



MINUTES OF THE TOWN BOARD MEETING
April 11, 2024

1. **Call meeting to order, Pledge of Allegiance, and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also, present was Attorney Tim Andringa, Treasurer Monica Diaz, Zoning Administrator Jim Micech, and Clerk Bob Eichner.
3. **Approval of the agenda.** Motion by Behringer, seconded by Bishop, to approve the agenda. Motion carried 5-0.
4. **Approval of the minutes.** Motion by Bishop, seconded by Fischer, to approve the minutes for the March 14, 2024 Town Board Meeting. Motion carried 5-0.
5. **Resident comment on any agenda item.** Ron Eickstedt, 3689 Johnson Lane, is concerned about lowering the speed limit on Center Road, stating it is a feel-good thing. He is of the same opinion on the speed limit change for Sherman Road. Other options, such as raising the road, could be done instead of reducing the speed limit. He is also concerned about spending taxpayer money on replacing the lights on the patio at Town Hall. There were no other comments.
6. **Introduction of new Town Attorney.** Paul Alexy from Municipal Law and Litigation Group introduced himself as the new Town Attorney beginning May 1, 2024.
7. **Washington County Sheriff Liaison report** – Deputy Wright was not present, but he did send a March report.
8. **Jackson Fire Department Report** – The February and March reports for the Fire Department were presented.
9. **Update. Discussion and possible action – Consideration of Ordinance TOJ-24-001, lowering the speed limit on Center Road between Western Avenue and STH 60.** This item was initially considered and approved at the January 11 Town Board meeting. Motion by Bishop, seconded by Behringer, to approve Ordinance TOJ-24-001, lowering the speed limit on Center Road from Western Ave to STH 60 to 45mph. Motion carried 5-0.
10. **Discussion only – Consideration of change in speed limit on Sherman Rd west of Division Road to accommodate new exit/entrance to Kettle Moraine Lutheran High School on Sherman Road.** – After discussion, the consensus of the Board was to table this item until confirmation is received from KMLHS officials that they are proceeding with the installation of the driveway on Sherman Road and that the school will also fund the speed study required to lower the speed limit. No formal action was taken.
11. **Discussion only - Forest Hills Subdivision – Right-of-Way issues occurring on Summer Drive & Lusan Drive.** Micech and Atty. Andringa explained that there is right-of-way issues on Lusan and Summer Drives in the Forest Hills Subdivision stemming from temporary or future right-of-way that needs to be abandoned. On the advice of Atty. Andringa, Micech and Clerk Eichner will work on obtaining a survey and title commitment to abandon the appropriate rights-of way. No further action was taken.
12. **Discussion and possible action – Consideration of Picnic License for Trinity Lutheran Church, 1286 Pleasant Valley Road.** Motion by Kufahl, second by Bishop, to approve the Picnic License for Trinity Lutheran Church. Motion carried 5-0.

13. **Discussion and possible action – Consideration of gathering information for the 6-foot to 20-foot culvert inventory.** Motion by Bishop, second by Fischer, to have Town staff complete the 6-foot to 20-foot culvert inventory in the Town. Motion carried 5-0.
14. **Discussion and possible action – Consideration of replacement for Assistant Highway Supervisor/Patrolman and Town Hall Custodian.** Eichner reported that we have received a qualified applicant for the custodian position. Motion by Kufahl second by Bishop to offer the candidate the position. Motion carried 5-0. The ad for the Assistant Highway Supervisor/Patrolman has been extended to April 23rd, with applications due by April 24th. A special Board meeting will be held April 25, 2024 at 6:30pm to interview qualified applicants and discuss hiring for the position. No further action was taken.
15. **Discussion and possible action – Consideration of changing to MSB for credit and debit card and e-check processing.** Motion by Kufahl, second by Fischer, to enter into an agreement with MSB for payment by credit/debit card and e-check, contingent on contract review and approval by the Town Attorney. Motion carried 5-0.
16. **Discussion and possible action – Consideration of replacement of Town Hall patio light poles and installation of an overhang above the east entrance of the new Town Hall offices.** There is an issue with the lights on the patio at Town Hall. They are deteriorating and several do not work. The consensus of the Board is to consider an estimate for repair/replacement at a future meeting. There has also been some minor water issues at the east doors of the new lobby. Adding an overhang was discussed and the consensus is that this may not solve the problem. Staff will contact Design2Construct to see if they have any other solutions. No further action was taken.
17. **Update and discussion – 2024 Road Tour.** This year's road tour will be April 13, 2024 starting at Town hall at 8:00am. The Board also wants Chairman Hartwig to meet with the Village of Jackson soon to discuss cooperative efforts on the border shared roads. No further action was taken.
18. **Discussion, and possible action – Town Hall Barroom remodel update, rental fee, and liquor license holder.** – We have not received a proposal from Jeff's Spirits on Main to run the bar. Clerk Eichner will follow up for the next meeting. No further action was taken.
19. **Update, discussion, and possible action – Update on the new plow/dump truck.** The new truck is waiting for inspection by Lakeside, which should be done next week. once it is inspected, it will be taken to Burke for the dump/plow installation. The price of the package did go up about \$25,000. No action taken.
20. **Update, discussion, and possible action – Consideration of Tractor Backhoe.** Mecalac brought out a demonstration model. The machine would do almost everything that a skid loader and backhoe can do. After much discussion, this item was tabled until the May meeting. No action taken.
21. **Washington County Board Report.** Hartwig attended a Legislature Breakfast. Senator Stroebel led the forum. During the election, there was a voter who wanted to use his old address to vote even though he moved 3-4 month earlier.
22. **Treasurer's report.** The Treasurer's report and facility rental report were presented. Diaz sent out 41 late dog license letters. There is one delinquent personal property. Diaz will be completing an Audit for Westbury Bank.
23. **Ground's report.** Living Word will be here on May 9th for their annual Community Service Day.
24. **Noxious Weeds report.** Weed notices will get posted next month.
25. **Building's report.** We still have not received a quote for the Transfer station from Pinot Builders. Behringer may have discovered the cause for the leakage on the flat roof. There is settlement in the caulk around the flashing. It is making small pools below the flashing, which is then draining into the building.
26. **Transfer Station report.** No report.
27. **Equipment Manager report –** The one-ton truck is losing antifreeze. It might not be worth fixing.

- 28. Highway/Chairman's report.** The brush pile was burned 2 times, we hauled 5 loads of recyclables, we did plow and salt one time. Roads were checked for dead animals, garbage, and downed trees and brush. A stolen stop sign at Pioneer Road and Church Road was replaced. Picked up parts for various pieces of equipment. The hydraulic lines on the skid loader had to be repaired. Repairs were made to the Compactor. Pushed a tree off Pleasant Valley Road near the Huetl residence.
- 29. Zoning Administrators Report.** There is another right-of-way issue on Park Manor Court. The road may need to be extended to develop property off the cul-de-sac. Micech had 2 meetings with Brian Kober on Sherman Road. Flooding from the Morning Meadows subdivision in the Village west of Lamms. When the pond reaches the outfall, it has nowhere to drain, and water is flooding out driveways along Sherman Road. Brian contacted the developer, and they will grade a defined swale to the road ditch. Second incident is flooding west of the railroad tracks south of Sherman Road. Part of the problem is coming from the pond on Lamms property. A possible solution is to pipe some of the water from the pond to the creek running through the Lamm property.
The State is auditing UDC 1 & 2 Family in all municipalities in 2024. They will look at files for 4 new houses and make sure that Micech is doing proper inspections, and then doing field inspections. Jesse Trieder at CTH P and Woodland Drive, has issues with the building of his home by Hayland Homes, the builder. Most of his issues are quality issues.
- 30. Clerk's report** The annual meeting is April 16, 2024 at 7pm. Eichner will leave the meeting after giving the Annual Report. Deputy Clerk Diaz will record the minutes for the rest of the meeting. On May 18th, the Fire Department is burning the Schoenemann house on CTH M. There will be a detour route on Cedar Creek Road, Granville Road, and Pleasant Valley Road for about 6 hours. The Town of Cedarburg has approved the route as well. FEMA is making changes to the floodplain maps. They are hosting an open house to discuss May 2nd at the Fair Park. New State Representative is hoping to meet with as many town officials as possible on April 23rd.
- 31. Communications and announcements.**
- 32. Review of bills and authorization of payment.** Motion by Kufahl, seconded by Bishop to approve the vouchers as presented. Motion carried 5-0.
- 33. Adjournment.** Motion by Behringer, seconded by Fischer, to adjourn at 10:13 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner

Robert M. Eichner, Clerk
Approved: May 9, 2024

Robert H Hartwig

Robert Hartwig, Chairman