



**MINUTES OF THE TOWN BOARD MEETING**  
**January 12, 2023**

1. **Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was, Attorney Tim Andringa, Engineer Matt Clementi, Treasurer Monica Diaz, Zoning Administrator Jim Micech, Highway Superintendent Ron Eickstedt, and Clerk Bob Eichner.
3. **Approval of the agenda.** Motion by Bishop, seconded by Fischer, to approve the agenda. Motion carried 5-0.
4. **Approval of the minutes.** Motion by Bishop, seconded by Fischer, to approve the minutes for the December 8, 2022 Town Board Meeting. Motion carried 5-0.
5. **Resident comment on any agenda item.** Kevin Eickstedt, 1689 State Road 60, asked, regarding Items 7 & 8, if the Town has road design standards. The board confirmed that standards are part of the Land Division ordinance. Regarding Item 14, inquired if the title change brought more power or duties. Clerk Eichner responded that it was a title change request to better define many of the duties that Connie Diaz does. Lastly, Mr. Eickstedt spoke to Item 15, asking when the warning and security systems are going to end. He feels that the workers probably need to take a bit more responsibility to make sure everything is good before they clock out and leave.
6. **Washington County Sheriff Liaison report** – No report; Deputy Wright was not present.
7. **Discussion and possible action – Country Aire CSM Final Approval, Carl Scholz** – Motion by Bishop, seconded by Behringer to approve the final CSM subject to removal of the line from the underlining vacated CSM. Motion carried 5-0.
8. **Discussion and possible action – Approval of Developer’s Agreement for Country Aire CSM, Carl Scholz.** Motion by Behringer, seconded by Kufahl, to approve the Developer’s Agreement with the correct year, shown on the deed restrictions.  
  
Motion by Fischer, seconded by Bishop, to consider Item 14 next. Motion carried 5-0
14. **Discussion and possible action – Title change for Office Assistant to Deputy Clerk.** Clerk Eichner requested this change of title for Connie Diaz because the title of Deputy Clerk will better align with many of the duties, she currently assists the Clerk with. Several of the Board Members are against this change because of a negative situation that occurred with a previous Clerk and deputy Clerk more than 15 years ago. After discussion, a decision was made to table this item until the February 9, 2023 meeting, and receipt of an opinion on this matter from Attorney Andringa.
9. **Discussion and possible action – Request from ANR Pipeline for clarification of town road right of way.** Representatives from ANR Pipeline, presented a proposed easement location plan for the proposed pipeline upgrades in 2025. Motion by Hartwig, seconded by Fischer to approve the proposed location and size of the ANR easements along Maple Road. Motion carried 4-0, Bishop abstained.
10. **Discussion and possible action – Resolution J2023-001 A Resolution setting polling place and hours and combining wards for voting for the 2023 Election Year.** Motion by Bishop, seconded by Behringer to approve Resolution J2023-001. Motion carried 5-0
11. **Discussion and possible action – Resolution J2023-002 A Resolution for Advisory Referendum Regarding an Agreement with Washington County to Share Sales Tax Revenue.** After discussion, Motion by Bishop, seconded by Behringer, not to approve Resolution J2023-002 and not to place an advisory referendum on the Sprig Election ballots in the Town of Jackson. Motion carried 5-0.

- 12. Update, discussion, and possible action – Request from Complete Water to reconsider request for extras on the Town Hall well replacement, portion tabled at the December 8, 2022 Town Board meeting.** During the discussion of this item, it was discovered that the December 8, 2022 meeting minutes for this item were incorrect. Motion by Bishop, second by Fischer, to rescind approval of the December 8, 2022 meeting minutes. Motion carried 5-0. Minutes will be corrected and reconsidered at the February Town Board meeting. After discussion, motion by Kufahl, seconded by Bishop to pay Complete Water an additional \$1045 for winterizing the new well at the pavilion, \$305 for repair of an unmarked electric line for area lighting, and \$1560 for material cost increases for a total of \$2910. Motion carried 5-0.
- 13. Update, discussion, and possible action – Resident request for ‘Hidden Driveway’ sign on Maple Road.** Motion by Bishop, seconded by Behringer, to authorize cautionary ‘Hidden Driveway’ and ‘45mph’ signs in advance of the driveway for 4823 Maple Road. Motion carried 5-0.
- 15. Update, discussion, and possible action – Transfer Station Warning Light & Emergency Stop Switch.** Board would like to investigate installation of a timer instead of the exterior warning light for the Compactor. Motion by Bishop, seconded by Kufahl, to authorize Gillitzer Electric to install a secondary stop switch for a cost not to exceed \$537.46. Motion carried 5-0.
- 16. Update, discussion, and possible action – Spectrum Broadband Internet Service for Town Hall.** After discussion, this item until more detailed costs can be obtained from Spectrum. No further action was taken.
- 17. Discussion and possible action – Wisconsin Towns Association/Town Advisory Council payment.** Motion by Kufahl, seconded by Bishop, not to renew the Town of Jackson membership in the Town Advisory Council. Motion carried 5-0
- 18. Update and discussion - Waste Management solid waste disposal contract renewal.** Clerk Eichner reported that, due to the uncertainty of refuse/recycling collection, last Fall, the Town missed the notification deadline for contract change with Waste Management. On January 23, 2023, the town will begin a one-year contract with Waste Management. Clerk Eichner will notify WM in October about a new Contract letting for 2024-2027. No further action was taken.
- 19. Discussion and possible action – New conference room rental fee.** Motion by Bishop, seconded by Kufahl, to set the room rental fee for the remodeled Board Room at \$50/occurrence for Town residents and \$75/occurrence for non-residents. Motion carried 5-0
- 20. Discussion and possible action – 2022 Sealcoating issues.** Chairman Hartwig reported that the Town had Scott Construction re-sweep all the subdivisions that were done in 2022. There was a lot of tracking of asphalt and stones onto driveways and into homes in the subdivisions. No further action was taken.
- 21. Discussion and possible action – Hidden Creek Subdivision Fire Numbers.** Motion by Bishop, seconded by Behringer, to send written notice to request that the Village of Jackson remove the Town of Jackson fire numbers from the lots in Hidden Creek Subdivision and enforce the Village’s address/fire number policy. Motion carried 5-0.
- 22. Update, discussion, and possible action - Town Hall remodeling.** The remodel is substantially complete. The Town saved approximately \$5000. Staff was instructed to obtain a push-button lock on the board room door to the remodel area so we can rent out the Board room. The board also stated that the Town should use as much ARPA money as allowed on the remodel so that we can keep the building fund up to address other needs at Town Hall such as the bar and the barn. No further action was taken.
- 23. Washington County Board Report.** Nine county employees were recognized for years of service. There was an exceptionally long discussion on the future of Samaritan House. An addition \$30,000 for another study was voted down 12-7. And a 90-day extension to continue the current study was approved 17-1.
- 24. Treasurer’s report.** The Treasurer’s report will be next month because of the considerable number of transactions in December & January. To date we have taken in about \$4 million in Tax revenue. Settlement checks were distributed. We have processed 296 dog licenses and sold 696 transfer Station placards. Diaz will be exploring bank alternatives, because of several minor problems during tax collection with BMO.
- 25. Ground’s report.** No Report
- 26. Building’s report.** Spvr. Behringer met with the paint rep to discuss the specifications to repaint the transfer station roof. Walter’s Buildings looked at the leaks/holes in the recycling center.

- 27. Transfer Station report.** The camera installer looked at out camera issue with not reading license plates. We still do not have a workable solution to this problem. One possible solution is to install a pole on the south side of the driveway to mount the camera.
- 28. Noxious Weeds report.** No report
- 29. Highway/Chairman's report.** Brush pile was burned twice. Hauled 7 loads of recyclables. Broke down metal and aluminum. Ron suffered an eye injury covered by Worker's Comp. Ron went through drug testing. Roads were salted 12 times. 2 residents reported incidents with mailboxes. Roadside garbage was picked up. The Tiger tractor went up to St. Lawrence for service. Scott Construction swept seal coated subdivision roads; Hauled 3 loads of gravel back to the shop.
- 30. Zoning Administrators Report.** Micech gave information on applying for a variance to the Erickson's and advised them to come into compliance before they seek the variance. A non-compliance letter was sent to a property on Summer Ln, unlicensed auto on property and junk in front yard.
- 31. Clerk's report** Primary Election on February 21, 2023 – State Supreme Court. First shared election with Town of Germantown. They have an additional primary for State Senate. Spring Election is April 4, 2023. Audit will occur late February or early March. We will have some GASB 34 reporting this year. We have had several feral cat reports.
- 32. Communications and announcements.** Eichner has started mentoring the new clerk for the Town of Addison.
- 33. Review of bills and authorization of payment.** Motion by Bishop, seconded by Kufahl to approve the vouchers as presented. Motion carried 5-0.
- 34. Adjournment.** Motion by Fischer, seconded by Behringer, to adjourn at 11:00 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner  
Robert M. Eichner, Clerk  
Approved: February 9, 2022

Robert H Hartwig  
Robert Hartwig, Chairman