



**MINUTES OF THE SPECIAL TOWN BOARD MEETING AND ROAD  
March 10, 2022**

**Call meeting to order, Pledge of Allegiance and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

**Roll call.** Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and David Behringer, and Joe Kufahl were present. Also present was Zoning Administrator Jim Micech, Attorney Tim Andringa, Sheriff Liaison Deputy Kyle Wright, Highway Superintendent Ron Eickstedt, Treasurer Monica Diaz, and Clerk Bob Eichner.

**Approval of the agenda.** Motion by Behringer, seconded by Bishop to approve the amended agenda. Motion carried 5-0.

**Approval of the minutes.** Motion by Bishop, seconded by Kufahl, to approve the minutes: February 10, 2022 Town Board Meeting. Motion carried 5-0.

**Resident comment on any agenda item.** Resident Nick Campbell requested that the Transfer Station report, item 17, include an update on the possible town-wide garbage/recycling pick-up.

**Discussion and possible action – Ordinance J22-001. An ordinance to amend the Town of Jackson Comprehensive Plan.** Motion by Bishop, second by Behringer to approve Draft Ordinance J22-001, to amend the Town of Jackson Comprehensive Plan to allow for a rezoning of Anton and Janice Matuszczak property on Maple Road from A-1 Agricultural/Rural Residential District to R-1 Single Family Residential District and to set the date for the public hearing on the same for April 14, 2022. Motion Carried 5-0

**Discussion and possible action – Resolution J2022-04.** Motion by Kufahl, second by Bishop, to approve Resolution J2022-04, a resolution setting polling place and hours and combining wards for voting for the 2022 Election Cycle. Motion carried 5-0.

**Update, discussion, and possible action – Town Staff office remodeling.** Zoning Administrator Micech presented design contract from Design to Construct, for the architect to meet with the committee and staff to incorporate design changes and additions for the proposed remodeling. A motion by Bishop, second by Fischer, to accept the submitted contract in the amount of \$4800. Motion carried 5-0.

**Discussion and possible action – Town Board email addresses and office software changes –** Motion by Kufahl, second by Behringer, to issue email addresses to each board member when we switch over to the '.gov' domain and to switch from google office services to Microsoft Office 365. Motion carried 5-0

**Discussion and possible action – Dog License Collector Fee.** Treasurer Diaz explained the 'Collector's Fee' for dog license collection. Because Diaz is a part time employee the State will be sending the collection service fee directly to her. No further action was taken.

**Update, discussion, and possible action – Sale of Oshkosh Truck.** The bids were to be considered at this meeting. However, Chairman Hartwig requested that this be a part of the Annual meeting so that the electors could approve the sale. Subsequently, we confirmed that the Electors approved the sale of the truck at the 2021 Annual meeting. The bids are now set to be finalized on April 14, 2022 and the bids will be considered at the April 14 Board meeting. No further action was taken

**Washington County Sheriff's Department report – Liaison Deputy Kyle Wright.** Deputy Wright introduced himself as our new Sheriff Liaison. Deputy Wright lives in the Strawberry Glen Subdivision. There were 91 incidents reported in February, the top three being, 30 Property Checks, 17 School Grounds visits, and 6 Abandoned/False 911 calls.

**Washington County Board report.** County Supervisor Bishop reported that the county approved the additional funds for the Cedar Creek Road Bridge replacement and a replacement order for the Highway Q round-about. The Board passed a resolution in support of State-wide Election Uniformity. A resolution increasing the salaries for the sheriff and the Clerk of Courts. Deputy Peter Rank retired after 27 years of service.

**Treasurer's report.** Treasurer Diaz reported that we have many town hall rentals including a new monthly reservation for Pharmacol. We are continuing the transition to Town Hall Software.

**Ground's report.** No Report

**Building's report.** Supr. Behringer reported that due to the DNR Gas spill encasement requirements, the new well will cost about \$120,000. Possible drill on west side of Town Hall would be \$30,000. A quote will be sought to hook up to Village water for comparison. We are still waiting for the dining room furnace replacement; parts are on backorder.

**Transfer Station report.** Bishop was up at the Station every Saturday in February and will continue to monitor into March. Kufahl reported that he received an estimate for curbside pickup from GFL for \$162/year/address. Kufahl also stated that his intent in pursuing curbside was not to eliminate the Transfer station, but rather reduce the use and costs associated with the Transfer station. Mr. Campbell asked about the security of the Station. Using gates is a hindrance to regular Town operations. The better choice is cameras at strategic locations. Bishop will get two more quotes for cameras. Even with Curbside pickup, we will still need to issue placards and we will still need to use the transfer station. There are a lot of factors to consider before we go to referendum.

**Noxious Weeds report.** No report

**Zoning Administrator's Report.** Micech reported looking into another animal population complaint. A 4.4-acre parcel has 3 horses, 7 goats, and 2 ponies. They are looking into leasing additional land to come into conformance. Micech is also sending out letters regarding work done without permits.

**Highway/Chairman's report.** Plowing and salting continued in February. Recyclables hauled. Aluminum was broken down. The brush pile was burned. A new starter was installed on the simplicity mower. Truck 22 is back from Roland, but the JCB backhoe went into Roland for a new hydraulic valve and front wheel bearings. Frozen culverts were opened. Trucks 12 and 18 had hydraulic hoses replaced. Culvert crossings were cold patched on Pleasant Valley and Mill Roads. The Kubota mower was serviced, and maintenance was done on the plow trucks. The date set for 2022 road tour set for Saturday, March 12, 2022 at 8am.

**Clerk's report.** Mark Mytton, buildings & grounds, asked the board to consider spraying for dandelions on the Town Hall properties. At the direction of the board, we can pursue quotes provided that the treatment is monitored, and the public is protected. The road trip is Saturday March 12, 2022, at 8:00am. Clerk will present a contract for Clerk at the April Board meeting.

**Communications and announcements.** Hartwig and Fischer will be going to BOR training on April 22, 2022. Behringer may also be going. Pioneer Road construction will be moved back to 2023.

**Review of bills and authorization of payment.** Motion by Bishop, seconded by Fischer to approve the vouchers as presented. Motion carried.

**Adjournment.** Motion by Bishop, seconded by Kufahl, to adjourn at 9:02pm. Motion carried.

Respectfully Submitted,

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Robert M. Eichner, Clerk

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Robert Hartwig, Chairman

Approved: 4-14-2022