



**MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD
SEPTEMBER 12, 2024**

1. **Call to order** – Chairman Hartwig called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed the meeting notification and posting meets the open meeting requirements.
2. **Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Steve Fischer, Zoning Administrator Jim Micech, Treasurer Monica Diaz, Deputy Kyle Wright, and Clerk Bob Eichner.
3. **Approval of the meeting agenda** – Motion by Kufahl, second by Bishop, to approve the meeting agenda. Motion carried 5-0.
4. **Approval of the minutes by the Town Board:** Motion by Bishop, second by Behringer to approve the minutes for the August 8, 2024 Town Board meeting. Motion carried 5-0.
5. **Resident comment on any agenda item.** No comments.
6. **Washington County Sheriff's Department Report** – The sheriffs monthly dispatch report was presented by Deputy Wright. The department has been making additional checks at the 1725 CTH NN, a half-way house, at the request of the Dept. of Corrections.
7. **Jackson Fire Department Report** – The monthly report was presented by Eichner.

Presentations & discussion only

8. **Washington County Draft Farmland Preservation Area Presentation** - Adam Christiansen, Washington County Community Planner presented the Draft Washington County Farmland Preservation Area Plan. The Town Board may decide to include the FPAP on the 2050 Comprehensive Land Use Plan and/or create a separate zoning district for FPA. That decision will be made at a future Board Meeting.
9. **Final Review of Construction Access, Road Usage and Timeline for the ANR Pipeline Replacement Project** - Tristan Brock, TC Energy, presented the project timeline and route layout for the pipeline replacement. Beginning in the Fall of 2024, the work will consist of preparation of the job work yard in the Town of Polk and clearing trees and brush along the proposed route. Actual construction will be from March to October 2025 with all restoration completed by October 2026.
10. **Washington County Hazard Mitigation Plan Resolution Request** The County Hazard mitigation plan has been revised. The county is asking the Town to pass a resolution accepting and supporting the revised plan. This will be considered at a future Board meeting.

Discussion and Possible Action

11. **Consideration of Final CSM Review to combine nine (9) existing parcels into one parcel (83.061 acres) - Tax Key T7-0309, -0310-00Z, -0315-00D, - 0315-00E, -0315-00F, -0315-00G, -0316-00C, -0317-00Z & -0319 – Zoned A1, 4320 Country Aire Drive** – Motion by Kufahl, second by Bishop, to approve the final CSM. Motion carried 5-0.



12. **Consideration of Election Day Emergency Response Plan** – Eichner presented the Plan. After discussion this item was tabled.
13. **Consideration of Resolution TOJ-2024-011, An Amended Resolution to Exceed the State-imposed Levy Limit and Amendment of the Levy Limit Increase Referendum Question on the November 5, 2024 General Election Ballot** – Motion by Bishop, second by Behringer, to approve the revised resolution and question. Motion carried 5-0
14. **Consideration of the Three-year Contract of Assessment Services with Catalis** – Motion Bishop, second by Kufahl, to approve the contract with Catalis. Motion carried 5-0.
15. **Consideration of fee for Town Hall Fields by Local 4-H Club** – Motion Kufahl, second by Fischer to rent the Town Hall Fields to the Local 4-H club at a rate of \$50. Motion carried 5-0.
16. **Consideration of proposals to replace the one-ton patrol/dump truck** – This item was tabled indefinitely.
17. **Consideration of purchase of used forklift for the Recycling Center/Transfer Station** – Motion by Bishop, second by Kufahl, to allow Supervisor Fischer to purchase a used 3-stake forklift, with side shift and brake for a cost not to exceed \$15,000. Motion carried 5-0.

Reports

18. **Washington County Board report.** – Scott Schmidt presented an intersection safety plan. There was also a closed session about Cyber Security.
19. **Treasurer's report.** – Treasurer report and facility rental report were presented. Getting started on property taxes mailings. Pre-tax meeting with the County set for October 7th.
20. **Grounds report** – Tightened nuts and bolts on the playground equipment. Cleared some of the trails and mowed grass. Cut up windfall trees along the trails. Sandra continues to pull weeds and Elizabeth is watering on a regular basis, as well as cleaning the outside of windows around town hall.
21. **Weed Commissioner's Report** – no complaints.
22. **Buildings report** – purchased replacement blinds for those that that were damaged in the dining room. We discovered that the blinds were all cut to fit by Menards originally. Menards has said they will cut the new ones as well. Mark also repaired and reattached a gutter that had broken loose. The Transfer station roof replacement should be done within the next week.
23. **Transfer Station report** – The new system is working well for recycling. The first loads earned \$4000 in revenue. Fischer is proposing a fence and gate at the entrance to the yard. This work reduce/eliminate after hours dumping. The garage doors have been adjusted. Highway guys no longer working Saturday. Need to hire one more worker for rotation.
24. **Equipment Manager's Report** – Truck 18 and Simplicity mower will be placed on the Auction site.
25. **Highway Superintendent Report** – Fischer.
26. **Highway/Chairman's report** – A copy of the Highway Supervisors report was presented to each Supervisor. Ron Eickstedt has given notice that he will be retiring December 31, 2024.



- 27. Zoning Administrators report** – KMLHS inspecting twice daily. Footings basement and foundation walls complete. Bittersweet hoarding complaint. Most of the exterior has been cleanup. Working on a complaint with an owner on Beechwood Ct. concerning structures and fill in the right-of-way, shipping containers, and improvements to the house.
- 28. Clerk's report** – Absentee ballots go out next week. We are already at the total sent out in August. The Clerks anniversary is 9-13. We may need to post no ATV's or other vehicles on Park trails or other areas. Budget Workshop Schedule, 9-26 and 10-2 at 6:30pm and 10-10 after regular Board meeting. The elector's meeting is tentatively scheduled for November 26, 2024. Other dates to be determined after 10-10. Clerk attending virtual WTA Fall Workshops.
- 29. Communications and announcements.**
- 30. Review of bills and authorization of payment** – Motion by Bishop, second by Fischer, to approve the monthly bills, and authorize payment. Motion carried 5-0.
- 31. Adjournment** – Motion by Behringer, second by Kufahl, to adjourn at 10:05pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Robert M Eichner, Clerk

Robert H Hartwig
Robert Hartwig, Chairman