



DRAFT MINUTES OF THE TOWN BOARD MEETING September 14, 2023

1. **Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notifications.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was Zoning Administrator Jim Micech, and Clerk Bob Eichner.
3. **Approval of the agenda.** Clerk Eichner stated that Item 15, Reconsideration of the Town Audit will be removed from the agenda. Motion by Kufahl, seconded by Bishop, to approve the revised meeting agenda. Motion carried 5-0.
4. **Approval of the minutes:** Motion by Bishop, seconded by Behringer to approve the August 10, 2023 Town Board meeting minutes. Motion carried 5-0.
5. **Resident comment on any agenda item.** There were no public comments.
6. **Washington County Sheriff's Department report** – Deputy Wright was not present and there was no report.
7. **Discussion and possible action – Consideration of an Operator's License applications for Kay Czisney, Pleasant Valley Tennis Club.** Motion by Fischer, seconded by Behringer to approve the Renewal of the Operator's license for Kay Czisney. Motion Carried 5-0.
8. **Discussion and possible action – Consideration roadway bonding and weight limit variance for the ANR pipeline replacement in 2024/2025.** Tristan Brock, TC Energy presented a request to the Town for a waiver of the weight restrictions on Western Avenue, in lieu of a bond for reconstruction of the road if damaged during the 2025 ANR Pipeline replacement. Motion by Bishop, seconded by Kufahl, to waive the weight restrictions on Western Avenue between CTH P and Maple Road, in lieu of a reconstruction bond in the amount of \$727,020. Motion Carried 5-0.

Supervisor Kufahl recused himself for the following item.
9. **Discussion and possible action – Consider setting October 12, 2023 Public Hearing date for a petition request for Rezoning Tax Parcels T7-0669-00C, T7-0669-00D, T7-0669-00B, T7-0669, T7-0667-00A, T7-0667-00B and T7-0667-00C from A-1 to R-1.** Motion by Behringer, second by Fischer to set the public hearing for the requested rezoning for October 12, 2023 at 7:00pm. Motion carried 4-0.

Supervisor Kufahl returned to the Board.
10. **Discussion and possible action – Consider setting November 9, 2023 Public Hearing date for a petition request for Comprehensive Land Use Plan and Zoning Change from M-1 to M-2 and B-2.** Motion by Kufahl, second by Fischer to set the public hearing for the requested land use plan amendment and rezoning for November 9, 2023 at 7:00pm. Motion carried 5-0.
11. **Discussion and possible action – Consideration of a Certified Survey Map for a land division of parcels T7-0316-00X and T7-0323 as recommended for approval by Parks & Planning Commission on August 30, 2023.** Motion by Bishop, second by Behringer to approve the Certified Survey Map. Motion carried 5-0.
12. **Discussion and possible action – Consideration of a Reclamation Plan Amendment for Lannon Stone Products Quarry to include a parcel in the Town of Cedarburg, Ozaukee County, and drafting a Memorandum of Understanding with Ozaukee County, to allow Town of Jackson regulatory authority.** Motion by Bishop, second by Hartwig to authorize Attorney Andringa to collaborate with Lannon Stone Products and Ozaukee County to prepare a Memorandum of Understanding. For the reclamation plan amendment. Motion carried 5-0.

- 13. Discussion Only – Draft Ordinance TOJ23-003, An ordinance amending Articles 3, 4, and 15 of the Town of Jackson Zoning Code for the permitting and regulating of containers as accessory structures.** The following changes were made to the draft Ordinance; in all zoning classifications the maximum number of containers allowed is 12, and in residential, business, and manufacturing classifications, of less than 1 acre, 1 container, maximum 9 ft x 20ft will be allowed.
- 14. Update and discussion – Zion Cemetery headstone restoration.** Clerk Eichner reported that the headstone restoration/repair will begin soon, and that we are still waiting for a start date for the sonar work by Wisconsin Lutheran College. No action taken.
- 15. Discussion only –** This item was not discussed at the request of Clerk Eichner.
- 16. Discussion and possible action – Consideration of Town Hall rental fees for the Class Act theater group.** Motion by Fischer, second by Bishop to charge Class Act \$25 per week for rental of Town Hall for rehearsals. Motion carried 5-0.
- 17. Discussion and possible action – Consideration of changes to the ETF healthcare premiums and offerings for town employees.** – Motion by Bishop, second by Behringer for the Town to opt into the Delta Vision+ as an option for town employees. Motion carried 5-0.
- 18. Discussion and possible action - Consideration of adding Monica Diaz to the Wisconsin Retirement System** Treasurer has requested to be added to the Wisconsin retirement system. Former Treasurer Elbies was in the system and Diaz does meet the half-time requirement. The Board will reconsider this request at a future meeting after a review of the financial impact to the Town. No further action was taken.
- 19. Update, discussion, and possible action – Buckskin Bar remodeling.** The air conditioning installation and light replacement should begin by the end of October, with painting to take place in November. No further action was taken.
- 20. Discussion and possible action – Consideration of 2024 road construction budget.** Clerk Eichner presented 3 potential road construction budgets based on budget proposals from Payne & Dolan and Scott Construction. The construction budget would range from \$405,000 to \$505,000 depending on the extent of the asphalt paving. The budget chosen will ultimately depend on completing the rest of the 2024 budget. No action was taken on this item.
- 21. Discussion and possible action – 2024 Budget workshop schedule.** – The Board set the budget workshop dates as October 4, 2023 6:30pm, October 12, 2023, after the regular Town Board meeting, and October 24, 2023, 6:30pm. The Board will approve the Budget on November 9, 2023 and the Public Hearing and Electors meeting will be held November 28, 2023. No further action was taken.
- 22. Washington County Board report.** Fire Chiefs were all recognized for their service. County discussed some lead water pipe problems in West Bend. The 2024-2025 budget was presented. The 2025 CTH M reconstruction was discussed and approved. New elevators are being put in the Tennes Government Center. The salary for the County executive for the next 4 years was discussed and approved.
- 23. Treasurer's report.** There is no treasurer's report because we are in the middle of the switch over from Town Hall to Workhorse financial software systems. Diaz has signed the Town into a network group, Source Well, a co-operative purchasing network. Doman's restaurant has been purchased by an investment group from Pennsylvania with ties to the Cedarburg-Grafton area. *Cedar Jack's* has applied for a liquor license and will be opening sometime in October. Information for property tax collection will be sent to ABT Mailcom by October 1, 2023. There is a new vendor for the TS Placards. They will be bigger and easier to see.
- 24. Ground's report.** No report.
- 25. Noxious Weeds report.** No report.
- 26. Building's report.** The remodel siding is almost done. Mark Mytton will be caulking the seams on the flat roof of Town Hall to mitigate leaking issues. Behringer received a quote for the replacement of the Transfer Station roof that was less than several of the Painting quotes. Still waiting for the stops for the Recycling Center window replacement. The double doors by the new conference room are finally replaced.
- 27. Transfer Station report.** We are still trying to get highspeed mobile Wi-Fi at the shop to aid with the moving the license plate camera. Bob will be communicating with Lenny next week. George Welter appears to be working out well at the Recycling Center.

- 28. Equipment Manager's Report** – Trying to set-up a computer tracking system. The new truck delivery date is now December 8, 2023.
- 29. Highway/Chairman's report.** Brush was burned 3 times, recyclables were hauled 7 times, Seal-coated roads have been striped. Replaced a second culvert on Sherman Road. The seal coating excess stone was taken to the Shop, mixed with screenings, and were used for shouldering. The dips on Sherman Road were spray patched. The spray patcher had two tires replaced. They County used their boom mower to cut some of our hard-to-reach areas on the town road. Eickstedt trained new TS employee George Welter.
- 30. Zoning Administrators report.** Received an inspection complaint on a new house. He is threatening to sue the Town over inspections done by Gordy Hoffman. Most of the complaints are quality issues. The DEAD-END sign on Briarwood needs to be replaced. Board of Appeals Hearing on September 19,2023 for an oversized garage.
- 31. Clerk Report.** Treasurer Diaz and Clerk Eichner are attending the WTA Fall workshop on September 25th. Spvr. Bishop will also attend the workshop. There is a LRIP seminar on September 19th. Phones are up and running. We are ramping up the deputy clerks roll in the office. The RFP for the Transfer Station/Recycling contract will be sent out by the end of the month. Payne and Dolan might be doing night work on September, 16 and 18, 2023.
- 32. Communications and Announcements** None
- 33. Review of bills and authorization of payment.** Motion by Bishop, second by Behringer to approve payment of vouchers and bills Motion carried 5-0.
- 34. Adjournment.** Motion by Behringer, seconded by Fischer, to adjourn at 10:15 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Robert M. Eichner, Clerk
Approved: 10-12-2023

Robert H Hartwig
Robert Hartwig, Chairman