



**Minutes for the Town of Jackson Parks & Planning Commission Meeting
April 30, 2025**

1. **Call to order** – Chairman Klug called the meeting to order at 7:00pm with the Pledge of Allegiance. Clerk Eichner confirmed proper noticing of the meeting.
2. **Roll Call** – Present; Chairman Dave Klug, Members Chad Johnson, Andy Jones, Joe Kufahl, Bob Traska, and Dennis Bell. A quorum was present. Members excused were Vice Chairman Arlyn Johnson, John Bales, and Steve Fischer. Also, present Zoning Administrator Jim Micech, and Clerk Bob Eichner.
3. **Approval of the agenda** – Zoning Administrator Micech stated that Item 9. A CUP for the Sherman on Western Ave will not be considered tonight. Motion by C. Johnson, second by Kufahl to approve the amended Agenda. Motion carried 6-0.
4. **Approval of the minutes** – Motion by Traska, second by Bell to approve the minutes of the March 26, 2025 meeting. Motion carried 6-0.
5. **Town Resident comment on any agenda item** – No comments
6. **Parks and Planning Commission – Public Hearing – Shelby Naab – 4263 S. Church Road – Conditional Use Permit to operate a Dog Kennel for dog breeding & boarding.**
 - a. **Open Public Hearing** – Motion by C. Johnson, second by Jones, to open the Public Hearing. Motion carried 6-0.

Micech read the public hearing notice. Floor opened to questions and comments.
Question: Marcy Bishop – How many dogs will be at the kennel. Answer: There is room for 16 dogs, but the average will be 10 dogs.
Question: Bob Traska – Why are there two different drawings for the proposed kennel building? Answer: One drawing shows the exterior pens for the dogs and the second is the color scheme/design of the building.
 - b. **Close Public Hearing** – Motion by C. Johnson, second by Jones, to close the public hearing. Motion carried 6-0.
7. **Conditional Use Approval to operate a Dog Kennel for dog breeding & boarding – 4263 S. Church Road – Shelby Naab** – Motion by C. Johnson, Second by Bell to approve the Conditional use Permit. Motion carried 6-0.
8. **Site Plan Approval for construction of a 30'-0" x 64'-0" detached accessory building – B2 zoning – 4482 County Highway – Matthew Repinski** – Motion by Jones, second by Kufahl, to approve the submitted Site Plan, with an addition of potential future residential lighting. Motion carried 6-0.
9. **Conditional Use request for Commercial Raising of goats and sheep per Section 4.05(D) – 835 Western Avenue – A1- John & Anne Sherman** – This item was removed from the agenda. No discussion or action.



10. **Final Review of Proposed Ordinance TOJ-25-003 – Amending Section 2.08(A) of the Zoning Code Private holding tanks for sanitation use in the Town of Jackson** – Motion by Traska, second by Bell to recommend to the Town Board, approval of Ordinance TOJ-25-003. Motion carried. 6-0
11. **Zoning Administrator’s Report** – Received the permit application for the KMLHS flagpole installation. A Professional Engineer has stamped the plans. Foundation is designed to withstand up to 115 mph wind gusts, 90mph sustained. Received a complaint on Western Ave for excessive animals on a hobby farm. Complaint about a site with abandoned cars on Spring Valley Road.
12. **Correspondence and announcement** - None
13. **Adjournment** – Motion by Jones, second by Traska, to adjourn at 7:40pm. Motion carried 6-0. Next meeting is scheduled for May 28, 2025.

Respectfully Submitted,
Robert M. Eichner
Town Clerk

James Micech
Zoning Administrator

Approved June 25, 2025