



MINUTES OF THE TOWN BOARD MEETING May 9, 2024

Call meeting to order, Pledge of Allegiance, and announcement of meeting notice. The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

Roll call. Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also, present was Treasurer Monica Diaz and Clerk Bob Eichner.

Approval of the agenda. Motion by Bishop, seconded by Kufahl, to approve the agenda. Motion carried 5-0.

Approval of the minutes. Motion by Bishop, seconded by Fischer, to approve the minutes for the April 11, 2024 Town Board meeting, the April 13, 2024 Road Tour, and the April 25, 2024 Special Town Board meeting. Motion carried 5-0.

Resident comment on any agenda item. No Public Comments

Washington County Sheriff Liaison report – No report

Jackson Fire Department Report – The April report for the Fire Department was presented.

Discussion and possible action – Consideration of Chairman’s 2024 appointments to the Parks & Plan Commission, the Board of Appeals, and the Community Development Authority. Motion by Bishop, seconded by Behringer, to approve the following appointments: **Parks & Planning Commission** – Arlyn Johnson, Vice Chair 3-yr term; Andy Jones, member 3-yr term; Bob Traska, member 1-yr term; Steve Fischer, member 1-yr term; Joe Kufahl, member 1-yr term; **Board of Appeals** – Tim Whitehouse, member 3-yr term; Henry Rofritz, member, 3-yr term; **Community Development Authority** – Bob Hartwig, Board representative 1-yr term; Marcy Bishop, Board representative 1-yr term. Motion carried 5-0.

Discussion and possible action – Consideration of Resolution J-2024-005, A resolution accepting \$31,000.00 in funds from the Washington County EMS & Fire Grant Program. Motion by Fischer, second by Kufahl, to approve Resolution J-2024-005. Motion carried 5-0.

Discussion and possible action – Consideration of Resolution J-2024-006, A resolution accepting \$29,576.00 in funds from the Washington County Roadway Grant Program. Motion by Bishop, second by Behringer, to adopt Resolution J-2024-006. Motion carried 5-0.

Discussion only – Presentation of the 2023 Recycling Annual Report. Clerk Eichner presented the 2023 Recycling Annual Report. The town met the State requirement for per capita recycling. No further action was taken.

Discussion, and possible action – Consideration of a Line-Item Time Sheet for Highway Department Payroll. Clerk Eichner presented the current line-item time sheet used by the highway department employees. The board requested that the Highway Maintenance line item be broken down into subcategories such as Mowing, Shouldering, Spray-patching, etc., to better catalog time and money spent on work items. No further action was taken.

Discussion and possible action – Consideration of additional part-time help for material processing at the Transfer Station-Recycling Center. The Board discussed hiring Supr. Fischer as a part-time supervisor at the Transfer Station/Recycling Center to oversee the processing of materials at the facility at a rate of \$15/hr. There was no action on this Item. There was also a discussion of hiring Fischer to oversee operations of the Highway Department. Motion by Kufahl, second by Behringer, to hire Supervisor Steve Fischer as Highway Operations Manager, at \$22/hr., not to exceed \$15,000 annually, beginning May 20, 2024. Motion carried 5-0.

Update, discussion, and possible action – Consideration of repair or replacement of Town Hall patio light fixtures. Motion by Kufahl, second by Fischer, to replace the four broken fixtures on the patio. Motion carried 5-0.

Discussion and possible action – 2025 – 2029 5-yr Plan for Road Construction and Maintenance. The revised 5-year plan was presented for consideration. Motion by Kufahl, second by Bishop to approve the 2025 construction and maintenance projects, including chip sealing the Town Hall parking lot, and obtain Budgetary proposals. Motion carried 5-0

Discussion, and possible action – Town Hall Barroom remodel update, rental fee, and liquor license holder. – We have not received a proposal from Jeff's Spirits on Main to run the bar. Motion by Kufahl, second by Behringer to place an ad for and operating manager for the bar.

Update, discussion, and possible action – Update on the new plow/dump truck #24. The Town has received the new truck chassis and it is at Burke waiting for the plow/patrol package to be installed.

Update, discussion, and possible action – Consideration of Tractor Backhoe. Alex Egelhoff of FaberCat presented a proposal for a tractor backhoe. There will be a 74 horsepower unit within 3 months, FaberCat will honor the quoted price which includes an 84 month bumper to bumper warranty and attachments. All service is performed locally. At the request of Spvr. Fischer, who still wants to assess the condition of the Town's Tiger Tractor Mower, this item is tabled until the June 13, 2024 meeting.

Washington County Board Report. The County Board recognized Paul Sebo for 36 years of service in the Land & Water Conservation Department and Nancy Paulo for 15 years in Human Resources. Arlyn Dahl presented a County Economic Development report. County Clerk Ashley Reichert discussed funding opportunities for the upcoming elections.

Treasurer's report. The Treasurer's report and facility rental report were presented. Diaz is working with attorneys to finalize the MSB Credit contract. Westbury Bank required in house staff to complete cyber security training. Diaz working on a Corporate Account Takeover Incident Response Plan as part of the Audit for Westbury Bank.

Ground's report. Living Word's annual Community Service Day was cancelled due to inclement weather.

Noxious Weeds report. None.

Building's report. It appears that the leak in the roof above the upper restrooms has finally been fixed. Behringer is still seeking quotes on the Transfer station roof.

Transfer Station report. There are a lot of people trying to use the TS/RC that don't have tags, including 10 from the Village. It might be better to have 3 people at the station so they can be more diligent with checking tags.

Equipment Manager report – Fischer has been looking for a newer GMC 1-ton to replace the small patrol truck; a 2017/2018 model with lower miles.

Highway/Chairman's report. The brush pile was burned 4 times, we hauled recyclables, working in the transfer station breaking down aluminum; replaced plow scrapes, and removed downed trees; picked up road garbage; removed the plows and wings from #12 and #16; delivered new truck 24 to Burke along with #12 for salter and wing repair. The water pump and starter were replaced on Truck #14, and it may need new injectors. Equipment was washed and we took delivery on the remainder of our 2023-24 salt contract. Replaced a broken Stop Sign post at Maple & Western and dug a grave for an urn at Immanuel Cemetery.

Zoning Administrators Report. No report.

Clerk's report. Public Information Meeting with We Energies regarding installation of a new natural gas pipeline from Hartford to Jackson along Pleasant Valley Road on May 15th from 2-7pm at the WC Fairgrounds Pavilion. The voting equipment is at the County for maintenance. Part of the Elections grant is to cover costs if the Town wants to do our own post-election audit in November. CT form is almost complete. The CDA will be meeting on June 6 to consider the final resolution for the Kettle Moraine Lutheran High School bond issuance. The final issuance will also be considered by the Board on June 13, 2024. KLMHS is not including the driveway in the bond issue.

Communications and announcements. The County Executive is holding a series of Town Hall meetings.

Review of bills and authorization of payment. Motion by Kufahl, seconded by Bishop to approve the vouchers as presented. Motion carried 5-0.

Adjournment. Motion by Kufahl, seconded by Behringer, to adjourn at 9:42 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Robert M. Eichner, Clerk
Approved: June 13, 2024

Robert H Hartwig
Robert Hartwig, Chairman