respectfully submitted,

Robert M Eichner
Town Clerk

Robert H. Hartwig
Town Chairman



**MINUTES OF THE SPECIAL MEETING OF THE JACKSON TOWN BOARD
SEPTEMBER 11, 2025**

1. **Call to order** – Chairman Hartwig called the meeting to order at 6:45pm with the Pledge of Allegiance. Clerk Eichner confirmed proper posting and announcement of the meeting notice.
2. **Roll call** – Present: Chairman Bob Hartwig and Supervisors Dave Behringer, Marcy Bishop, and Paul Huettl. Supervisor Joe Kufahl is excused. Also Present: Treasurer Jean Wills and Clerk Bob Eichner
3. **Agenda approval** – Motion by Bishop, second by Behringer, to approve the agenda as presented. Motion carried 4-0.
4. **Announcement of scheduled closed session** – Chairman Hartwig announced the closed meeting.
5. **Motion to convene in closed session** – Motion by Bishop, second by Huettl to, pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation, or performance criteria and data, specifically James Ybarra's unemployment claim. Motion carried 4-0.
6. **Motion to reconvene into open session** – Motion by Huettl, second by Behringer, to reconvene into open session and adjourn. Motion carried 4-0.
7. **Adjournment** – Motion by Bishop, second by Huettl, to adjourn at 6:51pm.

Respectfully Submitted,
Robert M Eichner
Town Clerk

Robert H Hartwig
Town Chairman



**MINUTES OF THE SPECIAL MEETING OF THE JACKSON TOWN BOARD
SEPTEMBER 25.2025**

AGENDA:

1. **Call to order** – Chairman Hartwig called the meeting to order at 6:30pm with the Pledge of Allegiance. Clerk Eichner confirmed proper posting and announcement of the meeting notice.
2. **Roll call** – Present: Chairman Bob Hartwig and Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop (7:47pm), and Paul Huettl. Also Present: Zoning Administrator Jim Micech and Clerk Bob Eichner
3. **Agenda approval** – Motion by Huettl, second by Kufahl, to approve the agenda as presented. Motion carried 4-0.
4. **Consider Resolution J-2025-003** - Motion by Huettl, second by Behringer to approve Resolution J-2025-003, an Advisory Resolution Supporting Reversal of the US Environmental Protection Agency Decision Classifying Portions of Washington County as serious Nonattainment for the 2015 Ozone National Ambient Air Quality Standard. Motion carried 4-0 and Resolution signed.
5. **Review of bills and authorization of payment** – Motion by Behringer, second by Huettl to authorize payment of End-of-Month bills. Motion carried 4-0.
6. **Consider setting the 2026 Fee Schedule** – Having found no reason or requirement to amend, delete, or add and fees, motion by Huettl, second by Behringer, to approve the 2026 Fee Schedule. Motion carried 4-0.
7. **Setting the 2026 Employee Wages and Benefits** – Motion by Huettl, second by Behringer, to approve salary increase of 3% for all regular full and part-time employees with the following exceptions, a raise for the Town Treasurer from \$23 to \$25 per hour, contingent on a performance review, a raise for the Deputy Clerk from \$18 to \$20 per hour, 3% plus an event bonus for the custodian, a raise for the poll workers and chief inspectors from \$11.50/\$14.00 to \$12.50/\$15.00 per hour. Motion carried 5-0.
8. **Presentation of the Preliminary 2025 Budget** – Clerk Eichner presented the 2026 Preliminary Budget. Most new Revenue sources were shown. Expenditures could not be completed until approval of the fee schedule and wages. The second draft will be presented on October 2, 2025. No formal action taken.
9. **Adjournment** – Motion by Behringer, second by Huettl to adjourn at 8:00pm, Motion failed 5-0. After additional discussion on the preliminary 2026 budget, Motion by Huettl, second by Bishop, to adjourn at 8:08 pm. Motion carried 5-0.

Respectfully submitted,

Robert M Eichner
Town Clerk

Robert H Hartwig
Town Chairman



**MINUTES OF THE SPECIAL MEETING OF THE JACKSON TOWN BOARD
OCTOBER 2, 2025**

1. **Call to order** – Chairman Hartwig called the meeting to order at 6:30pm with the reciting of the Pledge of Allegiance. Clerk Eichner confirmed proper noticing of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Agenda Approval** – Motion by Huettl, second by Bishop, to approve the meeting agenda as presented. Motion carried 5-0.
4. **Convene in closed session** – Motion by Huettl, second by Bishop, to convene in closed session, pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation, or performance criteria and data, specifically, conducting performance review and consider compensation for the Town Treasurer.
5. **Reconvene into open session** – Motion by Huettl, second by Behringer, to reconvene into open session. Motion carried 5-0.
6. **Consideration of 2026 compensation for Town Treasurer** – Motion by Huettl, second by Behringer, that the wage for the Treasurer be set to \$25 per hour for the remainder of 2025 and that the wage be set to \$25.75 per hour in 2026.
7. **Discussion only – Consideration of the 2026 Budget** – No formal action taken.
8. **Adjournment** – Motion by Huettl, second by Kufahl, to adjourn at 8:20pm. Motion carried 5-0.

Respectfully submitted:

Robert M Eichner
Town Clerk

Robert H Hartwig
Town Chairman



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD OCTOBER 9, 2025

1. **Call to order** – The meeting was called to order at 7:00 pm by Chairman Hartwig with the reciting of the Pledge of Allegiance. Clerk Eichner attested to proper posting and notification of the meeting and the Public Hearing.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also, present were Sheriff Liaison Brennen Kulibert, Fire Department Liaison Capt. Mark Oestreich, Town Attorney Paul Alexy, Lead Highway Patrolman James Brei, Zoning Administrator Jim Micech, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Agenda Approval** – Prior to approval, motion by Huettl, second by Kufahl, to move items 12 and 13 regarding the Ordinance TOJ-2025-004, up to immediately follow this item. Motion carried 5-0. Motion by Kufahl, second by Bishop, to approve the agenda as amended. Motion carried 5-0. Motion by Kufahl, second by Huettl, to move the meeting to the Upper Town Hall Dining Room for items 12 & 13.
12. **Public Hearing – Proposed Ordinance TOJ-25-004 – An Ordinance to Amend Title X, The Zoning Ordinance, of the Municipal Code of Ordinances of the Town of Jackson, Washington County, Wisconsin Concerning the Keeping of Poultry.**
 - A. **Open Public Hearing** – Motion by Bishop, second by Huettl, to open the public hearing. Motion carried 5-0.
A synopsis of the comments made by the public and staff is attached to these minutes.
 - B. **Close Public Hearing** – Motion by Kufahl, second by Bishop to close the public hearing. Motion carried 5-0.
13. **Consider Proposed Ordinance TOJ-25-004 – An Ordinance to Amend Title X, The Zoning Ordinance, of the Municipal Code of Ordinances of the Town of Jackson, Washington County, Wisconsin Concerning the Keeping of Poultry in R-1 Zoning Districts – discussion and possible action** – Kufahl stated that the reason for this ordinance is that he believes that many residents in R-1 zoning already have chickens and these residents should be made compliant, which this ordinance would do. Kufahl also believes that keeping ducks should be included in the ordinance and that this ordinance should not require a zoning permit but should register their poultry with the State and Town with a Livestock Premises Form. Kufahl presented a revised draft ordinance less restricting. Huettl stated that perhaps a committee should consider this or another draft and re-present that ordinance for consideration. Motion by Behringer, second by Huettl to form a citizens' committee to redraft the ordinance. Motion carried 5-0. Motion by Kufahl, second by Huettl to convene the committee on October 20, 2025 at 7:00pm. Motion carried 5-0. Motion by Behringer, second by Bishop, to return to the regular agenda and continue the Meeting in the Town Hall Board Room. Motion carried 5-0.
4. **Approval of the minutes** – Motion by Bishop, second by Huettl to approve the minutes for the September 11, 2025 Town Board meeting, the September 11, 2025, and September 25, 2025 Special Town Board meetings. Motion carried 5-0.
5. **Resident comment on any agenda item** – Kevin Eichstedt spoke to item 18 regarding the snowplow operator wages. Mr. Eichstedt, one of our current seasonal drivers, noted that we established a wage range of \$26-27per hour for new plow drivers. Mr. Eichstedt asked the Board to consider raising the wage of the three current drivers to the new hire maximum immediately and then adding the 3% raise given to most other full- and part-time employees for 2026.
6. **Washington County Sheriff's Department Report** – Deputy Kulibert presented the monthly sheriff's report.
7. **Jackson Fire Department Report** – Capt. Mark Oestreich presented the monthly Fire Dept. report. September the FD responded to 98 EMS calls and 24 Fire calls, including support for structure fires in Kewaskum, St. Lawrence, and Slinger. 107 fire inspections were conducted, and the fire sprinkler and alarm testing were completed on the KMLHS fieldhouse addition. The FD attended a fire drill and lockdown drill at Rockfield Elementary school. Due to prohibitive



costs for a new vehicle, the FD is obtaining quotes to refurbish its 33-year-old water tanker truck. Huettl asked that the FD give a presentation at the October 21, 2025 Budget workshop.

8. **Treasurer's and Facility Rental Reports.** – Wills presented the Treasurer's and Facility Rental Reports. We are on pace with \$15,700 for rentals in 2025.
9. **Barn Updates Committee Reports.** – Wills reported that the committee is waiting on at least 3 proposals for the new deck and access ramp to the upper level of the barn. They have received a quote of \$8400 and are waiting on a second quote to refurbish the inlay floor.
10. **Zoning Administrator's report** – Micech reported that the house on Jackson Drive is again renting out rooms illegally and have again been given 30 days to move out or face daily fines and possible legal action. Micech has been working with the Town Engineer (Stantec) on a drainage problem on Mary Court and Highview Lane. Stantec is working on an estimate for surveying and doing culvert inspections to try to resolve the problem.
11. **Clerk's report** – Eichner reported that the Sons of the American Revolution will make their presentation at the November meeting. The poll workers for 2026-2027 will be approved at the December meeting. Eichner is attending the WTA convention and then be on vacation next week and Deputy Clerk Diaz will also be off Monday – Wednesday. Charlotte Gruzynski will be here to man the front desk until Jean arrives in the afternoon.
14. **Consider the timeline for naming either Park facilities or Town buildings in commemoration of Gordon Hoffmann** – Motion by Kufahl, second by Huettl, to approve renaming the Town Park, Hoffmann Park with a dedication ceremony of a plaque and Monument Stone, to take place during the 2026 Town Picnic.
15. **Consider Final Certified Survey Map for a land division at 2995 Country Aire Drive, Eric & Sue Prange owners** – Motion by Bishop, second by Huettl, to approve the Certified Survey Map as presented. Motion carried 5-0.
16. **Consider update of rental of Town Hall facilities by the Class Act Youth Theater Group.** – Eichner stated that Class Act is amiable to paying full rate for the weekend days and may reduce the use to four hours. No further action was taken.
17. **Consider engagement letter from Johnson Block CPAs to provide professional assistance with the 2025 fiscal year review of accounts and annual reporting** – Motion by Paul, second by Kufahl to approve engaging with Johnson Block for professional assistance with the 2025 review of accounts and annual at a cost not to exceed \$6500. Motion carried 5-0.
18. **Consider wages for seasonal Plow Drivers** – Motion by Bishop, second by Huettl, to increase the 2025 wage for all current, seasonal Plow Drivers to \$27.00 and increase the 2026 wage to \$27.81 beginning January 1, 2026.
19. **Pleasant Valley Road bridge replacement** – Eichner reported that the bridge is not on the 2026-2031 Local Bridge Grant Program, but he is trying to get the bridge added based on safety concerns. No action taken.
20. **Washington County Board report.** – Hartwig reported that the County meeting was short not much business pertaining to the Town of Jackson. Two members of the Sheriff's Office were recognized for years of service, and the Farmland Preservation Plan was added to the Multi-jurisdictional Plan for Washington County.
21. **Buildings report** – No Report.
22. **Grounds report** – Garbage taken out, mowing continues, trees were trimmed or cutdown, did the quarterly playground check, sprayed for weeds. We are trying to find out if JAYBA will be taking down the temporary field fences.
23. **Weed Commissioner's report** – No report.
24. **Equipment Manager report** – Hartwig reported that Ozaukee County Fleet Services will be starting the plow package for truck #26 as soon as the ordered parts arrive. A new snowblower for the Town Hall complex has been purchased. We will put the old one on the auction site with the next truck we sell next year.
25. **Transfer Station report** – We received notice from James Ybarra that he is quitting, and Peter Fulton's last day will be October 31, 2025. Open only Saturdays until the first Thursday in April, 2026. We are still waiting for the 2nd baler to be hooked up.



- 26. Highway/Chairman's report** – Major roadwork is complete including the shouldering on Jackson Drive. Fahrner has completed the crack filling of next year's sealcoating roads. Put up weight limit signs on Church Road between Pleasant Valley Rd and CTH NN. Replaced a hydraulic hose on truck #12 and a hose on the roller.
- 27. Communications and announcements** – Eichner did confirm that we can accept the bid from Scott for the parking lot seal coating and re-marking and hold the work until June, 2026.
- 28. Review of bills and authorization of payment** – Motion by Huettl, second by Bishop to approve the vouchers for this month's bills. Motion carried 5-0.
- 29. Adjournment** – Motion by Huettl, second by Behringer, to adjourn at 9:37pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner

Town Clerk

Robert H. Hartwig

Town Chairman

Approved: November 13, 2025

Comments from the Public Hearing on Ordinance TOJ-2025-004

NAME	ADDRESS	COMMENTS
Mark Kern	4307 Jackson Drive	This ordinance seems like the town wants to redo the zoning code to control what we can do with our property.
Teresa Uden	3246 Elm Road	This ordinance is overreaching. A heat source in the coop can be harmful or even deadly to the chickens. Constant removal of waste prevents composting, which would produce a safe heat source for the coop. Chicken owners should be allowed to raise the chickens to the best of their abilities.
Gene Kannenberg	3571 Church Road	This is the most ridiculous thing ever. The Town is just trying to make people build the 'Taj Mahal' of chicken coops and someone is just trying to line their pockets with this ordinance.
Stephanie Sheehan	814 Park Manor Ct	Overstep of power and regulations are outlandish. Reiterated concern over heated coops. Why not roosters in rural areas? They protect the hens. Why a building permit for a non-permanent structure? Selling or bartering of eggs should be permitted as these eggs tend to be better than store bought eggs. Chickens should be allowed to roam to eat bugs.
Shannon Rehlinger	3230 Elm Road	Owned chickens for 6 years and has several concerns. Raising chickens and using eggs and meat has been a big part of their lifestyle with a family of 6. Teaches her children the value of hard work, self-sufficiency, and sustainability. This ordinance makes that difficult for new owners. Building Permits, mandatory inspections, and many regulations. Regulating how a coop should be built is unnecessary. Don't need a heating source.
Susan Kellan	2191 Pleasant Valley Rd	This Ordinance is like the HOA regulations overreach that she move to the country to get away from. Urged Board not to pass this.
Brian Latz	3374 Country Aire Dr	Is A-1 zoning but understands and supports what town is trying to do. But regulations shouldn't be burdensome and why add charges that aren't going to cover costs of what the Town is trying to do.
Kristina Hoskins	1336 Western Ave	Fully support the need for this ordinance, she feels the regulations in the ordinance are very restrictive. Not allowing the slaughter of chickens on property goes against what to do if a chicken gets sick. Site visits seems excessive because it does say how often the Town is allowed to enter your property. Sound proofing of the coop is contradictory to the venting of the coop. Pass this with fewer and/or lighter regulations.
Jackie Hembel	3223 Maple Rd	Agreed this ordinance is very restrictive. Moved to country to escape heavy restrictions of HOA's and have more freedom. The permits and site visits seem like Town is bearing down on residents. Please allow owners of animals the freedom to do raise them the best way they see fit.
Anne Connolly-Gibbs	1238 Pioneer Rd	Different perspective. A neighbor raised 100+ chickens on 2 acres. They were in stacked boxes, and he had at least 7 roosters that would crow almost every morning at 4am. She believes that there does have to be some moderation in the residential zoning.
Barry Fies	2288 Pleasant Valley Rd	Glad we are considering this, but the current ordinance looks like something that would come after numerous problems or complaint. Suggestion start smaller and amend the ordinance as problems arise.
Cathleen Caetano	1312 Sandy Lane	Concerned that whoever drafted this ordinance doesn't have or know chickens. Why is it illegal in the first place? And what recourse do why already have in place for handling this?
Bob Steckel	1137 Western Ave	Regarding Ms. Gibbs situation, the number of roosters really doesn't matter – they all crow at about the same time in the morning, so to regulate the number really doesn't matter.
Rachael Andrew	2849 Canyon Dr	Wholly supports the need for the ordinance in R-1 zoning. Helps to maintain respect for neighbors who don't want chickens. The parts about number of birds and care to avoid disturbing neighbors are good, but she also thinks this was written by persons not understanding the raising and care for chickens.
Stephanie Cooley	2207 Pleasant Valley Rd	Current Ag zoning but wholly supports anyone who wants to raise chickens for themselves. She has done so for 8-9 years eggs only for herself. Natural and organic is always better. Her chickens are free range, and her neighbor is ok with that. If this ordinance is redone, input should come from people who currently raise chickens. Please have respect for your neighbors.

Kathleen Martinka	3026 Jackson Dr	She is zoned Ag and has had as many as 200 chickens. She is a County 4-H project leader. She raises chicks to kids who want to show at fair. They learn what is involved with raising chicken. Supports anyone who wants chickens they should be allowed to. She does agree that 100 chickens on 1 acre is excessive, but feels this ordinance goes too far. The town won't check out unsigned complaint.
Nathan Miller	2470 Magna Vista Dr	Agrees with all the points made so far. Family with five kids, and all eat 1 or 2 eggs per day. 5 chickens will not be enough to sustain this. The minimum needs to be higher. Perhaps a survey of the Town to see what makes sense. Stated that there was no advanced notice of this meeting. This is not the way to pass this ordinance – no communication with the residents. Accused the Town of trying to 'slide' this past the residents without their knowledge.
Charlotte Gruszynski	1015 Sherman Rd	Neither for nor against chickens but wanted to point out that the agendas for the Town Board meetings are posted on the town website and are regularly held on the 2 nd Thursday of each month, and Parks And Planning meet the last Wednesday of each month except November and December (those months combined to the first Wednesday of December). This has been a subject at each of the meetings for the last 2-3 months, and she didn't see anyone at those meetings, so in defense of the Board, this ordinance has been available for review the last couple of months.
Sherry Miller	3995 Country Aire Dr	Ag zoning Chickens located on 80 acres in a coop built by her husband's Great Grandfather during the Depression. There is now heat source if the structure is draft-free. Livestock Premises Registration is a good thing for helping protect the whole town. Should be allowed to sell eggs and meat.



**MINUTES OF THE SPECIAL MEETING OF THE JACKSON TOWN BOARD
OCTOBER 21, 2025**

1. **Call to order** – Chairman Hartwig called the meeting to order at 6:30pm with the reciting of the Pledge of Allegiance. Clerk Eichner confirmed proper noticing of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl, Josh Glass Washington County Highway Department, Jackson Fire Chief Aaron Swaney, and Clerk Bob Eichner.
3. **Agenda Approval** – Motion by Bishop, second by Kufahl, to approve the meeting agenda as presented. Motion carried 5-0.
4. **Presentation of Town of Jackson Intersection and Roadway Safety Analysis** – Josh Glass presented the analysis of several Town Intersections and sections of roadways that could have safety improvements made to maximize vehicular and pedestrian safety. No formal action was taken.
5. **2026 Budget Presentation for the Jackson Fire Department** – Chief Swaney presented the budget for the fire department. No formal action was taken.
6. **Consideration of the 2026 Budget** – Final Budget workshop no formal action was taken, but the consensus of the Board was to hold the 2026 Budget Public Hearing and Special Electors meeting to approve the 2025 Levy on November 25, 2025 at 7:00pm.
7. **Adjournment** – Motion by Huettl, second by Behringer, to adjourn at 8:32pm. Motion carried 5-0.

Respectfully submitted:

Robert M Eichner

Town Clerk

Robert H Hartwig

Town Chairman



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD NOVEMBER 13, 2025

1. **Call to order** – Chairman Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed proper posting and notification of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also present; Jackson Fire Battalion Captain Eric Weiss, Zoning Administrator Jim Micech, Treasurer Jean Wills, and Clerk Bob Eichner.
3. **Agenda Approval** – Motion by Huettl, second by Kufahl to approve the meeting agenda. Motion carried 5-0.
4. **Previous meeting minutes approval** – Motion by Huettl, second by Bishop, to approve the minutes by the October 9, 2025 Town Board meeting, October 2, 2025, and October 21, 2025 Special Town Board meetings. Motion carried 5-0.
5. **Resident comment on any agenda item** – no comments.
6. **Washington County Sheriff's Department Report** – The Sheriff's Activity report for October was presented (attached). Deputy Kulibert was not present.
7. **Jackson Fire Department Report** – Captain Weiss presented the Fire Department report for October. The department responded to 91 EMS and 28 Fire calls, including one in Jackson, two in Hartford, and one in Germantown. They conducted 123 fire inspections. The department hosted 800 -1000people at their Fire Prevention Week Open House. The complete report is attached.
8. **Treasurer's and Facility Rental Reports.** – Wills presented the reports. The Facility rentals have brought in \$13,055 to date; at a pace of about \$15,600. We will receive the remainder of our Shared Revenue from the State on 11/15.
9. **Zoning Administrator's report** – Micech reported that the issue with the house on N Jackson Drive that was renting rooms has been resolved. The owner has the house up for sale. John Schulenberg has accepted an offer on his property at the NE corner of Sherman Rd and Division Rd. and is in the process of clearing the property. Catalis, our Assessor, has begun preliminary work on next year's assessments. The State audited our Electrical Permitting process – permit form, record keeping, and site inspections. We received a perfect score.
10. **Clerk's report** – Eichner reported that we received our first revaluation letter from the Department of Revenue. We have 3 years to comply, or the State will do it for us. We received correspondence from American Transmission Company regarding a proposed new transmission line to the new AI Data Center in Port Washington. One of the proposed routes starts at the Substation on Cedar Creek Road.
11. **Consider Request from Sons of the American Revolution** – Motion by Kufahl, second by Huettl, to provide a location to the Sons of the American Revolution to plant a Liberty Tree on the Jackson Town Hall Grounds for the 250th celebration of Independence Day in 2026. Motion carried 5-0.
12. **Consider Operator's License applications** – Motion by Huettl, second by Bishop, to approve Operators licenses for Daniel Brisley, Cedar Jacks; Ann Zarczynski, and Panagiota Prichard, Bentlydale Farms (d/b/a Hidden Glen Golf Club) to expire June 30, 2027. Motion carried 5-0.
13. **Consider Offer of Employment** – Zachery M Welter, Seasonal, Part-time Snowplow Operator has been offered a position at a rate of \$26.00/hr for the season and will start December 1, 2025 .
14. **Consider Offer of Employment** – Brian M Henke has been hired as a Permanent, Part-time Transfer Station/Recycling Center Attendant at a wage of \$15/hr increased to \$15.45/hr in 2026.
15. **Consider Cemetery Deed and Perpetual Care Contract** – Motion by Huettl, second by Bishop to approve the cemetery deed in Immanuel Cemetery for Keith & Susan Basting. Motion carried 5-0.



- 16. Hans Lamm/John Lamm of Jackson, Inc. – 2708 Sherman Road & 2656 Sherman Road – Final CSM** – Motion by Bishop, second by Behringer to approve the CSM, as conditionally recommended for approval by the Park & Planning Commission at the October 29, 2025 meeting, on the condition the CSM receives favorable extra-territorial review by the Village of Jackson and the Town Attorney’s review of the shared septic and well agreements. Motion carried 5-0.
- 17. Consider Proposals for refurbishing of the Barn’s Second Story Flooring** – Motion by Huettl, second by Bishop, to accept the proposal from A & M Floors for \$8,400. Motion carried 5-0.
- 18. Consider Proposals for construction of a Patio deck and Access Ramp for the Barn** – No formal action taken. The contract for the deck and access ramp will be publicly bid, and a decision will be made at the December meeting.
- 19. Consider Resolution J-2025-005 - Setting the 2025 Levy Limit for Approval by the Town Electors at a Special Meeting on November 25, 2025** – Motion by Huettl, second by Bishop, to approve Resolution -2025-005 as amended to correct dates. Motion carried 5-0.
- 20. Consider drainage issue on Mary Lane** – This item was not addressed as the Town Engineer could not attend the meeting.
- 21. Reconsider Pleasant Valley Road Bridge Repair/Replacement** - Motion by Huettl, second by Bishop, to engage an engineer to oversee the repair the rail and deck. Motion carried 5-0.
- 22. Consider Draft Resolution J-2025-004, by the Town of Jackson Park and Planning Commission to recommend to the Jackson Town Board to amend the Town of Jackson 2050 Comprehensive Plan and The Town of Jackson Zoning Map to Rezone 4307 and 4347 Jackson from R-1 Single Family Residential District to A-1 Agricultural and Rural Residential District** – Motion by Huettl, second by Bishop, to set the Public Hearing on Resolution J-2025-004 for 7:00pm on January 8, 2026 as part of the regular Town Board Meeting.
- 23. Consider Joint Application with the Village of Germantown for an Agriculture Road Improvement Grant for the reconstruction of Pioneer Road from CTH M (Country Aire Dr.) to CTH G (Division Rd.)** – Clerk Eichner reported that he is working jointly with the Village of Germantown on an ARIP grant application for the reconstruction of Pioneer Road from CTH M to Division Road (CTH G).
- 24. Washington County Board report.** – Mike Griebe was honored for 42 years of service with the County. The Board approved a budget amendment for the hiring of 2 additional Sheriff Deputies.
- 25. Buildings report** – Behringer stated that he had discussed the cleaning and painting of the basement stairwell with Dave Porth.
- 26. Grounds report** – Mark and James took down the temporary outfield fences and placed them in the Pavilion storage. this time was charged to JAYBA. Dave will research the cost of gutter guards for a portion of Town Hall, and we will have Mark install. The Pavilion has been winterized.
- 27. Weed Commissioner’s report** – No report.
- 28. Equipment Manager report** – Ozaukee County is still waiting on the parts for the plow package for Truck 26. The spray patcher has been refurbished and should work well for patching next year.
- 29. Transfer Station report** – We are still waiting for the second cardboard compactor to be connected and an outlet to be repaired. We will be using 4 attendants at the Transfer Station/Recycling Center through the end of the year.
- 30. Highway/Chairman’s report** – The final round of roadside mowing is nearing completion. Trees were trimmed along Pioneer Road. The trucks are being rigged for Winter Road maintenance, including changing oil, fuel filter, greasing. Cold Patching was done on Shadow Lane. Industrial Recyclers provided 2 dumpsters to haul away ash from the burn pile at a cost of about \$1,100/per dumpster.
- 31. Communications and announcements** - None.



32. Review of bills and authorization of payment – Motion by Bishop, second by Huettl to approve the payment of Bills. Motion carried 5-0.

33. Adjournment – Motion by Huettl, second by Behringer to adjourn at 9:08 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner

Town Clerk

Robert H. Hartwig

Town Chairman

APPROVED: DECEMBER 11, 2025



**MINUTES OF THE SPECIAL MEETING OF THE JACKSON TOWN BOARD
NOVEMBER 13, 2025**

1. **Call order** – Chairman Hartwig called the special meeting to order with the Pledge of Allegiance. Clerk Eichner attested to proper posting and noticing of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl, Lead Highway Patrolman James Brei, and Clerk Bob Eichner
3. **Agenda approval** – Motion by Bishop, second by Huettl, to approve the meeting agenda as presented. Motion carried 5-0.
4. **Motion to convene in closed session, pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation, or performance criteria and data, specifically, consideration of offer of employment for a Seasonal, Part-time Snowplow Operator and Permanent, Part-time Transfer Station/Recycling Center Attendant** – Motion by Bishop, second by Behringer to convene in closed session. Motion carried 5-0.
5. **Motion to reconvene** – Motion by Bishop, second by Huettl to reconvene into open session. Motion carried 5-0.
6. **Consideration of actions discussed in closed session** - Motion by Kufahl, second by Bishop, to hire Zachary Welter as a Seasonal, Part-time Snowplow Operator at a rate of \$26/hour for the season with a start date of December 1, 2025. Motion carried 5-0 and Mr. Welter accepted the offer.
Motion by Huettl, second by Behringer, to hire Brian Henke as a Transfer station/Recycling Center Attendant at a rate of \$15/hour for 2025, and \$15.45/hour for 2026. Motion carried 5-0 and Mr. Henke will start immediately.
7. **Adjournment** – Motion by Bishop, second by Huettl, to adjourn the meeting at 6:50pm. Motion carried 5-0.

Respectfully Submitted,

Robert M. Eichner
Town Clerk

Robert H. Hartwig
Town Chairman

APPROVED: DECEMBER 11, 2025



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD DECEMBER 11, 2025

1. **Call to order** – Chairman Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed proper posting and notification of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl. Also present; Jackson Fire Battalion Captain Jon Hamm, Zoning Administrator Jim Micech, Treasurer Jean Wills, Engineer Matt Clementi, and Clerk Bob Eichner.
3. **Agenda Approval** – Clerk Eichner corrected some typos in the posted agenda. Motion by Huettl, second by Kufahl to approve the revised meeting agenda. Motion carried 5-0.
4. **Previous meeting minutes approval** – Motion by Bishop, second by Huettl, to approve the minutes by the November 11, 2025 Town Board meeting and November 11, 2025 Special Town Board meetings. Motion carried 5-0.
5. **Resident comment on any agenda item** – Kevin Eickstedt, 1689 State Highway 60, commented on several items. Item 11 stated he believes the Rates for the Fire and EMS contract should have gone down since we have lost population and tax base in the last few years. Item 14, the Budget could be amended for 2026 to include additional wage packages for employees. Lastly, Item 18, Comp time, Mr. Eickstedt did some research and found that the County and several surrounding communities don't even use comp time, preferring to pay straight overtime instead, and suggested the Town of Jackson consider this as well.
6. **Washington County Sheriff's Department Report** – The Sheriff's Activity report for November was presented. Deputy Kulibert was not present.
7. **Jackson Fire Department Report** – Captain Hamm presented the Fire Department report for October. The department responded to 86 EMS and 24 Fire calls, including a structure fire in West Bend and in Newburg. They conducted 101 fire inspections. The department in a tabletop exercise at Sysco Foods. Weekly training continues. Eleven members are enrolled in Fall training classes and 10 have enrolled in the Spring classes.
8. **Treasurer's and Facility Rental Reports.** – Wills presented the reports. The Facility rentals have brought in \$15,390.25 to date.
9. **Zoning Administrator's report** – Kettle Moraine Lutheran High School remodel is finishing and will have final occupancy soon. On January 8th we will have a public hearing for a change in the Comprehensive Land Use Plan for a change in zoning for two properties on Jackson Drive.
10. **Clerk's report** – Eichner reported that the ARIP grant application for Pioneer Road from CTH M to Division Road will be submitted tomorrow. This is a joint application with the Village of Germantown. The Town has received its reimbursement for the reconstruction of Church Road from Sherman to Western. It took so long because the work was not completed in one year. We received a letter and documents from our Attorney Group explaining Act 73, which begins January 1, regarding alcohol licensing for event planning venues. We received notice that Washington County is withdrawing membership in SEWRPC. Candidate packets for the Spring Election are due January 6, 2026. Christmas and New Year's week's office hours will be Monday & Tuesday 9-4:30, Wednesday 9-1 and close Thursday & Friday.
11. **Agreement for 2026 Jackson Fire Department Services** – After discussion, motion by Huettl, second by Bishop to approve the 2026 Jackson Fire Department Services Agreement with the removal of a redundant sentence in paragraph 5 and removal of paragraph 3C and paragraph 7. Motion carried 5-0.
12. **Offer of Employment** – At a special meeting held immediately before this meeting, Richard A Pecher was hired as a Seasonal, Part-time Snowplow Operator. No other action taken.
13. **Resolution J-2025-007, a Resolution to appoint election inspectors for the 2026-2027 Biennium** – Motion by Bishop, second by Huettl, to Resolution J-2025-007. Motion carried 5-0.
14. **Consider adoption of 2026 Town of Jackson Budget** – Motion by Bishop, second by Huettl to Approve the 2026 budget as presented. Motion carried 5-0.



- 15. Final Certified Survey Map for a land division at 1672 Pleasant Vally Road, Stephanie & Eric Werner, owners** – Motion by Huettl, second by Behringer, to approve the Final CSM, subject to amendments required by the City of West Bend.
- 16. Sealed Proposals for construction of a Patio Deck and Access Ramp for the Barn** – Three sealed bids were received, opened, and read aloud. The bid tabulation is attached to these minutes. Motion by Huettl, second by Bishop, to accept the bid from Andy's Custom Sawing in the amount of \$90,256.25. Motion carried 5-0.
- 17. Consider drainage issue on Mary Lane** – After discussion with Town Engineer Clementi, and Micech, the consensus of the Board was to have the highway department clean out the clogged culverts in the Spring and reanalyze the flooding issue. No formal action taken.
- 18. Amendment to the Employee Procedures and Regulations, Section 2.08 Compensatory Time** – Based on the current regulation, Lead patrolman James Brei, who has accumulated over 118 hours of comp time, might have to wait years to get paid for overtime work he has done. After discussion, motion by Huettl, second by Behringer, to pay out all Brei's accrued comp time by December 31, 2025, and to review the current policy. Motion carried 5-0.
- 19. Consider Resolution J-2025-008, by the Town of Jackson Park and Planning Commission recommending the Jackson Town Board amend the Town of Jackson 2050 Comprehensive Plan and The Town of Jackson Zoning Map to Rezone 4307 and 4347 Jackson Drive from R-1 Single Family Residential District to A-1 Agricultural and Rural Residential District** – This is the first review of Resolution J-2025-008. The final Resolution will be approved January 8, following a public hearing. No other action taken.
- 20. Ordinance TOJ-2026-001 Change to allow chickens and ducks as an accessory use in R-1 Zoning Districts – Section 3.05(B)** – This is Draft Review to be considered for approval February 12, 2026. No action taken.
- 21. Washington County Board report.** – Corrections officers Joe Vargo and Brian Weddig and Park Maintenance Worker Robert Bearenwald are retiring and were recognized for years of service. Washington County approved issuance of \$1.5 million in bonds, approved Withdrawal from SEWRPC.
- 22. Buildings report** – Behringer stated he has a quote of \$1,638.74 for gutter guard materials from ABC Supply including \$85 in sales tax. Eichner will send a tax-exempt certificate. We will contact Dublin Painting regarding the painting of the dining room before the end of the year.
- 23. Grounds report** – The new snowblower works well.
- 24. Weed Commissioner's report** – No report.
- 25. Equipment Manager report** – Ozaukee County is still waiting on the parts for the plow package for Truck 26.
- 26. Transfer Station report** – A lot of material being drop off this time of the year, but the concern is that the dumpsters are being changed out without being full. Behringer helped remove the snow on the roof, which was a potential danger to the residents.
- 27. Highway/Chairman's report** – Maintenance on the spray patcher is finished and is ready for spring patching. The trucks have the plows and salters on. Truck 16 had an issue with one of the pistons that Kevin Eickstedt helped fix. Fall maintenance was completed on the roller and it was put in storage. The second baler has been wired, and the broken outlet has been repaired. New address and street maps were printed by the County. Some were laminated for marking. The Plow routes were developed, and maps are in each truck. The new sign was installed at Immanuel Cemetery. James and Kevin E. plowed multiple times including drift busting. Zach Welter rode along and drove for the first time and did an okay job. Several trees fell in the high winds. Truck 14 was cleaned and prepped for Auction. The crew continues with burning brush, equipment maintenance, washing trucks and the loader after storms, and continues to organize the office and shop.
- 28. Communications and announcements** - None.
- 29. Review of bills and authorization of payment** – Motion by Bishop, second by Huettl to approve the payment of Bills. Motion carried 5-0.



30. Adjournment – Motion by Huettl, second by Behringer to adjourn at 9:33 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner

Town Clerk

APPROVED:

Robert H. Hartwig

Town Chairman



**MINUTES OF THE SPECIAL MEETING OF THE JACKSON TOWN BOARD
DECEMBER 11, 2025**

1. **Call order** – Chairman Hartwig called the special meeting to order at 6:30pm with the Pledge of Allegiance. Clerk Eichner attested to proper posting and noticing of the meeting.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Paul Huettl, Lead Highway Patrolman James Brei, Seasonal Plow Driver applicant Richard Precher and Clerk Bob Eichner,
3. **Agenda approval** – Motion by Huettl, second by Behringer, to approve the meeting agenda as presented. Motion carried 5-0.
4. **Motion to convene in closed session, pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation, or performance criteria and data, specifically, consideration of offer of employment for a Seasonal, Part-time Snowplow Operator** – Motion by Huettl, second by Bishop to convene in closed session. Motion carried 5-0.
5. **Motion to reconvene** – Motion by Huettl, second by Bishop to reconvene into open session. Motion carried 5-0.
6. **Consideration of actions discussed in closed session** - Motion by Huettl, second by Behringer, to hire Richard Precher as a Seasonal, Part-time Snowplow Operator at a rate of \$27/hour for the season with a start date of December 12, 2025. Motion carried 5-0 and Mr. Precher accepted the offer.
7. **Adjournment** – Motion by Behringer, second by Huettl, to adjourn the meeting at 6:43pm. Motion carried 5-0.

Respectfully Submitted,

Robert M. Eichner

Town Clerk

APPROVED:

Robert H. Hartwig

Town Chairman